## **PSP PUBLIC SECTOR**

## TRAINING PACKAGE

# Version 4

# WA NOMINAL HOURS GUIDE

#### Introduction

This Guide has been generated to enable the stakeholders in this Industry in Western Australia to participate in the managed implementation of the National PSP Public Sector Training Package.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Training Package

Version 4 of the PSP Public Sector Training Package was released by Training.Gov.Au (TGA) on the 21/11/2022

#### **Transition Arrangements**

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications in accordance with the Standards for RTOs. For further information visit the Training Accreditation Council website www.tac.wa.gov.au

#### **Nominal Hours**

Nominal hours are the hours of training notionally required to achieve the outcomes of units of competency.

Nominal hours are identified for nationally endorsed qualifications. Nominal hours may vary for a qualification depending on the selection of units of competency.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

### **Contact Details**

For Training Packages content information, please contact:

Training Curriculum Services Tel: (08) 6551 5541 Email: <u>trainingpackages@dtwd.wa.gov.au</u>

#### **Qualifications and Nominal Hours**

The following table provides a summary of the qualifications and nominal hours in the training package.

National Code	National Title	Nominal Hours
PSP20122	Certificate II in Government	275
PSP20218	Certificate II in Auslan	470
PSP30122	Certificate III in Government	400
PSP30218	Certificate III in Auslan	945
PSP40122	Certificate IV in Government	515
PSP40216	Certificate IV in Court Operations	465
PSP40316	Certificate IV in Government Security	500
PSP40416	Certificate IV in Government Investigations	430
PSP40522	Certificate IV in Trade Measurement	540
PSP40616	Certificate IV in Procurement and Contracting	570
PSP40716	Certificate IV in Heavy Vehicle Road Compliance	530
PSP40818	Certificate IV in Auslan	1380
PSP50122	Diploma of Government	495
PSP50216	Diploma of Court Operations	490
PSP50316	Diploma of Government Security	520
PSP50416	Diploma of Government Investigations	525
PSP50522	Diploma of Trade Measurement	570
PSP50616	Diploma of Procurement and Contracting	590
PSP50716	Diploma of Fraud Control	480
PSP50822	Diploma of Translating	530
PSP50922	Diploma of Interpreting	545
PSP51018	Diploma of Auslan	1865
PSP60122	Advanced Diploma of Government	720

PSP60616	Advanced Diploma of Procurement and Contracting	790
PSP60822	Advanced Diploma of Translating	600
PSP60922	Advanced Diploma of Interpreting	745
PSP80116	Graduate Certificate In Strategic Procurement	290

#### **Skill Sets and Nominal Hours**

The following table provides a summary of the skill sets and nominal hours in the training package.

National Code	National Title	Nominal Hours
PSPSS00040	Government Investigations	105
PSPSS00042	Procurement Fundamentals	130
PSPSS00043	Procurement Delegation	120
PSPSS00053	Customer Service	125
PSPSS00054	Public Sector Executive Manager	275
PSPSS00055	Public Sector Fundamentals	125
PSPSS00056	Public Sector Manager	150
PSPSS00057	Radiation Environment Safety	45
PSPSS00058	Workplace Coaching	90
PSPSS00059	Writing in Politically Sensitive Context in Government	130
PSPSS00060	Support and Implement Policy	155
PSPSS00061	Procurement Basics	90
PSPSS00062	Introduction to Translating Skill Set	150
PSPSS00063	Introduction to Interpreting Skill Set	105

#### **Units of Competency and Nominal Hours**

The following table provides a summary of the units of competency and nominal hours in the training package.

National Code	National Title	Nominal Hours
PSPBDR016	Conduct patrols	30
PSPBDR017	Command operational groups	40
PSPBDR018	Examine and test firearms	30
PSPBDR019	Command operational forces	35
PSPBDR020	Manage operations	50
PSPCRT001	Audio record court proceedings	30
PSPCRT002	Perform duties to support a hearing	50
PSPCRT003	Manage witnesses	20
PSPCRT004	Handle exhibits and documents tendered	20
PSPCRT005	Serve process	25
PSPCRT006	Handle monies received in satisfaction of warrants and orders	10
PSPCRT007	Compile and use official notes	30
PSPCRT008	Undertake court listings	30
PSPCRT009	Provide court registry and information services	30
PSPCRT010	Administer court fines and debt management	25
PSPCRT011	Provide court support to Indigenous clients	30
PSPCRT012	Audio record complex court proceedings	40
PSPCRT013	Record court proceedings using shorthand	40
PSPCRT014	Contribute to an integrated service delivery program	25
PSPCRT015	Administer court legislation	18
PSPCRT016	Administer alternative dispute-resolution proceedings	30
PSPCRT017	Provide support to self-represented litigants	35
PSPCRT018	Perform court duties	30

PSPCRT019	Manage jurors	30
PSPCRT020	Execute process	40
PSPCRT021	Carry out possessions and evictions	30
PSPCRT022	Undertake senior court listing activities	30
PSPCRT023	Perform quasi-judicial functions	50
PSPCRT024	Record complex court proceedings	50
PSPCRT025	Manage court practice and process	50
PSPCRT026	Record court proceedings	30
PSPCRT027	Perform duties to support a hearing	50
PSPCRT028	Manage witnesses	20
PSPCRT029	Compile and use official notes	30
PSPETH001	Uphold the values and principles of public service	40
PSPETH002	Uphold and support the values and principles of public service	40
PSPETH003	Promote the values and ethos of public service	40
PSPETH004	Maintain and enhance confidence in public service	40
PSPETH005	Lead and influence ethical practice in the public sector	60
PSPETH006	Uphold the values and principles of public service	30
PSPETH007	Uphold and support the values and principles of public service	40
PSPETH008	Promote the values and ethos of public service	30
PSPETH009	Maintain and enhance confidence in public service	25
PSPETH010	Lead and influence ethical practice in the public sector	35
PSPFRU001	Monitor data for indicators of fraud	40
PSPFRU002	Conduct fraud control awareness sessions	50
PSPFRU003	Communicate fraud control awareness	40
PSPFRU004	Anticipate and detect possible fraud activity	50
PSPFRU005	Conduct fraud risk assessments	35
PSPFRU006	Develop fraud control plans	30

PSPFRU007	Implement fraud control activities	40
PSPFRU008	Coordinate development and implementation of fraud information systems	40
PSPFRU013	Anticipate and detect possible fraud activity	50
PSPFRU014	Develop fraud control strategy	40
PSPFRU015	Manage fraud risk assessment and action plan	40
PSPFRU016	Manage fraud control awareness	40
PSPFRU017	Review fraud control activities	40
PSPGEN023	Deliver and monitor service to clients	40
PSPGEN024	Use resources to achieve work unit goals	40
PSPGEN026	Provide input to change processes	20
PSPGEN027	Gather and analyse information	20
PSPGEN029	Value diversity	30
PSPGEN032	Deal with conflict	30
PSPGEN033	Use advanced workplace communication strategies	50
PSPGEN034	Compose complex workplace documents	40
PSPGEN038	Identify and treat risks	60
PSPGEN039	Develop internal and external networks	30
PSPGEN042	Exercise delegations	30
PSPGEN043	Apply government processes	30
PSPGEN044	Develop client services	40
PSPGEN045	Coordinate resource allocation and usage	40
PSPGEN046	Undertake research and analysis	60
PSPGEN047	Promote diversity	50
PSPGEN049	Undertake negotiations	50
PSPGEN050	Manage conflict	50
PSPGEN054	Use complex workplace communication strategies	40
PSPGEN058	Coordinate risk management	50

PSPGEN066	Apply government systems	60
PSPGEN067	Establish and maintain strategic networks	40
PSPGEN069	Foster leadership and innovation	50
PSPGEN070	Persuade and influence opinion	50
PSPGEN075	Build and maintain community relationships	40
PSPGEN076	Use public sector financial processes	30
PSPGEN077	Apply public sector financial policies and processes	40
PSPGEN078	Apply complex public sector financial requirements	60
PSPGEN086	Undertake career planning	25
PSPGEN087	Undertake and promote career management	45
PSPGEN088	Deliver a service to clients	30
PSPGEN089	Address client needs	30
PSPGEN090	Engage with stakeholders	30
PSPGEN091	Develop client services	40
PSPGEN092	Manage quality client service	40
PSPGEN093	Implement change	30
PSPGEN094	Provide input to change processes	35
PSPGEN095	Facilitate change	50
PSPGEN096	Use workplace communication strategies	30
PSPGEN097	Contribute to conflict management	30
PSPGEN098	Deal with conflict	30
PSPGEN099	Undertake negotiations	50
PSPGEN100	Manage conflict	50
PSPGEN101	Use complex workplace communication strategies	40
PSPGEN102	Persuade and influence opinion	50
PSPGEN103	Work with interpreters	35
PSPGEN104	Build and maintain community relationships	40

PSPGEN105	Gather and analyse information	25
PSPGEN106	Conduct research and analysis	60
PSPGEN107	Access and use resources and financial systems	30
PSPGEN108	Use public sector financial processes	30
PSPGEN109	Apply public sector financial policies and processes	40
PSPGEN110	Apply complex public sector financial requirements	60
PSPGEN111	Apply government processes	25
PSPGEN112	Apply government systems	60
PSPGEN113	Exercise delegations	30
PSPGEN114	Work effectively with diversity and inclusion	30
PSPGEN115	Uphold and support inclusive workplace practices	30
PSPGEN116	Facilitate the effective implementation of diversity and inclusion strategies	50
PSPGEN117	Implement and manage diversity and inclusion strategies	60
PSPGEN118	Provide leadership	45
PSPGEN119	Foster leadership and innovation	50
PSPGEN120	Provide strategic direction	55
PSPGEN121	Work with a coach or mentor	20
PSPGEN122	Give and receive workplace feedback	40
PSPGEN123	Provide workplace mentoring	40
PSPGEN124	Provide workplace coaching	35
PSPGEN125	Support workplace coaching and mentoring	45
PSPGEN126	Monitor performance and provide feedback	35
PSPGEN127	Facilitate people management	55
PSPGEN128	Manage performance	50
PSPGEN129	Access and use resources	20
PSPGEN130	Use resources to achieve work unit goals	40
PSPGEN131	Coordinate resource allocation and usage	40

PSPGEN132	Manage resources	40
PSPGEN133	Identify and treat risks	60
PSPGEN134	Coordinate risk management	50
PSPGEN135	Manage risk	40
PSPGEN136	Undertake enterprise risk management	60
PSPGEN137	Handle workplace information	20
PSPGEN138	Organise workplace information	30
PSPGEN139	Compose workplace documents	30
PSPGEN140	Use advanced workplace communication strategies	50
PSPGEN141	Compose complex workplace documents	40
PSPGEN142	Refine complex workplace documents	50
PSPGEN143	Prepare high-level written communication	50
PSPGEN144	Work in a public sector environment	40
PSPGEN145	Work effectively in the organisation	20
PSPGEN146	Contribute to workgroup activities	30
PSPGEN147	Build and maintain internal networks	25
PSPGEN148	Develop internal and external networks	30
PSPGEN149	Develop and use political nous	40
PSPGEN150	Establish and maintain strategic networks	40
PSPGEN151	Facilitate knowledge management	60
PSPGSD013	Identify and select government service delivery options	40
PSPGSD014	Administer government service delivery requirements	30
PSPGSD015	Conduct government service delivery interviews	30
PSPGSD016	Administer delivery of financial and other benefits	25
PSPGSD017	Assist self-management of government service offers	30
PSPGSD018	Assist government service recipients with complex needs	25
PSPHRM012	Provide a consultancy service for human resource management	50

PSPHRM013	Implement workforce planning and succession strategies	55
PSPHRM014	Coordinate career development	90
PSPINV001	Plan and initiate an investigation	45
PSPINV002	Conduct an investigation	35
PSPINV003	Finalise an investigation	25
PSPINV004	Conduct an investigation	35
PSPLAN001	Converse in Auslan at a basic user level	335
PSPLAN002	Compare the fundamental differences between Auslan and English structure	45
PSPLAN003	Source information on Deaf culture, and communicate according to Deaf protocol	90
PSPLAN004	Converse in Auslan at an independent user level (familiar subjects)	335
PSPLAN005	Analyse the structure of Auslan signs	70
PSPLAN006	Research the development of educational and social conditions for Australian Deaf communities	70
PSPLAN007	Converse in Auslan at an independent user level (abstract and concrete notions)	335
PSPLAN008	Compare the structure of sentences in Auslan and English	55
PSPLAN009	Compare other sign languages to Auslan	45
PSPLAN010	Communicate with Deafblind people	55
PSPLAN011	Take notes for Deaf, hard of hearing and Deafblind people	45
PSPLAN012	Converse in Auslan at a proficient user level	340
PSPLAN013	Analyse the semantics and sociolinguistics of Auslan	55
PSPLAN014	Convey information between Auslan and English	45
PSPLAN015	Research the role of an Auslan interpreter	45
PSPLEG002	Encourage compliance with legislation in the public sector	30
PSPLEG003	Promote compliance with legislation in the public sector	50
PSPLEG004	Manage compliance with legislation in the public sector	60
PSPLEG005	Comply with legislation in the public sector	30
PSPLEG006	Encourage compliance with legislation in the public sector	30
PSPLEG007	Promote compliance with legislation in the public sector	50

PSPLEG008	Manage compliance with legislation in the public sector	60
PSPLND013	Investigate tenure and land use history	40
PSPLND014	Compile and check survey plans	30
PSPMGT003	Manage change	60
PSPMGT006	Develop a business case	60
PSPMGT007	Manage risk	40
PSPMGT008	Formulate business strategies	40
PSPMGT010	Review and improve business performance	60
PSPMGT014	Undertake enterprise risk management	60
PSPPCM002	Dispose of assets	25
PSPPCM003	Procure goods and services	50
PSPPCM004	Plan procurement	30
PSPPCM005	Develop and distribute requests for offers	50
PSPPCM006	Select providers and develop contracts	30
PSPPCM007	Manage contracts	40
PSPPCM008	Manage contract performance	50
PSPPCM009	Finalise contracts	30
PSPPCM010	Manage procurement risk	40
PSPPCM011	Plan to manage a contract	50
PSPPCM012	Plan for procurement outcomes	30
PSPPCM013	Make procurement decisions	35
PSPPCM014	Participate in budget and procurement review processes	35
PSPPCM015	Conduct and manage coordinated procurement	30
PSPPCM016	Plan and implement strategic sourcing	45
PSPPCM017	Plan and implement procurement category management	50
PSPPCM018	Conduct demand and procurement spend analysis	40
PSPPCM019	Divest strategic assets	50

PSPPCM020	Plan for strategic procurement	50
PSPPCM021	Coordinate strategic procurement	50
PSPPCM022	Negotiate strategic procurement	50
PSPPCM023	Manage strategic contracts	50
PSPPCM024	Manage fundamental aspects of supply chain	55
PSPPCM025	Influence and define strategic procurement direction	70
PSPPCM026	Establish the strategic procurement context	70
PSPPCM027	Evaluate and improve strategic procurement performance	70
PSPPCM028	Carry out basic procurement	30
PSPPCM029	Procure goods and services	50
PSPPCY001	Contribute to policy development	20
PSPPCY004	Support policy implementation	30
PSPPCY010	Manage policy implementation	40
PSPPCY012	Assist with specialist policy development	50
PSPPCY013	Give and receive policy information	35
PSPPCY014	Support policy implementation	25
PSPPCY015	Implement e-correspondence policies	45
PSPPCY016	Advise on organisation policy	35
PSPPCY017	Provide policy advice	40
PSPPCY018	Manage policy implementation	35
PSPRAD012	Work safely in a radiation environment	45
PSPREG003	Apply regulatory powers	30
PSPREG004	Promote client compliance	20
PSPREG005	Assess compliance	20
PSPREG006	Produce formal record of interview	10
PSPREG007	Make arrests	10
PSPREG008	Act on non-compliance	10

PSPREG009	Conduct search and seizure	10
PSPREG010	Prepare a brief of evidence	10
PSPREG011	Give evidence	20
PSPREG012	Gather information through interviews	50
PSPREG013	Undertake inspections and monitoring	40
PSPREG014	Conduct surveillance	30
PSPREG015	Receive and validate data	40
PSPREG016	Conduct data analysis	40
PSPREG017	Undertake compliance audits	50
PSPREG018	Plan and implement recovery action	20
PSPREG021	Coordinate investigation processes	80
PSPREG026	Review and evaluate investigations	60
PSPREG031	Carry out inspections and monitoring under guidance	30
PSPREG032	Undertake routine inspections and monitoring	40
PSPREG033	Apply regulatory powers	60
PSPREG034	Assess compliance	55
PSPREG035	Produce formal record of interview	55
PSPREG036	Act on non-compliance	30
PSPREG037	Conduct search and seizure	55
PSPREG038	Give evidence	30
PSPREG039	Gather information through interviews	50
PSPREG040	Undertake inspections and monitoring	40
PSPREG041	Conduct surveillance	30
PSPREG042	Receive and validate data	40
PSPREG043	Undertake compliance audits	50
PSPREG044	Conduct prosecutions	70
PSPREG045	Supervise and carry out complex inspections and monitoring	70

PSPREG046	Manage investigations	65
PSPREG047	Manage regulatory compliance	90
PSPREG048	Evaluate regulatory compliance	90
PSPREG049	Manage investigations program	70
PSPREG050	Conduct measurement licensee audit	70
PSPREV010	Identify and apply statute law	30
PSPREV011	Undertake legislative decision-making	15
PSPREV012	Manage information on legal entities, relationships and property	20
PSPREV013	Interpret and assess contracts	15
PSPREV014	Assess applications for grants, subsidies and rebates	15
PSPREV015	Evaluate returns-based taxes	40
PSPREV016	Determine land tax liability	15
PSPREV017	Determine stamp duties	40
PSPREV018	Administer levies, fines and other taxes	20
PSPSEC005	Undertake government security risk analysis	40
PSPSEC006	Implement security risk treatments	40
PSPSEC007	Develop and advise on government security procedures	40
PSPSEC008	Conduct personnel security assessments	40
PSPSEC009	Handle sensitive information	30
PSPSEC010	Provide government security briefings	35
PSPSEC011	Assess security risks	60
PSPSEC012	Develop security risk management plans	40
PSPSEC013	Implement and monitor security risk management plans	50
PSPSEC014	Coordinate protective security	50
PSPSEC015	Communicate security awareness	60
PSPSEC018	Secure government assets	35
PSPSEC019	Respond to government security incidents	25

PSPSEC020	Conduct security awareness sessions	35
PSPSEC021	Undertake government security risk analysis	40
PSPSEC022	Implement security risk treatments	40
PSPSEC023	Conduct personnel security assessments	40
PSPSEC024	Handle sensitive information	30
PSPSEC025	Manage security awareness	60
PSPTIS102	Apply codes and standards to ethical practice	40
PSPTIS103	Build glossaries for translating and interpreting assignments	20
PSPTIS104	Prepare to translate or interpret	25
PSPTIS105	Conduct career planning	30
PSPTIS106	Translate and certify non-narrative texts	30
PSPTIS107	Translate general purpose texts from English to LOTE	50
PSPTIS108	Translate general purpose texts from LOTE to English	50
PSPTIS109	Read and analyse general purpose LOTE texts to be translated	60
PSPTIS110	Demonstrate routine written LOTE proficiency in different subjects and cultural contexts	60
PSPTIS111	Demonstrate routine written English proficiency in different subjects and cultural contexts	60
PSPTIS112	Interpret in general dialogue settings	100
PSPTIS113	Interpret in general monologue settings	100
PSPTIS114	Manage interactions in general settings	20
PSPTIS115	Use routine subject area terminology in two languages	40
PSPTIS116	Demonstrate routine language proficiency in different subjects and cultural contexts	60
PSPTIS117	Use routine education terminology in two languages	30
PSPTIS118	Use routine health terminology in two languages	25
PSPTIS119	Use routine legal terminology in two languages	25
PSPTIS120	Revise translations	25
PSPTIS121	Translate special purpose texts from English to LOTE	60
PSPTIS122	Translate special purpose texts from LOTE to English	60

PSPTIS123	Read and analyse special purpose LOTE texts to be translated	65
PSPTIS124	Apply theories to translating work practices	25
PSPTIS125	Demonstrate complex written LOTE proficiency in different subjects and cultural contexts	60
PSPTIS126	Demonstrate complex written English proficiency in different subjects and cultural contexts	60
PSPTIS127	Maintain and enhance professional practice	30
PSPTIS128	Prepare translated transcripts	50
PSPTIS129	Translate multimedia source material	35
PSPTIS130	Use translation technology	25
PSPTIS131	Interpret in complex dialogue settings	90
PSPTIS132	Interpret in complex monologue settings	110
PSPTIS133	Interpret through communication media	40
PSPTIS134	Manage interactions in complex settings	30
PSPTIS135	Sight translate	50
PSPTIS136	Use complex subject area terminology in two languages	55
PSPTIS137	Use chuchotage (whispered simultaneous) to interpret	45
PSPTIS138	Use note taking to recall and reproduce source messages	30
PSPTIS139	Demonstrate complex LOTE proficiency in different subjects and cultural contexts	60
PSPTIS140	Demonstrate complex English proficiency in different subjects and cultural contexts	60
PSPTIS141	Interpret as part of a team	30
PSPTIS142	Use complex education terminology in two languages	25
PSPTIS143	Use complex health terminology in two languages	30
PSPTIS144	Use complex legal terminology in two languages	30
PSPTIS145	Apply codes and standards to professional judgement	30
PSPTIS146	Negotiate translating or interpreting assignments	30
PSPTIS147	Read and analyse general purpose English texts to be translated	60
PSPTIS148	Read and analyse special purpose English texts to be translated	65
PSPTIS149	Apply theories to interpreting work practices	25

PSPTRP001	Intercept vehicles and assess vehicle compliance	35
PSPTRP002	Operate weighbridges	18
PSPTRP003	Intercept vehicles and assess driver compliance	40
PSPTRP004	Conduct detailed vehicle inspections	50
PSPTRP005	Pilot or escort oversize and/or over-mass vehicles	20
PSPTRP006	Undertake access assessments and approvals	40
PSPTRP007	Provide information on vehicle configuration compliance	35
PSPTRP008	Operate within the regulatory framework for road transport compliance	30
PSPTRP009	Provide vehicle technical advice	50
PSPWPI008	Evaluate and report on workplace legislative compliance	235
PSPWPI009	Facilitate improvement in workplace legislative performance	110
PSPWPI010	Investigate possible breaches of workplace legislation	60
PSPWPI011	Improve compliance through industry partnerships	70
PSPWPI012	Investigate complex issues	70
PSPWPI013	Manage emerging issues	50
PSPWPI014	Represent and promote the organisation	50
PSPWPI015	Advise on work health and safety (WHS) legislative frameworks	45

#### **Mapping Qualifications**

The following table provides an overview of the qualifications from version 4 which replace qualifications from the existing version of the PSP Public Sector Training Package.

	Current Qualification		Replacement Qualification			
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
PSP50816	Diploma of Translating	470	NE	PSP50822	Diploma of Translating	530
PSP50916	Diploma of Interpreting (LOTE-English)	490	NE	PSP50922	Diploma of Interpreting	545
PSP60816	Advanced Diploma of Translating	390	NE	PSP60822	Advanced Diploma of Translating	600
PSP60916	Advanced Diploma of Interpreting (LOTE- English)	695	NE	PSP60922	Advanced Diploma of Interpreting	745

#### Mapping Skill Sets

The following table provides an overview of the skill sets from version 4 which replace skill sets from the existing version of the PSP Public Sector Training Package.

Current Skill Set				Replacement Skill Set			
National Code	National Title	Nominal Hours	E/ NE	National Code	National Title	Nominal Hours	
			-	PSPSS00062	Introduction to Translating Skill Set	150	
			-	PSPSS00063	Introduction to Interpreting Skill Set	105	

### Mapping Units of Competency

The following table provides an overview of the units of competency from version 4 which replace units of competency from the existing version of the PSP Public Sector Training Package.

	PSP Current Unit		PSP Replacement Unit			
National Code	National Title	Nominal Hours	E/ NE	National Code	National Title	Nominal Hours
PSPTIS001	Apply codes and standards to ethical practice	30	NE	PSPTIS102	Apply codes and standards to ethical practice	40
PSPTIS002	Build glossaries for translating and interpreting assignments	20	NE	PSPTIS103	Build glossaries for translating and interpreting assignments	20
PSPTIS003	Prepare to translate and interpret	25	Е	PSPTIS104	Prepare to translate or interpret	25
PSPTIS004	Conduct career planning	30	ш	PSPTIS105	Conduct career planning	30
PSPTIS021	Translate and certify non-narrative texts	25	Е	PSPTIS106	Translate and certify non-narrative texts	30
PSPTIS022	Translate general purpose texts from English to LOTE	80	NE	PSPTIS107	Translate general purpose texts from English to LOTE	50
PSPTIS023	Translate general purpose texts from LOTE to English	80	NE	PSPTIS108	Translate general purpose texts from LOTE to English	50
PSPTIS024	Read and analyse general purpose LOTE texts to be translated	30	NE	PSPTIS109	Read and analyse general purpose LOTE texts to be translated	60
PSPTIS020	Analyse text types for translation of general purpose texts (LOTE-English)	50	NE	PSPTIS109	Read and analyse general purpose LOTE texts to be translated	60
PSPTIS026	Demonstrate routine written LOTE proficiency in different subjects and cultural contexts	60	Е	PSPTIS110	Demonstrate routine written LOTE proficiency in different subjects and cultural contexts	60
PSPTIS027	Demonstrate routine written English proficiency in different subjects and cultural contexts	60	Е	PSPTIS111	Demonstrate routine written English proficiency in different subjects and cultural contexts	60
PSPTIS040	Interpret in general dialogue settings (LOTE-English)	100	Е	PSPTIS112	Interpret in general dialogue settings	100
PSPTIS041	Interpret in general monologue settings (LOTE- English)	100	Е	PSPTIS113	Interpret in general monologue settings	100
PSPTIS042	Manage discourses in general settings	20	Е	PSPTIS114	Manage interactions in general settings	20
PSPTIS043	Use routine subject matter terminology in interpreting (LOTE-English)	75	NE	PSPTIS115	Use routine subject area terminology in two languages	40
PSPTIS045	Demonstrate routine English proficiency in different subjects and cultural contexts	60	NE	PSPTIS116	Demonstrate routine language proficiency in different subjects and cultural contexts	60

PSPTIS044	Demonstrate routine LOTE proficiency in different subjects and cultural contexts	60	NE	PSPTIS116	Demonstrate routine language proficiency in different subjects and cultural contexts	60
PSPTIS046	Use routine education terminology in interpreting (LOTE-English)	25	NE	PSPTIS117	Use routine education terminology in two languages	30
PSPTIS047	Use routine health terminology in interpreting (LOTE- English)	25	NE	PSPTIS118	Use routine health terminology in two languages	25
PSPTIS048	Use routine legal terminology in interpreting (LOTE- English)	25	NE	PSPTIS119	Use routine legal terminology in two languages	25
PSPTIS061	Quality assure translations	40	NE	PSPTIS120	Revise translations	25
PSPTIS062	Translate special purpose texts from English to LOTE	90	NE	PSPTIS121	Translate special purpose texts from English to LOTE	60
PSPTIS063	Translate special purpose texts from LOTE to English	90	NE	PSPTIS122	Translate special purpose texts from LOTE to English	60
PSPTIS065	Read and analyse special purpose LOTE texts to be translated	30	NE	PSPTIS123	Read and analyse special purpose LOTE texts to be translated	65
PSPTIS060	Analyse text types for translation of special purpose texts (LOTE-English)	50	NE	PSPTIS123	Read and analyse special purpose LOTE texts to be translated	65
PSPTIS066	Apply theories to translating and interpreting work practices	50	NE	PSPTIS124	Apply theories to translating work practices	25
PSPTIS067	Demonstrate complex written LOTE proficiency in different subjects and cultural contexts	60	Е	PSPTIS125	Demonstrate complex written LOTE proficiency in different subjects and cultural contexts	60
PSPTIS068	Demonstrate complex written English proficiency in different subjects and cultural contexts	60	E	PSPTIS126	Demonstrate complex written English proficiency in different subjects and cultural contexts	60
PSPTIS069	Maintain and enhance professional practice	30	NE	PSPTIS127	Maintain and enhance professional practice	30
PSPTIS070	Prepare translated transcripts	80	NE	PSPTIS128	Prepare translated transcripts	50
PSPTIS071	Translate multimedia source material	60	NE	PSPTIS129	Translate multimedia source material	35
PSPTIS072	Use translation technology	40	NE	PSPTIS130	Use translation technology	25
PSPTIS080	Interpret in complex dialogue settings (LOTE- English)	100	NE	PSPTIS131	Interpret in complex dialogue settings	90
PSPTIS081	Interpret in complex monologue settings (LOTE- English)	100	NE	PSPTIS132	Interpret in complex monologue settings	110
PSPTIS082	Interpret through communication media	30	NE	PSPTIS133	Interpret through communication media	40
PSPTIS083	Manage discourses in complex settings	30	NE	PSPTIS134	Manage interactions in complex settings	30
PSPTIS084	Sight translate (LOTE-English)	60	NE	PSPTIS135	Sight translate	50

PSPTIS085	Use complex subject area terminology in interpreting (LOTE-English)	100	NE	PSPTIS136	Use complex subject area terminology in two languages	55
PSPTIS086	Use chuchotage (whispered simultaneous) to interpret (LOTE-English)	60	NE	PSPTIS137	Use chuchotage (whispered simultaneous) to interpret	45
PSPTIS087	Use note taking to recall and reproduce source messages (LOTE-English)	30	NE	PSPTIS138	Use note taking to recall and reproduce source messages	30
PSPTIS088	Demonstrate complex LOTE proficiency in different subjects and cultural contexts	60	Е	PSPTIS139	Demonstrate complex LOTE proficiency in different subjects and cultural contexts	60
PSPTIS089	Demonstrate complex English proficiency in different subjects and cultural contexts	60	Е	PSPTIS140	Demonstrate complex English proficiency in different subjects and cultural contexts	60
PSPTIS090	Interpret as part of a team	30	Е	PSPTIS141	Interpret as part of a team	30
PSPTIS091	Use complex education terminology in interpreting (LOTE-English)	25	NE	PSPTIS142	Use complex education terminology in two languages	25
PSPTIS092	Use complex health terminology in interpreting (LOTE-English)	25	NE	PSPTIS143	Use complex health terminology in two languages	30
PSPTIS093	Use complex legal terminology in interpreting (LOTE-English)	25	NE	PSPTIS144	Use complex legal terminology in two languages	30
PSPTIS100	Apply codes and standards to professional judgement	30	Е	PSPTIS145	Apply codes and standards to professional judgement	30
PSPTIS101	Negotiate translating and interpreting assignments	30	Е	PSPTIS146	Negotiate translating or interpreting assignments	30
PSPTIS020	Analyse text types for translation of general purpose texts (LOTE-English)	50	NE	PSPTIS147	Read and analyse general purpose English texts to be translated	60
PSPTIS025	Read and analyse general purpose English texts to be translated	30	NE	PSPTIS147	Read and analyse general purpose English texts to be translated	60
PSPTIS060	Analyse text types for translation of special purpose texts (LOTE-English)	50	NE	PSPTIS148	Read and analyse special purpose English texts to be translated	65
PSPTIS064	Read and analyse special purpose English texts to be translated	30	NE	PSPTIS148	Read and analyse special purpose English texts to be translated	65
PSPTIS066	Apply theories to translating and interpreting work practices	50	NE	PSPTIS149	Apply theories to interpreting work practices	25

#### Apprenticeships

The following table provides a summary of the apprenticeships that have been affected by changes in this PSP Public Sector Training Package update.

Please refer to the current Register of Class A and B qualifications found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

Current Qualification					Replacement Qualification			
National Code	National Title	Apprenticeship	Nominal Hours	E/ NE	National Code	National Title	Nominal Hours	

No changes occurred between versions 3.1 and 4.

#### Traineeships

The following table provides a summary of the traineeships that have been affected by changes in this PSP Public Sector Training Package update.

Please refer to the current *Register of Class A and B qualifications* found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

Current Qualification						Replacement Qualification	
National Code	National Title	Traineeship	Nominal Hours	E/ NE	National Code	National Title	Nominal Hours

No changes occurred between versions 3.1 and 4.

#### **Pre-apprenticeships**

The following table provides a summary of the pre-apprenticeships that have been affected by changes in this PSP Public Sector Training Package update.

Please refer to the current *list of pre-apprenticeship courses* found on the Department of Training and Workforce Development website for the official list of pre-apprenticeships in Western Australia.

Current Qualification					Replacement Qualification		
National Code	National Title	Pre-apprenticeship	Nominal Hours	E/ NE	National Code	National Title	Nominal Hours

No changes occurred between versions 3.1 and 4.