

CUAOFP2023 PANEL B – JANITORIAL & PERSONAL ITEMS

Procurement Lifecycle Document

Campbell’s Janitor Supplies Pty Ltd (Trading as The Goods)

- General Enquiries3
- OFFERED PRODUCTS 4**
- Offered Brands4
- Sustainable Options4
- Further Discounts.....5
- BUYING METHODS..... 8**
- DELIVERY..... 9**
- Timeframes and Fees9
- Minimum Orders12
- 6. Payment of invoices.....12
- 7. Takeback Services13
- 8. Disposal and recycling13
- 9. Return of rejected goods13
- 10. Account management and invoicing.....14

CONTRACTOR INFORMATION..... 15

Contractor Details15

Last updated: 8 August 2023

The Goods.

SUPPLY MADE EASY

General Enquiries

Administration

Phone: 08 9200 3438

Email: sales@thegoods.com.au

Website: <https://www.thegoods.com.au/>

Postal Address: 84 Belmont Avenue, Rivervale WA 6103

Orders

Refer to [Buying methods](#) section for further information.

Orders can be placed via the following methods:

- Website – <https://www.thegoods.com.au/>
- Phone – 08 9200 3438
- Email – sales@thegoods.com.au
- Showroom – 84 Belmont Avenue, Rivervale WA 6103

Same day urgent order delivery is available upon request

Hours

- Orders can be placed through the website and via email at any time
- Orders can be placed over the phone Monday-Friday 8:00am-5:00pm
- Orders can be placed in our Showroom Monday-Friday 9:00am-5:00pm & Saturday 9:00am-3:00pm

Offered Products

Offered Brands

Complete list of CUA offered products can be found in the Product Catalogue - [Office and Facility Products CUAOFP2023 \(www.wa.gov.au\)](http://www.wa.gov.au).

The Goods offers an extensive range of products with a strong emphasis on offering sustainable options for most applications. Below is a list of the major brands that we keep in stock at The Goods:

- Jasol
- Able Westchem
- Diversey
- Challenge Chemicals
- Oates
- Edco
- Tork
- Livi
- Future Friendly

Sustainable Options

The Goods provides a wide variety of sustainable products that are environmentally friendly and help reduce the carbon footprint. These products can be easily found on the company's website, under a dedicated category, making it convenient for customers to browse and purchase them.

The sustainable products offered by The Goods are not only limited to a particular category, but they are also distinguishable throughout the standard categories. The products are marked with a distinct green background and certifications on the product image that make them easily recognisable. This feature enables customers to identify and choose eco-friendly options while browsing through the standard categories.

Further Discounts

Bulk Orders

| Bulk Order Discounts | | | |
|------------------------------|------------------------|------------|---------------------|
| Nominated Goods / Categories | Sub-Category (Level 2) | Threshold | Bulk Order Discount |
| Cleaning | Cleaning Wipes | \$5,000.00 | 10% |
| Cleaning | Mops & Brooms | \$5,000.00 | 10% |
| All personal care products | Personal Hygiene | \$5,000.00 | 12% |
| Safety Goods | Eye & Face Protection | \$3,000.00 | 8% |
| Hospitality | Food Packaging | \$5,000.00 | 5% |

Non-Standard Items

| Non-Standard Goods Minimum Discounts | | | |
|---|-----------------------------|-----------------------------|---------------------------|
| Category | Sub-Category Level 1 | Sub-Category Level 2 | % Minimum Discount |
| Cleaning | Chemicals | General Cleaning | 40% |
| Cleaning | Chemicals | Toilet & Urinal Cleaning | 40% |
| Cleaning | Janitorial Supplies | Bin Liners | 45% |
| Cleaning | Janitorial Supplies | Buckets | 40% |
| Cleaning | Janitorial Supplies | Cleaning Wipes | 45% |
| Cleaning | Janitorial Supplies | Miscellaneous | 35% |
| Cleaning | Janitorial Supplies | Mops & Brooms | 35% |
| Cleaning | Washroom Supplies | Cleansing & Washing | 40% |
| Cleaning | Washroom Supplies | Facial Tissue | 45% |
| Cleaning | Washroom Supplies | Hand Towel | 45% |
| Cleaning | Washroom Supplies | Toilet Tissue | 45% |
| Hospitality | Food Packaging | Food Packaging | 60% |
| Hospitality | Food Service Disposables | Disposable Cups | 60% |

| Non-Standard Goods Minimum Discounts | | | |
|---|-----------------------------|-----------------------------|---------------------------|
| Category | Sub-Category Level 1 | Sub-Category Level 2 | % Minimum Discount |
| Hospitality | Food Service Disposables | Disposable Cutlery | 60% |
| Hospitality | Food Service Disposables | Disposable Napkins | 60% |
| Hospitality | Food Service Disposables | Disposable Plates | 60% |
| Personal Goods | Accoutrements | Gloves | 60% |
| Personal Goods | Accoutrements | Masks | 60% |
| Personal Goods | Accoutrements | Infection Control | 60% |
| Personal Goods | Personal Care | Oral Care | 60% |
| Personal Goods | Personal Care | Personal Hygiene | 60% |
| Personal Goods | Personal Care | Personal Wipes | 60% |
| Safety Goods | Eye & Face Protection | Safety Glasses | 60% |

Buying Methods

In addition to the ordering methods mentioned in [General Enquires](#), The Goods offers:

- **An easy-to-use online portal**
 - Allows access to see previous products bought
 - Allows access to view previous invoices
 - Access to add additional users to the account

- **Order templates**
 - Simple and quick reordering

- **Customised order forms (upon request)**
 - Makes for simple reordering
 - Allows for an internal approvals process to happen

- **Standing orders set by timed intervals**
 - Set your order once and receive the goods as frequently as you need

Delivery

Timeframes and Fees

| Delivery Fee/Lead Time by Location | | | | | |
|---|---|-------------------------------|---------------|---------------------------|---|
| Region / Location | Postcodes / Areas Included | Deliverable Location (Yes/No) | Delivery | | Details/ Exceptions |
| | | | CUA Cost (\$) | Lead Time (Business Days) | |
| Perth Metropolitan Region & City of Mandurah | All Perth Metro and City of Mandurah (6180, 6210, 6211) Postcodes | YES | Free | 1 | Same day delivery available upon request at no cost |
| Gascoyne Region: Shire of Carnarvon LGA (within 20km of Carnarvon town) | 6701 (where deemed Regional, not Remote) | YES | Free | 2 | |
| Gascoyne Region: All Other Locations | All Gascoyne except listed in 2.1 | YES | Free | 2 | |
| Goldfields-Esperance: Shire of Esperance LGA (Only within 20km of Esperance Town) | 6450 (where deemed Regional, not Remote) | YES | Free | 2 | |
| Goldfields-Esperance: City Kalgoorlie-Boulder LGA (specified postcodes only) | 6430, 6431. 6432 | YES | Free | 2 | |
| Goldfields-Esperance: All Other Locations | All Goldfields-Esperance except listed in 3.1 & 3.2 | YES | Free | 3 | |
| Great Southern: City of Albany LGA | 6327, 6328, 6330 | YES | Free | 2 | |

| Delivery Fee/Lead Time by Location | | | | | |
|--|---|-------------------------------|---------------|---------------------------|---------------------|
| Region / Location | Postcodes / Areas Included | Deliverable Location (Yes/No) | Delivery | | Details/ Exceptions |
| | | | CUA Cost (\$) | Lead Time (Business Days) | |
| Great Southern: All Other Locations | All Great Southern except listed in 4.1 | YES | Free | 2 | |
| Kimberley: Shire of Broome LGA (Only within 20km of Broome town required) | 6725 (where deemed Regional, not Remote), 6726 | YES | Free | 3 | |
| Kimberley: Shire of Wyndham-East Kimberley LGA (Only within 20km of Kununurra town) | 6740 (where deemed Regional, not Remote) | YES | Free | 5 | |
| Kimberley: Other Locations | All Kimberley except listed in 5.1 and 5.2 | YES | Free | 5 | |
| Mid-West: City of Greater Geraldton LGA (specified postcodes) | 6530, 6532 | YES | Free | 3 | |
| Mid-West: All Other Locations | All Mid-West except listed in 6.1 | YES | Free | 3 | |
| Peel: All Locations Except City of Mandurah | All Peel except City of Mandurah (6180, 6210, 6211) | YES | Free | 2 | |
| Pilbara: Town of Port Hedland LGA including Port Hedland, South Hedland and Wedgefield. | 6721, 6722 | YES | Free | 3 | |
| Pilbara: City of Karratha LGA | 6713, 6714, 6718, 6720 | YES | Free | 5 | |
| Pilbara: All Other Locations | All Pilbara except listed in 8.1 & 8.2 | YES | Free | 5 | |

| Delivery Fee/Lead Time by Location | | | | | |
|---|---|-------------------------------|---------------|---------------------------|---------------------|
| Region / Location | Postcodes / Areas Included | Deliverable Location (Yes/No) | Delivery | | Details/ Exceptions |
| | | | CUA Cost (\$) | Lead Time (Business Days) | |
| South West: City of Bunbury LGA and surrounds (including Australind) | 6230, 6231, 6232, 6233 | YES | Free | 2 | |
| South West: City of Busselton LGA | 6280, 6281, 6282 | YES | Free | 2 | |
| South West: All Other Locations | All South West except listed in 9.1 & 9.2 | YES | Free | 2 | |
| Wheatbelt: Shire of Northam LGA | 6401, 6403, 6560, 6562, 6564 | YES | Free | 2 | |
| Wheatbelt: All Other Locations | All Wheatbelt except listed in 10.1 | YES | Free | 2 | |

All deliveries typically arrive between 8:00 AM and 5:00 PM.

Minimum Orders

| Minimum Order Threshold Product Conditions | Threshold | Volume Threshold (e.g. Cartons) | Orders Below Threshold Accepted (YES/NO) | Delivery Fee (for orders below Threshold) |
|---|-----------|---------------------------------------|---|---|
| N/A | | | | |

Perth Metropolitan Area

At our Rivervale warehouse, your orders will be picked and delivered within 48 hours of being placed. Note that this timeframe does not include weekends.

Regional Deliveries

At our Rivervale warehouse, your regional orders will be picked and delivered within 72 hours of being placed. Note that this timeframe does not include weekends.

6. Payment of invoices

See accepted payment methods below:

EFT / Direct Deposit

Pay your Account via EFT

Account Name: The Goods

BSB: 066 118

Account: 1038 1389

Remittances: accounts@thegoods.com.au

Credit Card

Credit Card payments can be made via:

- The website when placing your order
- By phone
- By your portal link emailed with your monthly statement
- Email (if the credit card details are stored within the encrypted EWAY Software*)

*Credit Card information can be stored within our encrypted EWAY Payment Software that allows the customer to request payment for an invoice without having to repeatedly provide the card information.

7. Takeback Services

At The Goods, we offer a takeback service for our 20L drums of bleach. This program allows customers to return the empty drum for refilling (by the supplier) after the product is used, and in turn, receive a financial rebate.

If you are interested in learning more about this service, please contact your account manager.

8. Disposal and recycling

The Goods offers a comprehensive recycling program for customers who need to dispose of empty chemical containers and recyclable cardboard. To schedule a collection, please send an email to sales@thegoods.com.au and we'll pick up your items during your next delivery.

9. Return of rejected goods

If for any reason a customer is unhappy with a product they purchased from The Goods, they may return it at no charge, as long as the product is still in a sellable condition. If a product is faulty or does not meet the specifications as advertised in the product information sheet, the customer may return it at no cost, regardless of its condition.

All return requests can be made via the following methods:

- Phone – 08 9200 3438
- Email – sales@thegoods.com.au
- Website - <https://www.thegoods.com.au/>
- Showroom – 84 Belmont Avenue, Rivervale WA 6103

10. Account management and invoicing

Please include general information.

| Who | Service | Contact Details |
|------------------|--------------------------------------|--|
| Madison Caroll | Account Manager Invoicing queries | Email – madison@thegoods.com.au Phone – 08 9200 3438 |
| Isabelle Borona | Account Manager Invoicing queries | Email – isabelle@thegoods.com.au Phone – 08 9200 3438 |
| Cecilia Kare | Account Manager Invoicing queries | Email – cecilia@thegoods.com.au Phone – 08 9200 3438 |
| Benedicta Matapo | Account Manager Invoicing queries | Email – benedicta@thegoods.com.au Phone – 08 9200 3438 |
| Elizabeth Sherry | Invoicing queries | Email – elizabeth@thegoods.com.au Phone – 08 9200 3438 |

Contractor information

ABN: 37 008 723 626

ACN: 008 723 626

Contractor Details

Contact Information

Name: Matthew Leverington

Position: General Manager

Phone: 08 9200 3438

Mobile: 0423 834 716

Email: matthew@thegoods.com.au

Name: Ritchie Campbell

Position: Managing Director

Phone: 08 9200 3438

Mobile: 0402 242 652

Email: ritchie@thegoods.com.au

Business Hours:

Monday – Friday 8:00am – 5:00pm