



2018-19

# ANNUAL REPORT

Keep Australia Beautiful Council  
(Western Australia)



Keep   
Australia  
Beautiful  
 WA

## **Hon Stephen Dawson MLC**

Minister for Environment

In accordance with Section 63 of the *Financial Management Act 2006*, I submit the Keep Australia Beautiful Council Annual Report for the period 1 July 2018 to 30 June 2019, for presentation to Parliament.

The report has been prepared in accordance with the provisions of the *Financial Management Act 2006*.



## **Michael Aspinall**

Chairman

Keep Australia Beautiful Council WA

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The report conforms to state government requirements for accessibility and ease in downloading and can be viewed in HTML and PDF formats. The report can be downloaded from the Keep Australia Beautiful Council's website at [www.kabc.wa.gov.au](http://www.kabc.wa.gov.au). The report is available in alternative formats and languages on request.

ISSN 1838-1545 (Print)

ISSN 1838-1553 (Online)

Keep Australia Beautiful Council Annual Report 2018-19

Published by the Western Australian Government

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# CHAIRMAN'S REPORT



On 14 December 2018, the Minister for Environment appointed the new Keep Australia Beautiful Council WA (KABC) for three years to 31 December 2021. I was honoured to be reappointed as chairman, and returning member Genette Keating was voted deputy chairman at our February meeting this year. As well as welcoming Howard Flinders' reappointment, I have great pleasure in welcoming Bill Adams, Don Burnett, Lisa Fanciulli, Jason Menzies and Christine Parfitt onto the Council for what will be a busy period ahead for KABC.

The National Litter Index (NLI) figures for 2018-19 show some pleasing reductions in littering at most sites across Western Australia, resulting in a 7.5 per cent decrease in litter in 2018-19. To date there has been a 41 per cent reduction in items of litter per 1,000m<sup>2</sup> since 2012-13.

KABC anticipates that the State Government's container deposit scheme (CDS) will have a very positive impact on litter reduction throughout the state. KABC is working with the Department of Water and Environmental Regulation (DWER) on aligning the CDS regional audits with the NLI categories and parameters so that comparisons on litter can be made between pre- and post-CDS implementation.

Our community engagement programs continued to grow, with many Western Australians joining up for the fight against litter. This year saw an additional 1,185 people register as litter reporters, bringing their number up to 14,322. Litter reporters play an important role in monitoring littering and contributing to behaviour change for better litter disposal. Enthusiasm for the Adopt-a-Spot program continues to grow as 234 new groups registered to adopt or carry out a one-off clean-up of a spot. Almost 35,000 people have participated in the program since its inception in 2009. While I said it last year, it bears repeating: KABC's success is defined by the thousands of volunteers who provide invaluable assistance in helping to reduce litter in Western Australia.

The Clean Schools program continues to be keenly supported by staff and students in schools throughout Western Australia. Each school term sees several professional development workshops for teachers being presented as well as visits being made to schools to help staff and students implement litter prevention programs. Presentations at events such as the Earth Day Expo are also high on the agenda for student engagement.

The Tidy Towns Sustainable Communities program continued to drive initiatives in Western Australia's regional towns and communities. I congratulate

Collie on being the State winner for 2018 and going on to successfully participate in the National Awards in 2019, where it won the national Young Legends category and was highly commended for the Environmental Sustainability Natural Environment Management Award. It is so gratifying to see the enthusiasm of regional and remote communities who continue to develop excellent initiatives and want to showcase them through the Tidy Towns Sustainable Communities Awards.

In October 2018 the Minister for Environment and the Minister for Transport jointly announced \$400,000 funding from Main Roads Western Australia (MRWA) for a state-wide roadside litter prevention project on regional highways. The funding acknowledged a successful trial in 2016 for litter prevention on regional highways that had seen up to a 77 per cent reduction in roadside litter at trial sites. The project is currently under development for a staged rollout across the state.

KABC has important partnerships with other organisations in preventing and cleaning up litter. In addition to significant funding received from the Waste Authority and MRWA, KABC also partnered with the Western Australian Local Government Association (WALGA) on litter prevention projects. I am especially pleased to see the continued involvement of individual local governments, as they are essential in presenting opportunities for participation in KABC programs to their local communities. KABC has signed agreements with five local governments to promote Adopt-a-Spot and other KABC programs.

The new KABC members have enthusiastically taken up the mantle for strategic planning for litter prevention and reduction in Western Australia. I wish to acknowledge outgoing members for the years of commitment to litter prevention and a liveable environment and thank them for their service. The Council is always grateful to the staff in KABC Services for their commitment and enthusiasm for practical and impactful program delivery. It can be a dirty job!

I especially thank the many Western Australians who assisted with clean-ups, implemented education programs and spread the anti-litter message to their communities, friends and family.

**Michael Aspinall**

Chairman

Keep Australia Beautiful Council





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# EXECUTIVE SUMMARY

**234**

new adopter groups

**9,500**

Outback Packs

**five**

local governments

**six**

clubs joined

**89,000**

rubbish+ recycling collection bags

**1,853**

infringements

**64,000**

car litter bags

**\$56,266**

litter grants

**200**

pocket ashtrays

**32**

Tidy Towns registrations

## EDUCATION AND AWARENESS

In 2018-19 the following results were achieved:

- Adopt-a-Spot engaged **234 new adopter groups** compared with 200 in 2017-18.
- An additional **six clubs joined** the Clean Clubs program, taking the total number of clubs registered for the program to 170.
- A total of **\$56,266 in funding** was awarded to community projects targeting litter through the Community Litter Grants scheme, a sizable increase on the \$44,518 awarded in 2017-18.
- **9,500 Outback Packs** were assembled, a 30 per cent increase on 2018-19. 9,050 were distributed, which was slightly fewer than the 9,475 distributed in the previous financial year.
- **64,000** car litter bags, **89,000** large rubbish and recycling collection bags, and **200** pocket ashtrays were provided to Adopt-a-Spot groups and other community groups, businesses and local governments.





## RESEARCH AND DATA



The Western Australian National Litter Index results for 2018-19 show a **steady decrease** in the amount of litter by number of items per 1000m<sup>2</sup> of 7.5 per cent and by volume per 1000m<sup>2</sup> of 15.7 per cent since last year.

## PARTNERSHIPS



KABC implemented actions under memoranda of understanding (MOU) with **five local governments**, WALGA, Tangaroa Blue Foundation and MRWA.

## PROMOTION



The KABC brand and anti-litter message was promoted across a range of local governments, events and activities in 2018-19, with the ongoing **'Bin it—you know it's the right thing to do'** anti-litter campaign as the overarching message. The campaign 'If you leave litter, you're rubbish' also continued to be promoted in 2018-19.

## ENFORCEMENT



In 2018-19 there were an additional 1,057 Western Australians registered to become litter reporters. A total of 2,295 reports were received which resulted in **1,853 infringements** being issued.

## TIDY TOWNS



The Tidy Towns Sustainable Communities program received **32 registrations** in 2018. The state awards were held at Fraser's Restaurant in Kings Park. Collie was the overall State winner and the town went on to receive two awards at the national event in April 2019.

## SPECIAL PROJECTS



KABC Services officers visited **Cocos (Keeling) Islands and Christmas Island** and delivered litter prevention education and community engagement programs, and conducted marine debris analysis, as part of DWER's service delivery arrangement with the Commonwealth Government.

# PERFORMANCE OVERVIEW

The general downward trend in litter counted in Western Australia through the National Litter Index since 2010–11 continued into 2018-19.

The 2018-19 litter count recorded a decrease of 7.5 per cent in items of litter per 1,000m<sup>2</sup> and 15.7 per cent volume from 2017-18. A fall in cigarette litter (-17.0 per cent) was the main contributor to the decrease in litter counted, as well as decreases associated with other paper (-7.1 per cent) and general other litter (-6.7 per cent).

There were also decreases in litter associated with plastic bags (-29.9 per cent) and other glass (-18.8 per cent). Litter increased however across plastic litter items (+4.0 per cent) and takeaway packaging (+2.2 per cent).

**Table 1 National Litter Index results in WA**

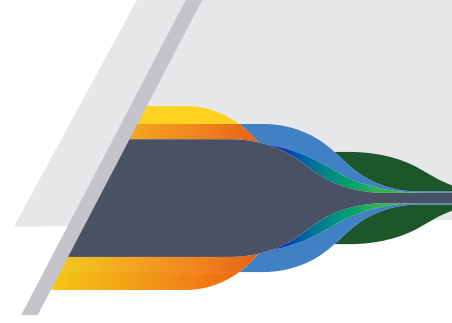
	Items per 1,000m <sup>2</sup>						Volume L / 1,000m <sup>2</sup>					
	14-15	15-16	16-17	17-18	18-19	18-19	14-15	15-16	16-17	17-18	18-19	18-19
	Actual	Actual	Actual	Actual	Target	Actual	Actual	Actual	Actual	Actual	Target	Actual
<b>WA</b>	50	51	39	40	38	37	9.58	10.38	7	6.3	6.50	5.31

The general downward trend in litter counted in Western Australia through the National Litter Index since 2010–11 continued into 2018-19.





# OPERATIONAL STRUCTURE



**Mission:** To provide leadership, support and services necessary to ensure that all Western Australians live in a clean and litter-free environment.

A primary purpose of the *Litter Act 1979* (Litter Act) is to establish the Keep Australia Beautiful Council. It has a wide range of general powers and functions associated with litter established by Part IV – Prevention of litter, Part V – Enforcement, proceedings and penalties, and Part VI – Regulations and rules, with 16 functions being set out in full in the Second Schedule of the Litter Act:

- educate members of the public in, and to awaken, stimulate, encourage and maintain the interest of members of the public in, and to promote public knowledge of, the correct disposal of waste items
- foster and encourage the appreciation of clean and well-kept cities and countryside
- safeguard the character and beauty of the Australian landscape through the prevention of litter
- preserve and improve the appearance of our environment in the schools, in factories, shops and offices, in parks, beaches and recreation places and along the roadside by the prevention of litter
- make recommendations and submit proposals to the Minister from time to time with respect to regulations to be made under this Act
- promote litter prevention through publicity of all kinds, design and distribution of litter receptacles and encouragement of suitable legislation
- promote awareness of, and encouragement of, litter recycling
- maintain continuous and effective campaigns against the disfigurement of the landscape by litter and to encourage a responsible community attitude to cleanliness in all public places
- study available research, and development in the field, regarding litter control, removal, disposal and recycling and to study methods for the implementation of such research and development
- cooperate, where considered desirable by the Council with other organizations within the State or elsewhere on questions relating to all forms of pollution and generally to work for a clean healthy environment
- serve as the coordinating agency between organizations seeking to aid the anti-litter effort
- liaise with local governments with a view to ensuring that the provisions of this Act are enforced in the districts of those local governments
- cooperate with local governments to accomplish coordination of local anti-litter efforts
- encourage, organize and coordinate voluntary local anti-litter campaigns seeking to focus the attention of the public on programmes to control and remove litter
- take appropriate measures to bring the provisions of this Act to the attention of the public
- do such other acts and things as are conducive to the prevention and control of litter.

KABC provides a strategic overview and monitors implementation of programs in the annual business plan and provides advice to the Minister as requested.

KABC receives a grant from the Waste Authority and DWER. It also receives revenue from litter fines and enforcement and from program sponsorship from MRWA and Mars Wrigley. During 2018-19 corporate functions and services were provided by DWER through a service level agreement.

## RESPONSIBLE MINISTER

The KABC reports to the Minister for Environment, Hon. Stephen Dawson MLC, as the minister responsible for the Litter Act.

# ORGANISATIONAL STRUCTURE

DWER provided services and functions to the KABC to support the implementation of the *Litter Prevention Strategy for Western Australia 2015-2020* through the annual business plan.

In December 2018, the Minister appointed the members of the Keep Australia Beautiful Council for three-year terms.

**Chairman Michael Aspinall** – was appointed as chairman and as a person with special knowledge of litter and environmental matters. He was for a number of years a member and chair of the Municipal Waste Advisory Council, which is a standing committee of WALGA. Michael has a deep understanding of community attitudes towards litter and is a strong advocate for the CDS to be implemented by the state government.

**Deputy Chair Genette Keating** – is president of the Consumers' Association of WA. Genette has represented the interests of consumers on the KABC for many years. Genette is a keen environmental scientist and sustainability advocate with an extensive understanding of the concern and involvement of consumers in the numerous issues affecting our littering behaviour and its outcomes.

**Member William Adams** – represents WALGA – Regional. William is a councillor at the Shire of Harvey, and has represented the Association on the KABC on several occasions. William contributed to framing the current Litter Prevention Strategy, emphasising the need for partnerships and collaboration between local government and key stakeholders.

William also represents local government on the State Graffiti Taskforce, chairs the Shire of Harvey General Purposes Committee and is deputy chair of the Bush Fire Advisory Committee.

**Member Don Burnett** – represents WALGA – Metropolitan. Don is the chief executive officer at the Shire of Peppermint Grove. Prior to this he was chief executive officer at the cities of Subiaco and Kalgoorlie-Boulder and the Town of Northam. He has also worked at the Shire of Wyndham-East Kimberley and the Shire (as it was then) of Wanneroo. Don spent seven years early in his career in the state public service, working in the audit and local government departments.

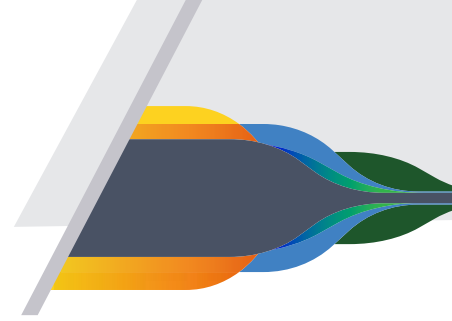
Don has over 30 years in the local government sector in senior roles with extensive experience working in the regions and has an MBA from the University of Western Australia.

**Member Lisa Fanciulli** – represents the Department of Local Government, Sport and Cultural industries. Lisa has more than 30 years' experience in the public sector in a wide range of strategic policy and service delivery roles, including as director, Waste Strategy with DWER and executive director, Major Transport Projects with the Department of Transport. Lisa has a degree in accounting and finance and post graduate qualifications in public policy.

Lisa is active in her local community as deputy chair of the Northbridge Common town team.

**Member Howard Flinders** – represents the Department of Education. Howard brings more than 25 years' experience in education to the KABC, as well as 13 years teaching in the primary education sector and 14 years working with the Department of Education as a project manager/consultant in education for sustainability.

Howard has a long standing interest in waste management issues, including litter prevention, particularly as they relate to biodiversity conservation.



**Member Jason Menzies** – represents the Department of Biodiversity, Conservation and Attractions. Jason holds a degree in Environmental Science and, since graduating in 1999, has spent the past 20 years blending environmental science with social science in a variety of roles in both the private and government sectors.

More recently, Jason has spent the past seven years working for the Swan River Trust and the Department of Biodiversity, Conservation and Attractions as the community engagement manager for the Rivers and Estuaries Branch. In this role, Jason has overseen the successful development and delivery of the River Guardians program – a river-focused community education and behaviour change program.

**Member Christine Parfitt** – represents the Conservation Council WA Inc. Christine has a strong background in marine science and became concerned about plastic pollution while living in Indonesia, working in turtle conservation. Christine subsequently founded the charity Bottle for Botol that educates students in Indonesia on the issues of plastic waste, providing them with access to plastic-free drinking water. To date they have prevented over 13 million plastic cups from being used in schools. Christine also contributes to DWER’s work on single-use plastics and works with Plastic Free July to help millions of people choose to refuse single-use plastics.

Some positions were vacant.



# PERFORMANCE MANAGEMENT FRAMEWORK

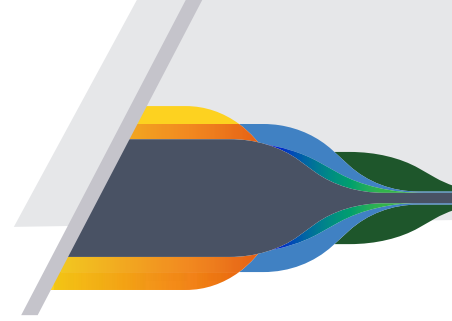
## CONTRIBUTION TO STATE GOVERNMENT GOALS

Under an outcome based management framework, the Keep Australia Beautiful Council contributes to the State Government's priority of 'A liveable environment'.

**Table 2 Mapping government priorities**

State Government Priority
<p><b>A liveable environment</b></p> <p>Make a cleaner, more sustainable environment.</p>
Litter Prevention Strategy Priorities
<ol style="list-style-type: none"> <li><b>1. Research and data.</b> To understand the type and extent of littering in WA. To develop litter prevention activities based on a range of data.</li> <li><b>2. Education, awareness and training.</b> To increase public knowledge and willingness to participate in maintaining a litter-free environment. Increase understanding in the community of the need for materials to be recycled in the same way as they do at home. To train enforcement officers to support litter reduction initiatives and monitor littering.</li> <li><b>3. Litter prevention tools.</b> To facilitate appropriate infrastructure and services to reduce littering and increase recycling across WA.</li> <li><b>4. Enforcement.</b> To ensure effective and efficient enforcement of the current litter legislation.</li> <li><b>5. Incentives.</b> To encourage, reward and provide appropriate resources to people to change their behaviour with regard to litter.</li> <li><b>6. Collaboration and partnerships.</b> Encourage and work with stakeholders to identify their responsibilities and manage their roles in litter and waste management in a coordinated and consistent manner.</li> <li><b>7. Legislation and policy.</b> Develop and communicate position statements on high priority litter issues identified in the National Litter Index and other programs.</li> </ol>
Keep Australia Beautiful Council role
<p>Apply KABC Fund moneys to develop and deliver a range of programs and initiatives to promote litter prevention and recycling throughout Western Australia that support:</p> <ul style="list-style-type: none"> <li>• collection of robust data</li> <li>• attitude and behaviour change</li> <li>• community participation</li> <li>• enforcement of the Litter Act</li> <li>• provision of materials and tools to the community and partner organisations.</li> </ul>





## FINANCIAL OPERATION

The KABC Fund received State Government grants from the Waste Avoidance and Resource Recovery Account through the Waste Authority and from DWER. It also received revenue from litter infringements and enforcement activities and the sale of items. KABC received program sponsorship from MRWA, Mars Wrigley and Tourism WA. During 2018-19, a range of corporate support functions and services were provided by DWER through a service level agreement.

In addition, the KABC Fund received a calculated interest on its balance of \$7,474.

KABC Fund expenditure must be consistent with the annual business plan or as approved by the Minister. The KABC Fund revenue and expenditure is summarised in the statement of cash flows.

### SNAPSHOT

In 2018-19, the KABC Fund had an  
**opening balance  
of \$428,990.**

As at 30 June 2019 the  
**closing balance  
was \$707,958.**


The Auditor General provided an independent audit opinion on KABC Fund statements and key performance indicators.

The 2018-19 KABC Fund  
**expenditure  
was \$1,842,988.**

The closing balance was due to unexpended funds for the roadside litter project and some of the cigarette butt campaign in 2018-19. Full expenditure on both projects is anticipated for 2019-20.

## GOVERNANCE

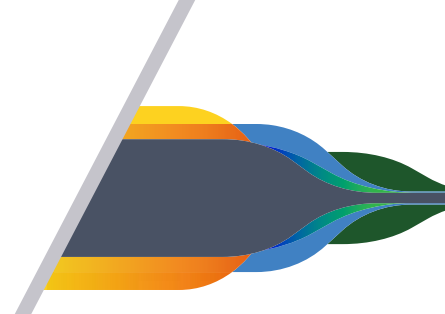
Processes are in place within DWER to monitor and audit the financial performance of the KABC Fund in accordance with the *Financial Management Act 2006*. The management of the KABC Fund is regarded as a DWER service for the purposes of sections 52 and 53 of the *Financial Management Act 2006*. The DWER chief finance officer (CFO) is KABC's CFO.

A close-up photograph showing a person's hands in orange and teal work gloves. The person is holding a clear plastic bottle upside down over a black plastic bag. Another clear plastic bottle is visible to the right. The background is slightly blurred, suggesting an outdoor setting.

**The most significant contributors to the decrease in litter was the reduction of plastic industrial containers, plastic domestic containers and plastic soft drink bottles under 1 litre capacity.**



# KABC PERFORMANCE



## REPORT ON OPERATIONS

The KABC's activities are aligned with the Western Australian Litter Prevention Strategy's seven priorities.

### PRIORITY 1

#### Research and data.

To understand the type and extent of littering in WA. To develop litter prevention activities based on a range of data.

#### National Litter Index

The National Litter Index (NLI) is Australia's only annual measure of litter type and volume based on counts. Sampling is taken twice a year at 983 sites across Australia, including 151 sites in Western Australia within a 50 kilometre radius of Perth CBD. The NLI measures litter at eight different site types: beaches, car parks, highways, industrial sites, parks, residential areas and retail strip precincts and shopping centres.



The number of items of litter per 1,000 square metres (m<sup>2</sup>) sampled, decreased from 40 to 37 items, representing a 7.5 per cent decrease. The volume of litter per 1,000m<sup>2</sup> decreased from 6.3 litres to 5.31 litres, a decrease of 15.7 per cent.

Litter reduction by item occurred at five site types: beaches (-58.6 per cent), retail precincts (-46.9 per cent), shopping centres (-9.3 per cent), major roads and highways (-8.2 per cent), and recreational parks (-1.5 per cent). These reductions were offset to some degree by higher levels counted at car parks (+27.7 per cent), residential streets (+4.7 per cent) and industrial precincts (+3.5 per cent).

The most significant contributors to the decrease in litter was the reduction of plastic industrial containers, plastic domestic containers and plastic soft drink bottles under 1 litre capacity. Volumetric litter loads still remain the highest on major roads and highways (11.72 litres per 1,000m<sup>2</sup>, down from 13.58 litres per 1,000m<sup>2</sup> in 2017-18).

Most littered items per 1,000m<sup>2</sup> included cigarette butts (2,731); soft drink and alcohol cans (447); and a range of plastic items that include drink bottles, bottle tops, snack bags and confectionery wrappers (2,393).

Table 3 NLI results

Items per 1,000m <sup>2</sup>						Volumes per 1,000m <sup>2</sup>					
14-15	15-16	16-17	17-18	18-19	18-19	14-15	15-16	16-17	17-18	18-19	18-19
Actual	Actual	Actual	Actual	Target	Actual	Actual	Actual	Actual	Actual	Target	Actual
50	51	39	40	38	37	9.58	10.38	7	6.30	6.50	5.31

## PRIORITY 2

**Education, awareness and training.** To increase public knowledge and willingness to participate in maintaining a litter free environment. Increase understanding in the community of the need for materials to be recycled in the same way as they do at home. To train enforcement officers to support litter reduction initiatives and monitor littering.

### Campaigns

The KABC brand and anti-litter message were promoted across a range of events and activities in 2018–19, with the ongoing *Bin it—you know it's the right thing to do* anti-litter campaign as the overarching message.

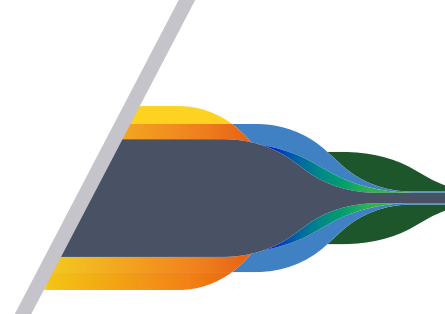
The ongoing campaign slogan launched in 2017, continued to remind the community that *If you leave litter, you're rubbish*. This campaign focused on the illegality of littering and promoted the fines applicable to different types of littering. This message was developed after feedback from a community survey that suggested that previous messaging had been too soft and a more pointed message was necessary. The message was promoted across a range of media.

Video advertisements are made available on KABC's website for promotional use, and provided as files to local governments to use at events. Print advertisements were placed on 321 bins in 12 local government areas. Two anti-littering videos were used at outdoor cinema venues from February to March 2019.

Facebook and Instagram continued to be used as engagement tools with 3,885 and 890 followers respectively, as at June 2019. Campaign resources continued to be distributed via local governments, community resource centres and at sponsored community events.







## Events

KABC provided litter collection bags, car litter bags, pocket ashtrays and pop-up bins as sponsorship to organisations promoting the anti-litter message at events.

**Table 4 Events**

Date	Name of event
<b>2018</b>	
23 August	KAB Week: Point Walter clean-up with City of Melville and Attadale Primary School
26 August	KAB Week: Perth Gateway Precinct clean-up with Main Roads WA
21 September	Tidy Towns Sustainable Communities Awards State Event, held in Perth
14, 15 October	WA Marine Debris Project
10 November	Seaside Scavenge Event at Bathers Beach Fremantle, Tangaroa Blue and WA Marine Debris Project – Leighton Beach
<b>2019</b>	
1 March	Cowaramup Primary School - Clean Up Australia Day for schools
1 March	Bathers Beach, Fremantle with Australian Islamic School Thornlie - Clean Up Australia Day for schools
2 March	Tidy Towns launch at Margaret River
9-10 March	Coogee Live
16 March	Bunbury Inlet clean-up and audit
23 March	Great Southern Sustainability Community Festival, Albany
11 May	Cheeditha Remote Community Clean-Up
1 June	Welcoming the Whales Festival, Albany



**Print advertisements were placed on 321 bins in 12 local government areas.**

**During 2018–19,  
there were 101  
registrations for  
the program,  
compared to 77 in  
the previous year.**



### **Clean Schools**

The Clean Schools program aims to change the littering behaviour of students and reduce litter in schools. As at 30 June 2019, 590 Western Australian primary and secondary schools, and other organisations involved in waste management education such as day care centres, were participating in the program.

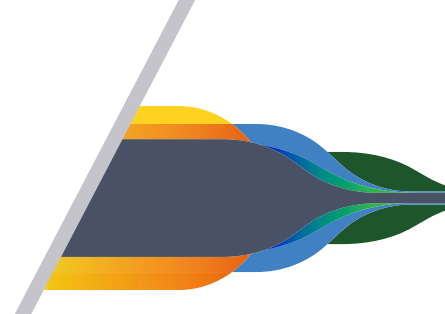
During 2018–19, there were 101 registrations for the program, compared to 77 in the previous year. Each registrant was provided with a resource package including a step-by-step guide to implementing the program and a thumb-drive of downloadable resources.

In 2018–19, eight professional development workshops were held in metropolitan and regional areas, with 138 teachers participating compared with 92 in the previous year. This included five workshops in partnership with the Waste Authority's Waste Wise Schools program.

KABC Services officers presented in classrooms and at events held at Holy Cross Primary School, Spring Hill Primary School, Hocking Primary School, Swan Christian College and Presbyterian Ladies' College.

KABC Services officers also contributed to numerous education events including:

- attended clean-up event with City of Melville and Attadale Primary School removing 21 kilograms of litter from the Point Walter foreshore
- attended Spring Hill Primary School for World Clean-up Day. The entire school of 807 students took part and removed 24 kilograms of litter from the school and surrounding area
- ran a workshop at Broome Bushrangers Conference about how Keep Australia Beautiful can support the schools Bushrangers programs
- coordinated Clean Up Australia Day event at Bathers Beach with Australian Islamic College
- presented at a Chittering Landcare event
- presented at the THRIVE leadership event at the Perth Convention and Exhibition Centre. This event was attended by 2,500 students and teachers. We engaged with 156 students in the one hour lunch break
- exhibited at Canning River Eco Education Centre (CREEC) Earth Day Expo. The KABC station was attended by 150 students from five classes.



### Clean Marine Campaign

The Clean Marine Campaign promotes responsible litter disposal among recreational fishers, boaters and those engaging in recreational pursuits near rivers, waterways and beaches. The initiative is supported through partnerships with the Department of Biodiversity, Conservation and Attractions, the Department of Transport, the Department of Primary Industries, Research and Development (Fisheries), RecFishWest and Tangaroa Blue Ocean Care.

A continuing partnership with the Department of Biodiversity, Conservation and Attractions (formerly with the Swan River Trust) for the *Reel it in* Fishing Line Bin Project promoted the Clean Marine message. There are more than 65 bins installed throughout the metropolitan area at fishing jetties and boat ramps. Community members who signed up as adopters of fishing line bins were provided with stickers and brochures for distribution.

Clean Marine fact sheets, stickers and brochures were distributed on request to schools, businesses and community groups, and campaign messages continued to be promoted via partner organisations.

### KABC website

The KABC website is a user-friendly information source for the community, as well as a platform for promoting opportunities to participate in anti-litter activities, such as clean-up events, competitions and programs.

The website hosts registration pages for key programs, including Adopt-a-Spot, the Litter Report Scheme, Clean Schools, Clean Clubs and Tidy Towns Sustainable Communities. The website also enables online purchasing of anti-litter resources and has a range of reporting forms for program evaluation.

**There are more than  
65 bins installed  
throughout the  
metropolitan area  
at fishing jetties and  
boat ramps.**



**During the year, 9,500  
Outback Packs were  
assembled and 9,050  
were distributed.**



### **PRIORITY 3**

**Litter prevention tools.** To facilitate appropriate infrastructure and services to reduce littering and increase recycling across WA.

#### **Outback Packs**

Outback Packs continued to provide travellers with tools to manage their own litter and conduct clean-ups at rest areas, campsites and on roadsides. The program continued to be financially supported by MRWA in 2018-19.

During the year, 9,500 Outback Packs were assembled and 9,050 were distributed. Large volumes of packs were provided in regions at strategic times of the year to coincide with peak holiday periods. An increasing number of packs are being distributed at events such as the Caravan and Camping Show, the Perth 4WD Show and at conferences for groups such as the Caravan and Motorhome Association of Australia.

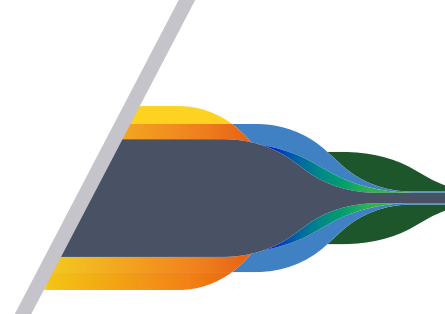
Information received from Outback Pack surveys indicated that the packs were being used by travellers to manage their own rubbish or to clean up others' rubbish found at campsites, rest areas and roadsides.

The packs were assembled by students from the following schools in Western Australia as part of their community service commitment:

- Lumen Christi College
- Swan Christian College (Justice League)

Packs were also assembled by people completing community service orders under the Department of Corrective Services, South West Metropolitan Youth Justice Services, North-West Metropolitan Adult Community Correction Services, North-East Metropolitan Adult Community Correction Services, Department of Corrective Services, South East Metropolitan Youth Justice Services and North Metropolitan Youth Justice Services.





## Resources

During 2018 -19, KABC provided litter prevention and remediation resources either free of charge or at cost.

- 64,000 car litter bags, 89,000 large rubbish and recycling collection bags, and 200 pocket ashtrays were provided to Adopt-a-Spot groups and other community groups, businesses and local governments
- Other resources to support clean-up activities under the Adopt-a-Spot program included approximately 500 pairs of gloves, 200 sets of tongs, and 51 sharps containers
- 108 pop-up rubbish and recycling bins and 1,200 litter bags were provided through the Clean Clubs program
- 9,050 Outback Packs were distributed through regional outlets.



## PRIORITY 4

**Enforcement.** To ensure effective and efficient enforcement of the current litter legislation.

### Litter Report Scheme

The Litter Report Scheme enables registered members of the community to report littering from cars. During 2018-19 an additional 1,057 Western Australians registered to become litter reporters, bringing the total number of registered litter reporters to 13,172. During 2018-19, KABC received 2,035 online litter reports, 145 report cards and 115 reports from authorised officers using KABC infringement books. Of the reports received, 91 per cent resulted in infringements being issued.

From 1 January 2014 to the end of May 2019, there has been a 36 per cent increase in the number of litter reporters. During the same period, there has been a 38 per cent decrease in the number of infringements issued. These figures indicate a change in attitudes, such that there is lower tolerance of littering, and an improvement in litter disposal behaviours, with fewer community members littering from cars.

### Litter investigations

KABC investigators enforce the Litter Act, focusing efforts on areas of urban development, particularly locations within the cities of Armadale, Wanneroo, Swan and Rockingham, and the Shires of Serpentine-Jarrahdale and Gingin.

In 2018-19, KABC Services officers undertook 71 investigations, resulting in 37 litter infringement notices and four letters of warning or environmental field notices (a non-statutory written notice identifying an alleged offence) for littering offences. In addition, nine Litter Act prosecutions were commenced for contested litter infringements and five resulted in convictions for offences against the Act.

## PRIORITY 5

**Incentives.** To encourage, reward and provide appropriate resources to people to change their behaviour with regard to litter.

### Tidy Towns Sustainable Communities

The Tidy Towns Sustainable Communities Awards recognise and reward communities that seek to reduce litter, embrace the concept of sustainability and take positive action to protect and enhance their environment.

The forty-ninth year of the program in Western Australia attracted 32 registrations. The awards recognised the efforts of local shires and not for profit groups including 7,335 volunteers. Nearly 112,000 hours of volunteer participation drove the projects entered, helping to sustain the environmental, economic and social structure of these communities.



Collie was announced as the state winner, at the awards event in September, having outstanding projects across all seven categories. Representatives from Collie Tidy Towns Committee, local government and the Young Legends nominee, Lauren Jackson, represented Western Australia at the National Tidy Towns Awards held in Smithton, Tasmania, in April 2019. Lauren Jackson was awarded the National Young Legends Award and Collie was highly commended for the Environmental Sustainability Natural Environment Management Award.

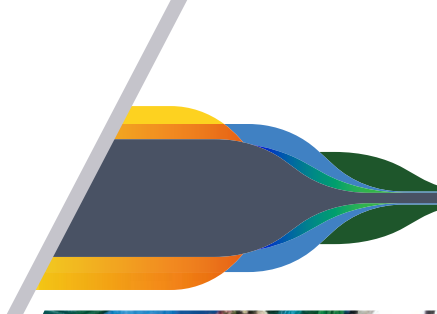
Remote community clean-ups through the Tidy Towns program were a new initiative in 2018-19. KABC offers advice and resources for remote communities to conduct community clean-ups and litter audits. The project was launched at the Kimberley Bushrangers Conference in February 2019. A joint clean-up with the City of Karratha and the Aboriginal community at Cheeditha in the Pilbara took place in May 2019.

### Adopt-a-Spot

The Adopt-a-Spot program is a popular community engagement program, involving 35,000 registered volunteers since it began in 2009. At 30 June 2019, there were a total of 1,254 groups registered in the Adopt-a-Spot program, with 234 groups joining in 2018-19. Clean-up reports submitted during 2018-19 showed over 5,000 bags of rubbish removed from the environment. As each bag holds approximately 15 litres of rubbish, it is estimated that approximately 75,000 litres of rubbish were removed from the environment across the state from highways, local streets, parks, waterways, bushland, beaches, riversides and wetlands.

The high level of engagement with Adopt-a-Spot by community groups, families, individuals, schools and clubs demonstrates the community's commitment to ensuring our environment is litter free in many areas around the state. Partnerships with local governments and MRWA to promote the program have increased participation from local communities.





### Clean Clubs

During 2018-19 the Clean Clubs program entered a maintenance phase as staff were allocated to priority programs. Whilst no active promotion of the program occurred during the year, promotional material was available through the KABC website. As a result, a further six clubs joined the Clean Clubs program taking the total number of clubs registered to 170. During the 2018-19 year 108 pop-up bins and 1,200 litter bags were distributed.



### Community litter grants

A total of \$56,266.58 in funding was awarded to the following projects in 2018-19.

**Table 5 Community Litter Grants**

Organisation	Project	Amount
Albany's Historic Whaling Station - Discovery Bay Tourism Precinct	The Mermaid Movement: Creating Change through Awareness	\$3,596
Coastal Clean Up Crew	Making beach clean-ups fun, educational and accessible for all!	\$ 331
City of Busselton	Southwest Coastal Litter Signage and Campaign	\$9,255
Rotary Club of Collie	Litter signage	\$3,108
Green Skills Inc.	Great Southern Event Waste Buster	\$11,000
Kalgoorlie-Boulder Urban Landcare Group	Illegal littering Community Education Campaign.	\$3,200
Kulkarriya Community School	Yungngora Precious Plastics	\$3,000
Shire of Dalwallinu	Dalwallinu Recreation Precinct Litter Reduction Project	\$5,000
Shire of Kojonup	Back to the Tap	\$4,950
Shire of Shark Bay	Reusable Rubbish Bags	\$2,937
Wickham Tidy Towns Inc.	We bring the H2O - You bring your bottle to go!	\$5,148
Western Metropolitan Regional Council	Serve Food Not Litter	\$4,742
	<b>Total</b>	<b>\$56,266</b>



**KABC has partnered with 12 local governments to promote the 'If you leave litter, you're rubbish' message.**

## PRIORITY 6

**Collaboration and partnerships.** Encourage and work with stakeholders to identify their responsibilities and manage their roles in litter and waste management in a coordinated and consistent manner.

### Local government

Working with local government is a key focus area of the *Litter Prevention Strategy for Western Australia 2015–20*.

KABC has ongoing agreements with five local governments (the cities of Armadale, Gosnells, Swan and Wanneroo, and the Town of Victoria Park) to promote the Adopt-a-Spot program. KABC continues to seek out opportunities to form partnerships with metropolitan and regional local governments for the delivery and promotion of the Adopt-a-Spot program.

KABC has partnered with 12 local governments to promote the 'If you leave litter, you're rubbish' message on bins and other local government assets (e.g. signage in buildings).

The Shire of Toodyay continues to implement Adopt-a-Spot programs funded by Bendigo Bank, with 22 local community groups being involved in the program.

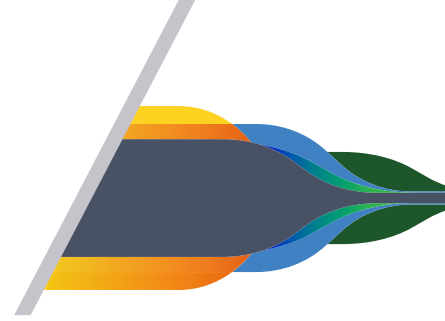
### Main Roads Western Australia

KABC continued to implement actions under a five-year MOU with MRWA including major roadside clean-ups on controlled access highways, Outback Pack assembly and distribution and the mobilisation of Adopt-A-Spot groups to undertake clean-ups on regional roads controlled by MRWA. A major achievement during 2018-19 was the decision by MRWA to provide \$400,000 to KABC to implement a regional roadside litter prevention program that builds on the 'WA naturally thanks you' trial that occurred in 2016-17. A Ministerial announcement was made in October 2018 and project development has been under way with a view to implementing the program in the second quarter of 2019-20.

Actions that were implemented or continued under the MOU include:

- support and further development of the MRWA state-wide litter communication and action plan
- ongoing financial support and coordination of the Outback Pack program
- traffic management and litter collection in support of large scale volunteer roadside clean-ups coordinated by KABC
- provision of traffic management and safety induction for Adopt-a-Spot groups undertaking clean-ups on Main Roads estate
- deployment of KABC surveillance cameras in litter hot spots
- provision of litter prevention signage templates to MRWA regions
- provision of education material regarding unsecured loads to MRWA regions.





### Tangaroa Blue Foundation – WA Marine Debris Project

KABC has continued its 14-year partnership with Tangaroa Blue Foundation, an Australia-wide not-for-profit organisation dedicated to the removal and prevention of marine debris.

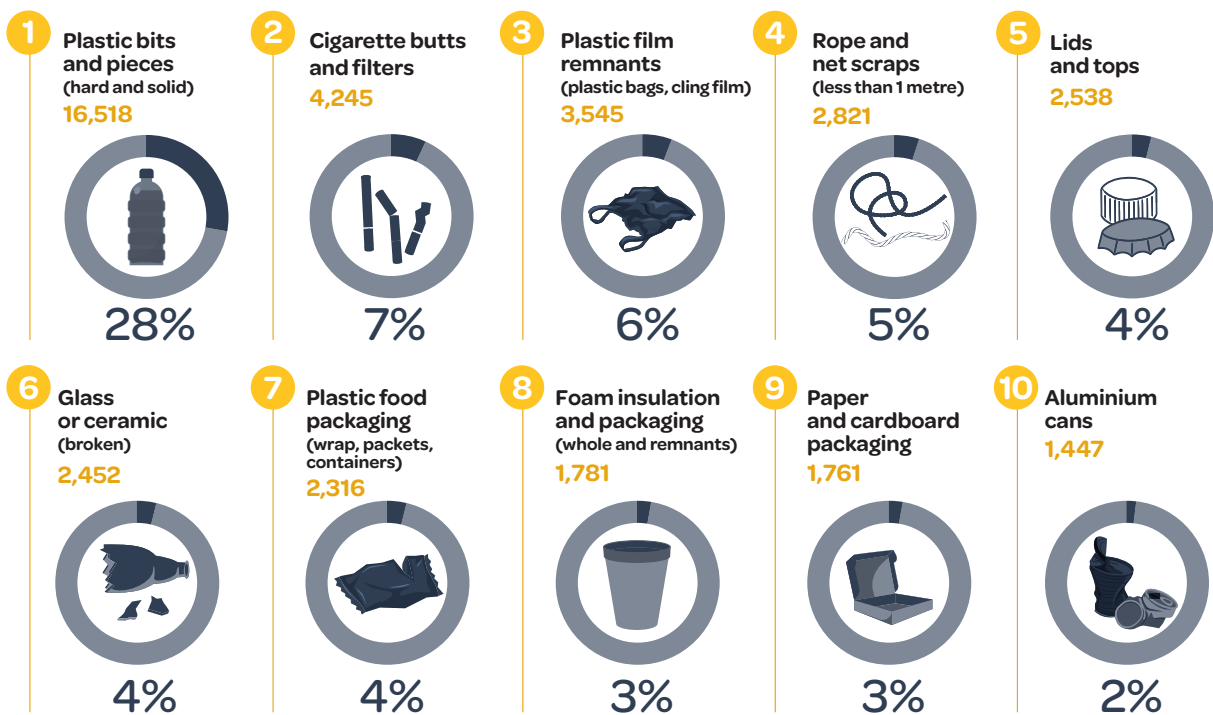
Tangaroa Blue hosted its fourteenth annual WA Beach Clean-up on the weekend of 14 and 15 October 2018, with the support of the KABC. Over 1,000 volunteers converged on 125 beaches to remove and audit marine debris from 161 kilometres of the Western Australian coastline.

The KABC provided a \$5,000 cash sponsorship to support event administration and in-kind support of resources and staff time. In-kind support included:

- insurance for registered participants
- promotion of the clean-up to KABC stakeholders via the website ([www.kabc.wa.gov.au](http://www.kabc.wa.gov.au)), *Litter-ature* e-newsletter, and email alerts to over 25,000 KABC supporters and their networks.
- clean-up support and advice from KABC staff.

During the October weekend, over five tonnes of debris were collected and audited, comprising 58,097 individual items. The 10 most collected items were:

**Table 6 2018 WA Marine Debris Project top ten items**



### **Indian Ocean Territories Marine Debris Project**

DWER provides environmental regulation services to the Indian Ocean Territories on behalf of the Commonwealth Government through a service delivery arrangement. KABC Services officers have continued to visit the Cocos (Keeling) Islands and Christmas Island as part of a community education team to deliver litter prevention education and community engagement programs under this service delivery arrangement.

KABC Services officers visited Christmas Island in September 2018 and May 2019 and the Cocos (Keeling) Islands in November 2018 and May 2019 to deliver community education initiatives and promote waste reduction. These events are a continuation of previous work to engage the community, schools, businesses and local government and promote actions and behaviours to reduce waste and improve recycling.

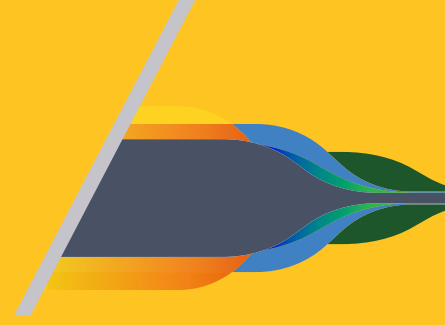
In June 2019, KABC Services officers coordinated the third Indian Ocean Territories Marine Debris Project in partnership with Tangaroa Blue Foundation and the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development. The project brought together a team of off-island volunteers, partners and local people to remove debris from beach sites, the majority of which originated from offshore sources. The data is entered into the Australian Marine Debris Database. This and future data will help track litter to its source and work on mitigation strategies.

### **Partners and sponsors**

KABC acknowledges the following corporate and community sponsors and partners. Without their support, KABC would not have been able to provide the important programs detailed in this annual report.

- Waste Authority
- Department of Water and Environmental Regulation
- Main Roads Western Australia
- Mars Wrigley Pty Ltd.
- River Guardians, Department of Biodiversity, Conservation and Attractions
- Tangaroa Blue Foundation Inc.
- City of Armadale
- City of Gosnells
- City of Swan
- City of Wanneroo
- Town of Victoria Park
- Tourism WA
- Western Australian Local Government Association





**DWER provides environmental regulation services to the Indian Ocean Territories on behalf of the Commonwealth Government through a service delivery arrangement.**

## **PRIORITY 7**

**Legislation and policy.** Develop and communicate position statements on high priority litter issues identified in the National Litter Index and other programs.

The Keep Australia Beautiful Council collaborated with the Department of Water and Environmental KABC collaborated with DWER on its consideration of litter auditing in regional areas of Western Australia for the CDS. The National Litter Index is conducted at sites within 50 kilometres of the urban areas surrounding Perth.



# SHARED RESPONSIBILITIES

with other agencies

## **DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION**

Under section 16 of the Litter Act, KABC is provided with the services and facilities of DWER.

DWER provides strategic policy, administrative and program management support and delivers funded programs. A service level agreement between the parties governs the funding of functions carried out for either party in its respective role under the Litter Act.

# SIGNIFICANT ISSUES

impacting KABC

## **CURRENT AND EMERGING ISSUES/STRATEGIC FOCUS**

### **Development of a new litter prevention strategy for Western Australia**

The current litter prevention strategy comes to the end of its life in 2020. It has led significantly effective programs for litter prevention, remediation and changing attitudes and behaviours in the community, which have resulted in a 41 per cent reduction in litter since 2012-13. With the introduction of the government's CDS and the new *Waste Avoidance and Resource Recovery Strategy 2030*, now is the ideal time for the KABC to assess its priorities and the challenges in coming years.

### **Collaboration with Main Roads Western Australia**

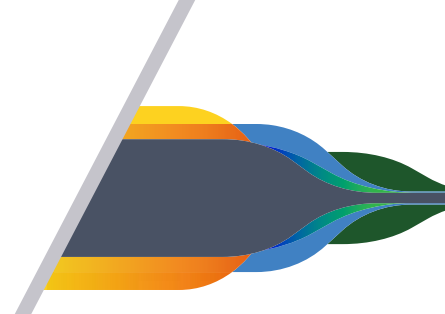
KABC engagement with MRWA is becoming an increasingly important and committed partnership for reducing the amount of litter on major metropolitan and regional highways.

### **Marine debris**

Growing community awareness and concern about the amount of plastic debris in the marine environment, including litter on our beaches, whether in the metropolitan area or on the remote coastline, continues to drive the development of community engagement programs and strengthened partnerships with organisations such as Tangaroa Blue.



# DISCLOSURES AND LEGAL COMPLIANCE



## MINISTERIAL DIRECTIVES

Under the Litter Act, the Minister for Environment may give written directions to KABC, either generally or in relation to particular matters. KABC did not receive any ministerial directions during 2018-19.

## PRICING POLICIES

KABC charges fees on a cost-recovery basis for goods for sale through its website.

## REMUNERATION

The remuneration of KABC members is determined by the Governor of Western Australia, on recommendation of the Public Sector Commissioner, in accordance with the *Public Sector Management Act 1994*. Only the chairman receives remuneration. Some members receive payment of a travel allowance. Annual remuneration is outlined in Table 7.

**Table 7 Remuneration**

Position	Name	Period of appointment	Annual remuneration	Gross remuneration*
Chairman	Michael Aspinall	24 December 2018 – 31 December 2021	\$13,000	\$14,189

\* Includes benefits (such as travel allowances and superannuation) and goods and services tax.

## DIRECTOR AND OFFICER LIABILITY INSURANCE

KABC members are insured with RiskCover for Workers' Compensation, Property and Business Interruption, General Liability, Professional Liability, Personal Accident – Board Members, Personal Accident – Voluntary Workers, Personal Accident – Work Experience, Travel, and Cyber Liability.

KABC held nine meetings during 2018-19. Meetings were held every second month from 21 February 2019. There was no meeting in January 2019.

**Table 8 Members' meeting attendance**

Member	Meetings attended	Member	Meetings attended
William Adams**	3	Genette Keating	9
Michael Aspinall	9	Jason Menzies**	3
Jeff Anderton^	6	Ken Parker^	4
Don Burnett**	2	Christine Parfitt**	1
Lisa Fanciulli**	3	Michael Tuffin^	6
Howard Flinders	5		
Malcolm Jenkinson^	4		

\*\* New Council member as of 1 January 2019

^ Outgoing Council member as of 31 December 2018

## EMPLOYMENT AND INDUSTRIAL RELATIONS

KABC does not employ staff.

## OTHER LEGAL REQUIREMENTS

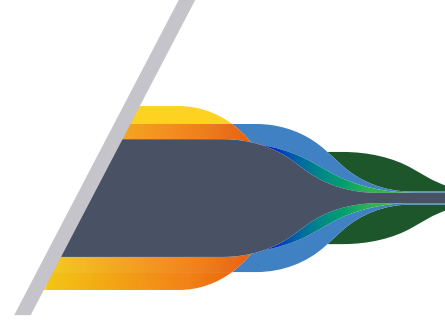
### Advertising

Section 175ZE of the *Electoral Act 1907* requires the inclusion of a statement detailing all advertising expenditure incurred by the Keep Australia Beautiful Council.

Table 9 Advertising

Program	Agency	\$
KABC Appointments	Government Gazette	135
KABC Call for Members	Adcorp	3,168
Tidy Towns	Mulga Mail	357
Tidy Towns	Albany Weekender	202
Adopt-a-Spot	Great Southern Weekender	382
Bin It campaign/Moonlight Cinema	Carat	33,435
Bin It campaign	Prime Media Group	17,480
Bin It campaign	Facebook	524
Bin It campaign	Natsales	6,836
National Recycling Week	Mitchell Communication	1,713
Gibb River Road project	Derby Visitor Centre	600
	<b>Total</b>	<b>\$64,832</b>

# GOVERNMENT AND PUBLIC SECTOR RELATIONSHIP



A communications agreement between KABC and the Minister for Environment was signed on 3 May 2018.

## GOVERNANCE DISCLOSURES

KABC's corporate governance arrangements ensure transparency in decision-making and operation, as well as accountability to stakeholders. No disclosures of potential conflicts of interest were made by members of KABC during the year.

## ETHICS AND INTEGRITY

KABC's Code of Conduct outlines how KABC commits to operating in the community and in its relationship with the Minister's Office, DWER and with staff in KABC Services.

Procurement practices follow state government guidelines and procurement policy.

## ORGANISATIONAL STRUCTURE

Under section 16 of the Litter Act, KABC is provided with the services and facilities of any officer employed in the public service.

Services are provided by staff who are employed by DWER under provisions of the *Public Sector Management Act 1994*. Officers are subject to the DWER's human resources policy, information technology and administrative processes, and other policy matters regulated by the *Financial Management Act 2006* and Treasurer's Instructions.

**Table 10 Staff in KABC Services**

Staff status	DWER (Keep Australia Beautiful Council Services) staff	Keep Australia Beautiful Council Chairman	Total
Full-time permanent	7*		7*
Part-time permanent	3		3
Full-time contract	1^		1^
Part-time contract		1	1
Vacant	1~		1~
<b>Total</b>	<b>12</b>	<b>1</b>	<b>13</b>

\* since 10 December 2018

^ to 28 September 2018

~ to 10 December 2018

A service level agreement (SLA) for the provision of services between DWER and KABC was implemented. The SLA set out the parties' understanding of their respective statutory and other legal functions and obligations through a statement of expectations and performance deliverables for provision of services. The value of the functions costed in the SLA was calculated to be \$261,276.

## COMMUNICATION

KABC's Code of Conduct outlines how KABC ensures official information remains confidential, describes the process for public interest disclosure and provides guidance on freedom of information.

KABC ensures that records of decisions and all other documentation are securely retained. Minutes of KABC meetings are circulated to members with meeting agenda papers.

## RECORDKEEPING PLAN

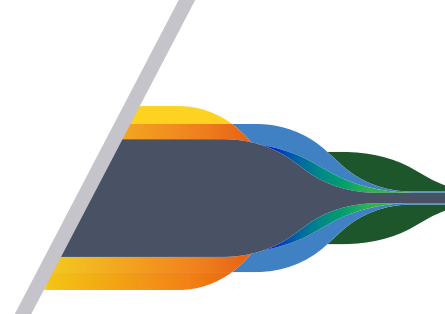
The Keep Australia Beautiful Council complies with the *State Records Act 2000* through adherence to the DWER's recordkeeping plan. The Keep Australia Beautiful Council follows the procedures required under the Act.

## KEEP AUSTRALIA BEAUTIFUL COUNCIL PUBLICATIONS

During 2018–19 new publications released on KABC's website were:

- *KABC Annual Report 2017-18*
- Tidy Towns Sustainable Communities Awards *Snapshots* publication
- Events and Sponsorship Guidelines and Application form
- *Clean up Community* – remote clean-ups and litter audits flyer.





## FINANCIAL STATEMENTS

### Certification of Financial Statements

#### For the reporting period ended 30 June 2019

The accompanying financial statements of the Keep Australia Beautiful Council (WA) have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2019 and the financial position as at 30 June 2019.

At the date of signing, we are not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

**Michael Aspinall**

Chairperson

12 September 2019

**Genette Keating**

Deputy Chairperson

12 September 2019

**Wayne Millen**

Chief Finance Officer

12 September 2019



## Auditor General

### INDEPENDENT AUDITOR'S REPORT

To the Parliament of Western Australia

KEEP AUSTRALIA BEAUTIFUL COUNCIL (W.A.)

Report on the Financial Statements

#### **Opinion**

I have audited the financial statements of the Keep Australia Beautiful Council (W.A.), which comprise the Statement of Financial Position as at 30 June 2019, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the operating results and cash flows of the Keep Australia Beautiful Council (W.A.) for the year ended 30 June 2019 and the financial position at the end of that period. They are in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions.

#### **Basis for Opinion**

I conducted my audit in accordance with the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Council in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial statements. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Responsibility of the Council for the Financial Statements**

The Council is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the *Financial Management Act 2006* and the Treasurer's Instructions, and for such internal control as the Council determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council is responsible for assessing the agency's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Western Australian Government has made policy or funding decisions affecting the continued existence of the Council.

#### **Auditor's Responsibility for the Audit of the Financial Statements**

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial statements. The objectives of my audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.



As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the agency's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the agency's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

## **Report on Controls**

### ***Opinion***

I have undertaken a reasonable assurance engagement on the design and implementation of controls exercised by the Keep Australia Beautiful Council (W.A.). The controls exercised by the Council are those policies and procedures established by the Council to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions (the overall control objectives).

My opinion has been formed on the basis of the matters outlined in this report.

In my opinion, in all material respects, the controls exercised by the Keep Australia Beautiful Council (W.A.) are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2019.

### ***The Council's Responsibilities***

The Council is responsible for designing, implementing and maintaining controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities are in accordance with the *Financial Management Act 2006*, the Treasurer's Instructions and other relevant written law.



### ***Auditor General's Responsibilities***

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the suitability of the design of the controls to achieve the overall control objectives and the implementation of the controls as designed. I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements and plan and perform my procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the overall control objectives and the controls, necessary to achieve the overall control objectives, were implemented as designed.

An assurance engagement to report on the design and implementation of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the overall control objectives and the implementation of those controls. The procedures selected depend on my judgement, including the assessment of the risks that controls are not suitably designed or implemented as designed. My procedures included testing the implementation of those controls that I consider necessary to achieve the overall control objectives.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### ***Limitations of Controls***

Because of the inherent limitations of any internal control structure, it is possible that, even if the controls are suitably designed and implemented as designed, once the controls are in operation, the overall control objectives may not be achieved so that fraud, error, or noncompliance with laws and regulations may occur and not be detected. Any projection of the outcome of the evaluation of the suitability of the design of controls to future periods is subject to the risk that the controls may become unsuitable because of changes in conditions.

### **Report on the Key Performance Indicators**

#### ***Opinion***

I have undertaken a reasonable assurance engagement on the key performance indicators of the Keep Australia Beautiful Council (W.A.) for the year ended 30 June 2019. The key performance indicators are the key effectiveness indicators and the key efficiency indicators that provide performance information about achieving outcomes and delivering services.

In my opinion, in all material respects, the key performance indicators of the Keep Australia Beautiful Council (W.A.) are relevant and appropriate to assist users to assess the Council's performance and fairly represent indicated performance for the year ended 30 June 2019.

#### ***The Council's Responsibility for the Key Performance Indicators***

The Council is responsible for the preparation and fair presentation of the key performance indicators in accordance with the *Financial Management Act 2006* and the Treasurer's Instructions and for such internal control as the Council determines necessary to enable the preparation of key performance indicators that are free from material misstatement, whether due to fraud or error.

In preparing the key performance indicators, the Council is responsible for identifying key performance indicators that are relevant and appropriate having regard to their purpose in accordance with Treasurer's Instruction 904 *Key Performance Indicators*.

#### ***Auditor General's Responsibility***

As required by the *Auditor General Act 2006*, my responsibility as an assurance practitioner is to express an opinion on the key performance indicators. The objectives of my engagement are to obtain reasonable assurance about whether the key performance indicators are relevant and appropriate to assist users to assess the agency's performance and whether the key performance indicators are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.



I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements relating to assurance engagements.

An assurance engagement involves performing procedures to obtain evidence about the amounts and disclosures in the key performance indicators. It also involves evaluating the relevance and appropriateness of the key performance indicators against the criteria and guidance in Treasurer's Instruction 904 for measuring the extent of outcome achievement and the efficiency of service delivery. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making, these risk assessments I obtain an understanding of internal control relevant to the engagement in order to design procedures that are appropriate in the circumstances.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**My Independence and Quality Control Relating to the Reports on Controls and Key Performance Indicators**

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

**Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators**

This auditor's report relates to the financial statements and key performance indicators of the Keep Australia Beautiful Council (W.A.) for the year ended 30 June 2019 included on the Council's website. The Council's management is responsible for the integrity of the Council's website. This audit does not provide assurance on the integrity of the Council's website. The auditor's report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.

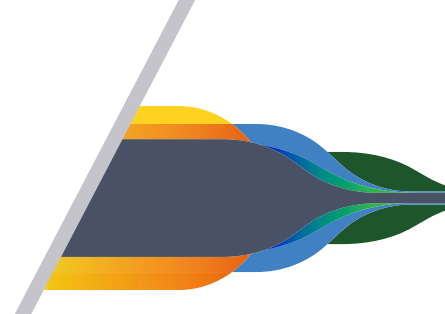


PATRICK ARULSINGHAM  
SENIOR DIRECTOR FINANCIAL AUDIT  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
13 September 2019

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	2018 \$
<b>COST OF SERVICES</b>			
<b>Expenses</b>			
Employee benefits expense	2.1	<b>950,892</b>	861,715
Supplies and services	2.3	<b>814,601</b>	634,904
Grants and subsidies	2.2	<b>66,936</b>	60,950
Other expenses	2.4	<b>10,559</b>	9,355
<b>Total cost of services</b>		<b>1,842,988</b>	1,566,924
<b>Income</b>			
Grants and subsidies	3.1	<b>60,000</b>	70,000
User charges and fees	3.2	<b>372,106</b>	420,476
Interest revenue	3.4	<b>7,474</b>	7,189
Other revenue	3.5	<b>31,236</b>	40,386
<b>Total revenue</b>		<b>470,816</b>	538,051
<b>Total income other than income from state government</b>		<b>470,816</b>	538,051
<b>NET COST OF SERVICES</b>		<b>1,372,172</b>	1,028,873
<b>Income from State Government</b>			
State Government Grant	3.3	<b>1,389,864</b>	974,000
Services Received free of charge	3.3	<b>261,276</b>	260,847
<b>Total income from State Government</b>		<b>1,651,140</b>	1,234,847
<b>SURPLUS FOR THE PERIOD</b>		<b>278,968</b>	205,974
<b>TOTAL COMPREHENSIVE INCOME FOR THE PERIOD</b>		<b>278,968</b>	205,974

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2019**

	Notes	2019 \$	2018 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5.1	<b>963,402</b>	418,085
Receivables	4.1	<b>49,248</b>	97,331
Other current assets	4.2	<b>3,000</b>	-
<b>Total Current Assets</b>		<b>1,015,650</b>	515,416
<b>TOTAL ASSETS</b>		<b>1,015,650</b>	515,416
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Payables	4.3	<b>264,164</b>	55,522
Other current liabilities	4.4	<b>43,528</b>	30,904
<b>Total Current Liabilities</b>		<b>307,692</b>	86,426
<b>TOTAL LIABILITIES</b>		<b>307,692</b>	86,426
<b>NET ASSETS</b>		<b>707,958</b>	428,990
<b>EQUITY</b>			
Accumulated surplus	7.8	<b>707,958</b>	428,990
<b>TOTAL EQUITY</b>		<b>707,958</b>	428,990

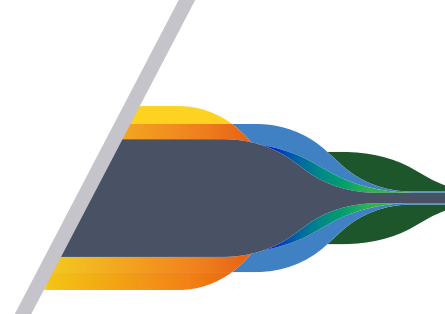
The Statement of Financial Position should be read in conjunction with the accompanying notes.

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	Accumulated surplus \$	Total equity \$
<b>Balance at 1 July 2017</b>		223,016	223,016
Surplus		205,974	205,974
Total comprehensive income for the period		205,974	205,974
<b>Balance at 30 June 2018</b>	7.8	428,990	428,990
<b>Balance at 1 July 2018</b>		<b>428,990</b>	<b>428,990</b>
Surplus		<b>278,968</b>	<b>278,968</b>
Total comprehensive income for the period		<b>278,968</b>	<b>278,968</b>
<b>Balance at 30 June 2019</b>	7.8	<b>707,958</b>	<b>707,958</b>

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.





**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2019**

	Notes	2019 \$	2018 \$
<b>CASH FLOWS FROM STATE GOVERNMENT</b>			
Grant from State Government		1,359,864	921,298
<b>Net cash provided by State Government</b>		<b>1,359,864</b>	921,298
Utilised as follows:			
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Employee benefits		<b>(877,084)</b>	(861,007)
Supplies and services		<b>(401,402)</b>	(287,338)
Grants and subsidies		<b>(71,464)</b>	(60,950)
GST payments on purchases		<b>(63,191)</b>	(38,221)
GST payments to taxation authority		<b>(84,738)</b>	(44,947)
Other payments		<b>(20,875)</b>	(9,355)
<b>Receipts</b>			
Grants and subsidies		<b>120,000</b>	20,000
User charges and fees		<b>383,572</b>	420,099
Interest received		<b>6,525</b>	7,537
GST receipts on sales		<b>133,686</b>	90,146
GST receipts from taxation authority		-	19,224
Other receipts		<b>60,424</b>	36,234
<b>Net cash used in operating activities</b>		<b>(814,547)</b>	(708,578)
Net increase in cash and cash equivalents		<b>545,317</b>	212,720
Cash and cash equivalents at the beginning of the period		<b>418,085</b>	205,365
<b>CASH AND CASH EQUIVALENTS AT THE END OF PERIOD</b>	5.1	<b>963,402</b>	418,085

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 1 BASIS OF PREPARATION

The Council is a WA Government entity and is controlled by the State of Western Australia, which is the ultimate parent. The entity is a not-for-profit entity (as profit is not its principal objective) and it has no cash generating units.

A description of the nature of its operations and its principal activities have been included in the 'Overview' which does not form part of these financial statements.

These annual financial statements were authorised for issue by the Keep Australia Beautiful Council (W.A.) on 12 September 2019.

#### Statement of compliance

The general purpose financial statements have been prepared in accordance with:

- 1) The *Financial Management Act 2006* (FMA)
- 2) The Treasurer's Instructions (the Instructions or TI)
- 3) Australian Accounting Standards (AASs) – Reduced Disclosure Requirements including applicable interpretations
- 4) Where appropriate, those AAS paragraphs applicable for not-for-profit entities have been applied.

The FMA and the instructions take precedence over AASs. Several AASs are modified by the Instructions to vary application, disclosure format and wording. Where modification is required and has had a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

#### Basis of preparation

These financial statements are presented in Australian dollars applying the accrual basis of accounting and using the historical cost convention. Certain balances will apply a different measurement basis (such as the fair value basis). Where this is the case the different measurement basis is disclosed in the associated note. All values are rounded to the nearest dollar.

#### Judgements and estimates

Judgements, estimates and assumptions are required to be made about financial information being presented. The significant judgements and estimates made in the preparation of these financial statements are disclosed in the notes where amounts affected by those judgements and/or estimates are disclosed. Estimates and associated assumptions are based on professional judgements derived from historical experience and various other factors that are believed to be reasonable under the circumstances.

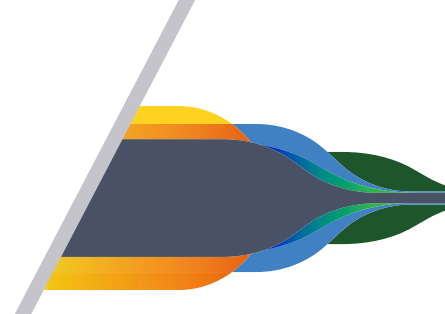
#### Contributed equity

AASB Interpretation 1038 *Contributions by Owners Made to Wholly-Owned Public Sector Entities* requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior, to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 *Contributions by Owners made to Wholly Owned Public Sector Entities* and have been credited directly to Contributed Equity.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal.

#### Comparative figures

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current reporting period.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 2 USE OF OUR FUNDING

#### Expenses incurred in the delivery of services

This section provides additional information about how the Council's funding is applied and the accounting policies that are relevant for an understanding of the items recognised in the financial statements. The primary expenses incurred by the Council in achieving its objectives and the relevant notes are:

	Notes	2019 \$	2018 \$
Employee benefits expenses	2.1	950,892	861,715
Grants and subsidies	2.2	66,936	60,950
Supplies and services	2.3	814,601	634,904
Other expenses	2.4	10,559	9,355

#### 2.1 Employee benefits expenses

	2019 \$	2018 \$
Wages and Salaries	875,505	787,517
Superannuation – defined contribution plans <sup>(a)</sup>	75,387	74,198
<b>Total Employee benefits expenses</b>	<b>950,892</b>	<b>861,715</b>

(a) Defined contribution plans include West State Superannuation Scheme (WSS), Gold State Superannuation Scheme (GSS), Government Employees Superannuation Schemes (GESBs) and other eligible funds.

**Wages and salaries:** The Department of Water and Environmental Regulation is the employing authority for staff employed in the Keep Australia Beautiful Council (W.A.) service section. Employee expenses are recouped monthly and the costs include wages and salaries, fringe benefits tax, leave entitlements, and WorkCover premiums.

**Termination benefits:** Termination payments are the responsibility of the employing authority and are paid by the Department of Water and Environmental Regulation.

**Superannuation:** The amount recognised in profit or loss of the Statement of Comprehensive Income comprises employer contributions paid to the GSS (concurrent contributions), the WSS, the GESBs, or other superannuation funds. The employer contribution paid to the Government Employees Superannuation Board (GESB) in respect of the GSS is paid back into the Consolidated Account by the GESB.

GSS (concurrent contributions) is a defined benefit scheme for the purposes of employees and whole of government reporting. It is however a defined contribution plan for Council purposes because the concurrent contributions (defined contributions) made by the Council to GESB extinguishes the Council's obligations to the related superannuation liability.

The Council does not recognise any defined benefit liabilities because it has no legal or constructive obligation to pay future benefits relating to its employees. The Liabilities for the unfunded Pension Scheme and the unfunded GSS transfer benefits attributable to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS obligations are funded by concurrent contributions made by the Council to the GESB.



## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019**

### **2.1 Employee benefits expense (continued)**

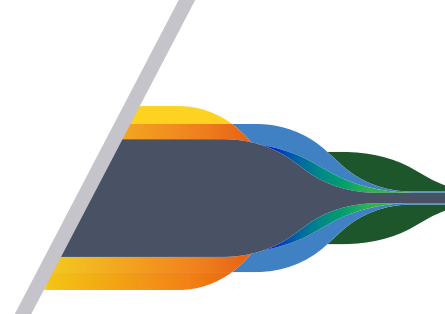
The GESB and other fund providers administer public sector superannuation arrangements in Western Australia in accordance with legislative requirements. Eligibility criteria for membership in particular schemes for public sector employees vary according to commencement and implementation dates.

The Department of Water and Environmental Regulation is the employing authority for staff employed in the Keep Australia Beautiful Council (W.A.). Provision for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave for services rendered are held by the employing authority provisions.

### **2.2 Grants and subsidies**

The Council promotes waste reduction by engaging the community in providing grants. Funds are applied for assessed and provided to worthy recipients.





**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019**

	2019 \$	2018 \$
<b>Recurrent</b>		
Attadale Primary School	277	-
Alkimos Primary School P&C Association	-	551
Bunbury Harvey Regional Council	1,818	7,271
Care for Hedland Environmental Association	455	-
City of Busselton	7,325	-
Cowaramup Primary School	455	-
City of Kwinana	-	7,273
Churchlands Primary School	-	276
Daisy Kermode - Coastal Cleanup Crew	331	-
Discovery Bay Tourism Precinct Albany Historic Whaling Station	3,269	-
Eco Hero Project	-	7,273
Federick Irwin Anglican School	555	-
Green Skills Inc	8,000	-
Guilford Town	-	2,179
Hammond Park Catholic Primary School	277	-
Harmony Primary School	409	-
Hopetoun Community Resource Centre	455	-
Kalgoorlie Boulder Urban Landcare Group	2,827	-
Ladriell Hackett	455	-
Michael Filby	344	-
Mount Hawthorn Primary School	555	-
Mount Pleasant Primary School	276	-
Mundaring in Transition	-	3,636
Ocean Reef Senior High School	277	-
Parkfield Primary School	555	-
Rotary Club of Collie Inc	2,486	-
Rottofest Leigh Chalmers	-	2,249
School Grants	-	9,845
Shire of Collie	4,000	-
Shire of Dalwallinu	4,545	-
Shire of Dumbleyung	455	-
Shire of Esperance	455	-
Shire of Halls Creek	455	-
Shire of Kojonup	3,600	-
Shire of Serpentine Jarrahdale	826	-
Shire of Shark Bay	2,670	-
South Bunbury Primary School	555	-
SMRC	-	2,000
Tangaroa Blue Foundation Ltd	8,880	11,710
Tidy Towns	-	6,687
Wembley Primary School	555	-
Western Metro Reg Council	4,311	-
Wickham Tidy Towns Inc	3,680	-
Yale Primary School	548	-
<b>Total Grants and Subsidies</b>	<b>66,936</b>	<b>60,950</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

Transactions in which the Council provides goods, services, assets (or extinguishes a liability) or labour to another party without receiving approximately equal value in return are categorised as 'Grant expenses'. Grants can either be operating or capital in nature.

Grants can be paid as general purpose grants which refer to grants that are not subject to conditions regarding their use. Alternatively, they may be paid as specific purpose grants which are paid for a particular purpose and/or have conditions attached regarding their use.

Grants and other transfers to third parties (other than contribution to owners) are recognised as an expense in the reporting period in which they are paid or payable. They include transactions such as: grants, subsidies, personal benefit payments made in cash to individuals, other transfer payments made to public sector agencies, local government, non-government schools, and community groups.

### 2.3 Supplies and Services

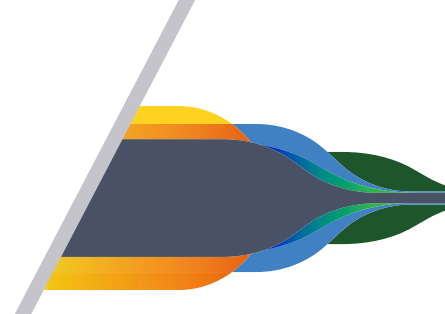
#### Supplies and services:

Supplies and services are recognised as an expense in the reporting period in which they are incurred.

	2019 \$	2018 \$
<b>Supplies and services</b>		
Consultants and contractors	251,567	284,434
Consumables	167,212	111,111
Materials	960	2,269
Advertising	182,522	48,005
Travel	34,516	21,986
Accommodation	82,208	92,000
Telecommunication Services	25,052	5,897
Catering	16,732	11,300
Other	53,832	57,902
<b>Total supplies and services expenses</b>	<b>814,601</b>	<b>634,904</b>

### 2.4 Other expenses

	2019 \$	2018 \$
<b>Other expenses</b>		
Lease Rental/Hire Charges	10,380	9,355
Bad and doubtful debt expense	179	-
	<b>10,559</b>	<b>9,355</b>



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 3 COUNCIL FUNDING SOURCES

#### How we obtain our funding

The Council receives income from the Waste Authority Resource and Recovery legislation, fee income resulting from litter infringement notices (*Litter Act 1979*) and the state government.

Revenue is recognised and measured at the fair value of consideration received or receivable.

The primary income received by the Council and the relevant notes are:

	Notes	2019 \$	2018 \$
Grants and subsidies	3.1	<b>60,000</b>	70,000
User Charges and Fees	3.2	<b>372,106</b>	420,476
Income from State Government	3.3	<b>1,651,140</b>	1,234,847
Interest Revenue	3.4	<b>7,474</b>	7,189
Other revenue	3.5	<b>31,236</b>	40,386

#### 3.1 Grants and subsidies

	2019 \$	2018 \$
Indian Ocean Territories	50,000	50,000
Industry Grants and Levies <sup>(a)</sup>	10,000	20,000
	<b>60,000</b>	70,000

#### Industry Grants and Levies <sup>(a)</sup>

Wrigley	10,000	20,000
	<b>10,000</b>	20,000

#### 3.2 User charges and fees

	2019 \$	2018 \$
Fees Litter Infringement Notices and Investigations	<b>372,106</b>	420,476

Revenue is recognised when infringements are paid to signify that the infringement is accepted as valid.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 3.3 Income from State Government

	2019 \$	2018 \$
Grants received during the period from the following government agencies:		
Department of Water and Environmental Regulation (DWER)	112,000	112,000
Main Roads WA	430,000	30,000
Waste Avoidance and Resource Recovery Account from DWER	847,864	832,000
<b>Total Grants from Government Agencies</b>	<b>1,389,864</b>	<b>974,000</b>
Services received free of charge from other State government agencies during the period:		
Department of Water and Environmental Regulation - Corporate Services	261,276	259,900
State Solicitor's Office - Legal Services	-	947
<b>Total services received</b>	<b>261,276</b>	<b>260,847</b>
<b>Total income from State Government</b>	<b>1,651,140</b>	<b>1,234,847</b>

### 3.4 Interest revenue

	2019 \$	2018 \$
Interest Revenue	7,474	7,189

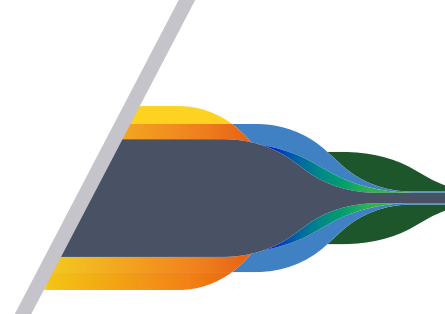
### 3.5 Other revenue

Sale of Litter Bags	8,132	15,009
Other revenue	23,104	25,377
<b>Total other revenue</b>	<b>31,236</b>	<b>40,386</b>

### Sales

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.





**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019**

**4 ASSETS, LIABILITIES AND EQUITY**

This section sets out those assets and liabilities that arose from the Council's controlled operations and includes other assets utilised for economic benefits and liabilities incurred during normal operations:

	Notes	2019 \$	2018 \$
Receivables	4.1	<b>49,248</b>	97,331
Other current assets	4.2	<b>3,000</b>	-
Payables	4.3	<b>264,164</b>	55,522
Other current liabilities	4.4	<b>43,528</b>	30,904

**4.1 Receivables**

	2019 \$	2018 \$
<b>Current</b>		
Trade receivables	<b>34,294</b>	94,478
Allowance for impairment of trade receivables	<b>(20)</b>	-
Accrued revenue	<b>949</b>	757
	<b>35,223</b>	95,235

Other debtors

	14,025	2,096
--	--------	-------

<b>Total current</b>	<b>49,248</b>	97,331
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<b>Total receivables</b>	<b>49,248</b>	97,331
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The Council does not hold any collateral or other credit enhancements as security for receivables.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**4.2 Other current assets**

	2019 \$	2018 \$
<b>Current</b>		
Prepayments	<b>3,000</b>	-
<b>Total current</b>	<b>3,000</b>	-

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 4.3 Payables

	2019 \$	2018 \$
<b>Current</b>		
Trade payables	15,995	16,459
Accrued expenses	234,327	22,655
GST payable	13,842	16,408
<b>Total current</b>	<b>264,164</b>	<b>55,522</b>

**Payables** are recognised at the amounts payable when the Council becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as settlement is generally within 30 days.

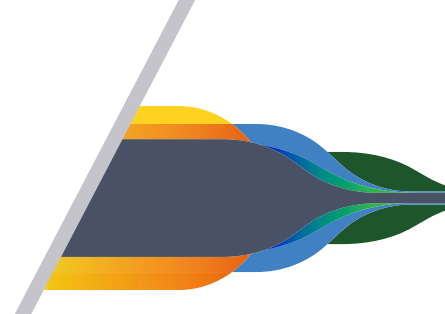
### 4.4 Other liabilities

	2019 \$	2018 \$
<b>Current</b>		
Prepaid revenue	40,000	30,000
Travel credit card clearing	3,528	904
<b>Total current</b>	<b>43,528</b>	<b>30,904</b>

## 5 FINANCING

This section sets out the material balances and disclosures associated with the financing and cash flows of the Council.

	Notes	2019 \$	2018 \$
Cash and cash equivalents	5.1	963,402	418,085
Other expenditure commitments	5.2.1	99,463	-



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 5.1 Cash and cash equivalents

	2019 \$	2018 \$
Cash and cash equivalents	<b>963,402</b>	418,085

For the purpose of the statement of cash flows, cash and cash equivalent assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

### 5.2 Commitments

#### 5.2.1 Other expenditure commitments

	2019 \$	2018 \$
Other expenditure commitments contracted for at the end of the reporting period but not recognised as liabilities, are:		418,085
Within 1 year	<b>99,463</b>	-
Later than 1 year and not later than 5 years	-	-
	<b>99,463</b>	-

## 6 FINANCIAL INSTRUMENTS

	Notes
Financial instruments	6.1
Contingent assets	6.2.1
Contingent liabilities	6.2.2

### 6.1 Financial instruments

The carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are:

	2019 \$	2018 \$
Financial assets		
Cash and cash equivalents	<b>963,402</b>	418,085
Loans and receivables <sup>(a)</sup>	-	95,235
Financial assets at amortised cost <sup>(a)</sup>	<b>35,223</b>	-
<b>Total financial assets</b>	<b>998,625</b>	513,320
Financial liabilities		
Financial liabilities at amortised cost <sup>(b)</sup>	<b>250,322</b>	39,114
<b>Total financial liabilities</b>	<b>250,322</b>	39,114

- (a) The amount of loans and receivables/financial assets at amortised cost excludes GST recoverable from the ATO (statutory receivable).
- (b) The financial liabilities exclude GST payable to the ATO.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 6.2 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the statement of financial position but are disclosed and, if quantifiable, are measured at the best estimate.

Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

#### 6.2.1 Contingent assets

The Council had no contingent assets as at 30 June 2019.

#### 6.2.2 Contingent liabilities

##### Contaminated sites

Under the Contaminated Sites Act 2003, the Council is required to report known and suspected contaminated sites to the Department of Water and Environmental Regulation (DWER). In accordance with the Act, DWER classifies these sites on the basis of the risk to human health, the environment and environmental values. Where sites are classified as contaminated – remediation required or possibly contaminated – investigation required, the Council may have a liability in respect of investigation or remediation expenses.

During the year the Council reported no contaminated sites to DWER.

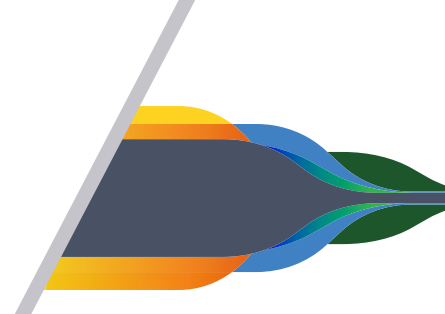
## 7 OTHER DISCLOSURES

This section includes additional material disclosures required by accounting standards or other pronouncements for the understanding of this financial report.

	<b>Notes</b>
Events occurring after the end of the reporting period	7.1
Initial application of Australian Accounting Standards	7.2
Key management personnel	7.3
Related party transactions	7.4
Related bodies	7.5
Affiliated bodies	7.6
Remuneration of auditors	7.7
Equity	7.8
Supplementary financial information	7.9

### 7.1 Events occurring after the end of the reporting period

There were no events noted at the end of the reporting period.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 7.2 Initial application of Australian Accounting Standards

#### AASB 9 Financial Instruments

AASB 9 *Financial instruments* replaces AASB 139 *Financial instruments: Recognition and Measurements* for annual reporting periods beginning on or after 1 January 2018, bringing together all three aspects of the accounting for financial instruments: classification and measurement; impairment; and hedge accounting.

The Council applied AASB 9 prospectively, with an initial application date of 1 July 2018. The adoption of AASB 9 has resulted in changes in accounting policies but no adjustments to the amounts recognised in the financial statements. In accordance with AASB 9.7.2.15, the Council has not restated the comparative information which continues to be reported under AASB 139.

The effect of adopting AASB 9 as at 1 July 2018 was assessed as not material, and therefore no adjustment was required to be recognised directly to the Accumulated Surplus.

The effect of adopting AASB 9 as at 1 July 2018 was as follows:

#### (a) Classification and measurement

Under AASB 9, financial assets are subsequently measured at amortised cost, fair value through other comprehensive income (fair value through OCI) or fair value through profit or loss (fair value through P/L). The classification is based on two criteria: the Council's business model for managing the assets; and whether the assets' contractual cash flows represent 'solely payments of principal and interest' on the principal amount outstanding.

The assessment of the Council's business model was made as of the date of initial application, 1 July 2018. The assessment of whether contractual cash flows on financial assets are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets. The classification and measurement requirements of AASB 9 did not have a significant impact to the Council. The following are the changes in the classification of the Council's financial assets:

- Trade receivables and Loans and advances (i.e. Other debtors) classified as 'Loans and receivables' as at 30 June 2018 are held to collect contractual cash flows and give rise to cash flows representing solely payments of principal and interest. These are classified and measured as financial assets at amortised cost beginning 1 July 2018.
- The Council did not designate any financial assets as at fair value through profit or loss.

In summary, upon the adoption of AASB 9, the Council had the following required (or elected) reclassifications as at 1 July 2018:

	AASB 9 category		
	Amortised cost \$	Fair value through OCI \$	Fair value through P/L \$
<b>AASB 139 Category</b>			
Loans and receivables			
Trade receivables	94,478	-	-
Loans and advances	757	-	-
	<b>95,235</b>	-	-



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### (b) Impairment

The adoption of AASB 9 has fundamentally changed the Council's accounting for impairment losses for financial assets by replacing AASB 139's incurred loss approach with a forward-looking expected credit loss (ECL) approach. AASB 9 requires the Council to recognise an allowance for ECLs for all financial assets not held at fair value through profit or loss.

Upon adoption of AASB 9, the effect was assessed as not material, and therefore no remeasurement was made at 1<sup>st</sup> July 2018.

### 7.3 Key management personnel

The Council has determined that key management personnel include Cabinet ministers, Council members, and senior officers of the Council. However, the Council is not obligated to compensate Cabinet ministers and therefore disclosures in relation to Cabinet minister's compensation may be found in the *Annual Report on State Finances*.

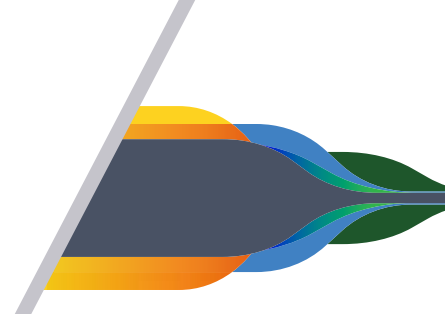
#### Compensation of members of the Council:

Compensation band (\$)	2019	2018
10,000 - 20,000	1	1
0 - 10,000	-	-
	2019	2018
	\$	\$
<b>Total compensation of the council members:</b>	<b>14,189</b>	14,244

#### Compensation of Senior Officers:

Compensation band (\$)	2019	2018
110,001 - 120,000	-	1
130,001 - 140,000	1	-
	2019	2018
	\$	\$
<b>Total compensation of senior officers</b>	<b>138,748</b>	110,549

Total compensation includes the superannuation expense incurred by the Council in respect of senior officers.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 7.4 Related party transactions

The Council is a wholly owned public sector entity that is controlled by of the State of Western Australia.

Related parties of the Council include:

- all cabinet ministers and their close family members, and their controlled or jointly controlled entities;
- all council members, senior officers and their close family members, and their controlled or jointly controlled entities;
- other departments and statutory authorities, including related bodies, that are included in the whole of government consolidated financial statements (i.e. wholly owned public sector entities);
- associates and joint ventures of a wholly owned public sector entity; and
- the Government Employees Superannuation Board (GESB).

### Material transactions with other related parties

Outside of normal citizen type transactions with the Council, there were no other related party transactions that involved key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

### 7.5 Related bodies

The Council currently does not provide any assistance to other agencies which would deem them to be regarded as related bodies under the definitions included in Treasurer's Instruction 951 "Related and Affiliated Bodies".

### 7.6 Affiliated bodies

The Council had no affiliated body that received support during the financial year.

### 7.7 Remuneration of auditors

Remuneration paid or payable to the Auditor General in respect of the audit for the current financial year is as follows:

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Auditing the accounts, financial statements, controls and key performance indicators	<b>15,225</b>	15,000

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

### 7.8 Equity

The Western Australian Government holds the equity interest in the Council on behalf of the community. Equity represents the residual interest in the net assets of the Council.

	2019 \$	2018 \$
<b>Accumulated Surplus</b>		
Balance at start of period	428,990	223,016
Result for the period	278,968	205,974
<b>Balance at end of period</b>	<b>707,958</b>	428,990

### 7.9 Supplementary financial information

#### (a) Write-offs

During the financial year, \$172.00 (2018: nil) was written off as bad debt under the authority of the Chairman.

#### (b) Losses through theft, defaults and other causes

During the financial year, there were no losses of public money and public and other property through theft or default (2018: None).

#### (c) Gifts of public property

The Council had no gifts of public property during the financial year (2018: None).



## CERTIFICATION OF KEY PERFORMANCE INDICATORS

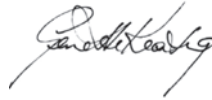
### For the year ended 30 June 2019

We hereby certify that the performance indicators are based on proper records, are relevant and appropriate for assisting users to assess the Keep Australia Beautiful Council (WA) performance, and fairly represent the performance of the Keep Australia Beautiful Council (WA) for the financial year ended 30 June 2019.



**Michael Aspinall**

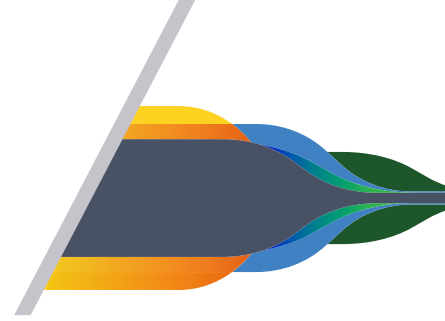
Chairman  
Keep Australia Beautiful Council WA  
12 September 2019



**G Keating**

Deputy Chair  
Keep Australia Beautiful Council WA  
12 September 2019





## KEEP AUSTRALIA BEAUTIFUL COUNCIL WA TARGETS 2018-19 – KEY PERFORMANCE INDICATORS

### Introduction

Under the provisions of the *Financial Management Act 2006*, agencies are required to disclose in their annual report key effectiveness and efficiency indicators to provide information about how an agency has achieved its outcomes and used its resources.

### Outcome framework

Keep Australia Beautiful Council (W.A.) (KABC) structures its activities to promote a reduction in litter and littering behaviour in Western Australia. There are three services provided by KABC to the community under this outcome.

Government goal	Desired outcome	Services
A liveable environment	Reduction in litter and littering behaviour in Western Australia.	Service 1: Monitoring litter levels through the National Litter Index  Service 2: Enforcement of the <i>Litter Act 1979</i> .  Service 3: Education and awareness.

### EFFECTIVENESS INDICATOR

#### Outcome 1: Reduction in litter and littering behaviour in Western Australia

The *Litter Act 1979* makes provision for the abatement of litter and confers powers upon KABC.

KABC achieves litter abatement through enforcement and the application of penalties for littering and through the development and implementation of community education, participation and awareness programs. These programs are designed to encourage and support people to change their attitudes and behaviours towards litter prevention and disposal and to participate in activities which help clean and maintain their environment. Programs include advertising and promotion, event support, school and community education and participation programs and partnerships with key organisations.

The continuing downward trend in litter points to the success of KABC's programs through the *Litter Prevention Strategy for Western Australia 2015-20*.

KABC monitors litter levels in Western Australia by funding two annual audits of litter levels through the National Litter Index (NLI).

### Indicator 1.1: The amount of litter as measured by the National Litter Index

	Items per 1000m <sup>2</sup>					Volumes per 1000m <sup>2</sup>					
	15/16	16/17	17/18	18/19	18/19	15/16	16/17	17/18	18/19	18/19	
<b>WA</b>	Actual	Actual	Actual	Target	Actual	Actual	Actual	Actual	Target	Actual	
	51	39	40	38	37	10.38	7.00	7.11	6.50	5.31	Note A

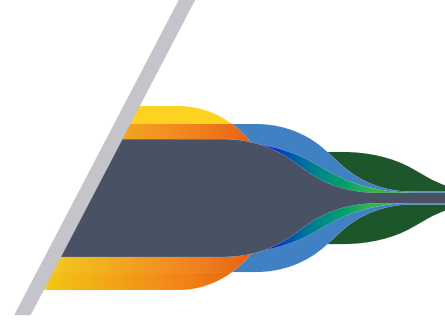
**Table 1 National Litter Index 2015-18**

#### ANALYSIS

The National Litter Index (NLI)<sup>1</sup> is measured twice per year in May and November in every state and territory in Australia. The 2018-19 results were from November 2018 and May 2019 and reported in August 2019. In Western Australia, 151 sites within 50 kilometres of Perth, where the bulk of the WA population live and generally represents littering in WA, are measured each year using a protocol designed and implemented by McGregor Tan Research<sup>2</sup> and reported on in August each year. The same methodology, analysis and reporting system is used for each jurisdiction each year.

- <sup>1</sup> NLI counts are conducted in November and May each year, and cover 983 sites across Australia. There are 151 sites audited in Western Australia. Each count records all items of litter present. From the number of items, volumes of litter are estimated using established conversion factors. This base data is then collated to provide trend comparisons between items and volumes within material types and across the various site types. All sites have been selected to be 'typical' for that site category, and are not varied from count to count. Each site has been measured to determine its area. As a result of these changes, benchmarking between individual states and the national data is more reliable.
- <sup>2</sup> McGregor Tan Research has achieved the double management system quality accreditation to the highest standards (ISO 9001:2008, formerly ISO9001:2000) and (ISO 20252:2007, formerly AS4752:2004) for the full scope of research and strategy services including customized research for consumer, social and commercial studies, as recognised by the Australian Market and Social Research Society.

**Note A:** There was a decrease of litter volume (-18.3%) compared to 2018-19 target with the largest reductions attributed to lower levels of plastic industrial containers, plastic domestic containers and plastic soft drink bottles <1 litre.



**Indicator 1.2: Level of enforcement of the *Litter Act 1979***

Indicators	15/16 Actual	16/17 Actual	17/18 Actual	18/19 Target	18/19 Actual	18/19 Variation	Notes
<b>Indicator 1.2.1 Litter Reporter Scheme</b>							
Number of Infringement notices issued	2,939	2,564	2,096	1,800	1,853	53	Note 1
% of reports converted to infringements	91%	92%	91%	90%	91%	1%	
<b>Indicator 1.2.2 Percentage of illegal dumping investigations leading to an enforceable outcome</b>							
Number of investigations*	72	97	78	NA	71		
% investigations with enforceable outcomes	31%	29%	62%		65%		Note 2

Comment – There is no target for the number of investigations as their occurrence and complexity cannot be predicted on a yearly basis as investigations result from reports from other organisations and community members.

**Note 1:** The total number of infringements was 1,853 with 166 being withdrawn, resulting in a percentage converted to infringements of 91 per cent. The target was based on figures available at 31 March 2019.

**Note 2:** The number of investigations for the year was 71 with 46 resulting in an enforceable outcome, creating an enforceable percentage of 65 per cent.

Part IV of the *Litter Act 1979* establishes that any person who deposits litter, or causes litter to be deposited on any land or any waters (unless exempt by clauses (a) to (d)) commits an offence). Section 27 of the Litter Act and the Litter Regulations 1981 prescribe penalties for specific offences, and allow for the issue of infringement notices to offenders as well as the appointment of authorized officers to assist with the enforcement of the Litter Act. Offenders can also be dealt with by requiring clean-up of the litter (an Environmental Field Notice (EFN)) or by prosecution in court. Any of these actions would be deemed a successful outcome in dealing with offenders under the law.

KABC issues infringement notices to offenders using the information supplied through the Litter Report Scheme. Authorised officers issue infringements or EFNs or prosecute littering.

## EFFICIENCY INDICATORS

### Outcome 1: Reduction in litter and littering behaviour in Western Australia.

Key Efficiency Indicator	15/16 Actual	16/17 Actual	17/18 Actual	18/19 Target	18/19 Actual	18/19 Variation	Notes
<b>Service 1: Monitoring litter levels in WA</b>							
Average cost of audit for litter levels in WA (\$)	30,250	35,000	52,500	55,125	50,424	(4,701)	Note 3
<b>Service 2: Level of enforcement of the <i>Litter Act 1979</i></b>							
Cost per infringement (\$)	86	105	107	108	165	57	Note 4
Revenue per infringement (\$)	191	194	178	180	206	26	
Total cost of investigations (\$)	208,147	151,328	118,704	122,000	123,265	1,265	Note 5
Average cost per investigation (\$)	1,360	1,560	1,522	1,200	1,736	536	Note 6
<b>Service 3: Education and awareness</b>							
Cost per education and awareness program (\$)	34,451	34,495	45,439	48,000	58,026	10,026	Note 7
Cost per town for Tidy Towns (\$)	4,915	5,369	3,039	4,000	4,157	157	Note 8

**Note 3:** The decrease in average cost of audit for litter levels for 2018-19 Actual from the 2018-19 Target and 2017-18 Actual reflects a reduction in resources supporting monitoring litter levels work.

**Note 4:** The increase in cost per infringement more accurately reflects the operational activities and costs supporting compliance and enforcement action relative to the budgeted costs.

**Note 5:** The cost of investigations was mainly attributed to employee costs of \$122,000.

**Note 6:** The average cost per investigation for 2018-19 was higher than in the previous year. The costs for investigations are mostly contributed to by the investigator salary. The target was set taking into account the average cost in past years.

**Note 7:** There were 10 education and awareness programs that were conducted through the year. The total program costs were \$580,258

**Note 8:** The cost per town is calculated on the total program cost (\$133,014) divided by the number of participating towns (32).

**KEEP IT CLEANER**



**IN LOMBARDINA**

Front cover illustration: Keep it cleaner in Lombardina





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