Breach of standard claim form

# Lodged under the Public Sector Management (Breaches of Public Sector Standards) Regulations 2005

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| **Agency name** | Text field |
| **Note**: claims are lodged with the agency in the first instance. |
| **Claimant full name** | Text field |
| **Claimant address** | Text field |
| **Claimant phone** (daytime contact number/s) | Text field |
| **What Standard does your claim relate to?** | Text field |
| If the claim relates to the **Employment Standard**, please list the position for which you applied. | Text field |

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| Attach any relevant documents to support your claim that the standard has been breached |
| Please provide enough detail to support your claim that the standard has been breached, including any suggestions as to what you consider would resolve your claim. Go to [WA.gov.au](https://www.wa.gov.au/organisation/public-sector-commission/breach-of-standard-claims) for more information on each standard. |
| Text field |

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| Please outline how you have been adversely affected by the alleged breach of the standard |
| Text field |

**Breach of standard claims are lodged with the agency where the breach is alleged to have occurred.**

Once your claim is lodged with the agency, they have 15 working days to try and resolve the claim with you. If you believe the agency has resolved your claim, you need to advise the agency in writing that you are withdrawing your claim.

If you do not withdraw your claim, the agency will forward it to the Public Sector Commission no later than 15 working days from when you lodged it.

Please contact the agency’s nominated contact person (in the notification letter) for more information, or go to [WA.gov.au](https://www.wa.gov.au/organisation/public-sector-commission/breach-of-standard-claims).

**Signature**

**Date** Text field