



Keep Australia Beautiful Council Community Litter Grants 2024-25

Guidelines

Applications open 11 April 2024

Applications close 20 May 2024, 10am.



Overview

This document sets out the objectives of the Keep Australia Beautiful Council's (KABC) Community Litter Grants Program. It defines applicant eligibility, selection criteria, the conditions for the awarding of the grant and the grant application process.

KABC's Community Litter Grants provide financial support to communities and organisations for the implementation of projects which make lasting changes that reduce litter and change littering behaviour.

The grant program encourages integrated litter prevention projects, incorporating education, infrastructure and enforcement as key elements and which are consistent with the KABC Litter Prevention Strategy for Western Australia (available [here](#)).

KABC Litter Grants are for litter projects, not waste or reduction/recycling projects. What is the difference between litter and waste?

Litter is something that people discard on the ground and is not in its right place. Think of plastic in the waterways, cigarette butts or discarded food and drink containers. Waste is what is put into the bin and that's all about resource recovery through recycling and reusing, and through sorting unwanted items into the right bin.

KABC only funds projects that address litter management. View previous recipients [here](#).

Funding amounts and payments

KABC will provide grants of up to \$10,000 for litter projects, which can include event litter management and education. There is a pool of \$60,000 in the 2024-25 Community Litter Grant round.

Payments is given at 100% upon the recipient signing a contract and providing a milestone form for the project. In-kind contributions from project applicants will be expected.

Eligibility - who can apply?

Western Australian organisations must have an ABN registration or be auspiced by an organisation that does. Eligible applicants include: Local governments, associations, community groups, small to medium enterprises, events, festivals and schools.

Funding priorities eligibility

All eligible applications must:

- Demonstrate engagement of key stakeholders in the planning and delivery of the project. Involvement of your local community should be a consideration.
- Demonstrate initial research and be based on best available practice through an integrated approach.
- Be consistent with KABC's [Litter Prevention Strategy for Western Australia 2020 -25](#).



- Provide a project evaluation upon completion, including outcomes of litter reduction and changes in littering behaviour related to the project.
- Be an innovative idea for tackling the litter problem in a local or regional area.
- Contribute resources towards their project, in-kind or financial.
- Have the potential to be a model for other initiatives.

Projects that will not be considered

Funding will not be provided for projects which:

- Are waste recovery or recycling projects and are not focused on litter.
- Only address infrastructure (i.e. only the purchasing and installation of bins).
- Only comprise litter clean ups.
- Is a project that has received a prior Keep Australia Beautiful Council litter grant.
- Projects that have already commenced.
- Include travel interstate or overseas.
- Include payment of staff time or wages.

Assessment criteria

Eligible projects will be assessed against the following weighted criteria:

- **Research**
 - A stated understanding of the litter problem in the project area.
 - Consider research in litter prevention strategies as described by other organisations, nationally or internationally.
- **Scope of the project**
 - Does the project have a positive effect on the community?
 - Is there an educational component to influence long term litter prevention behaviour change?
- **Partnerships**
 - Engagement of stakeholders in the planning, delivery, and continuation of the project.
- **Cost effectiveness**
 - Measure the grant cost against anticipated benefits to the community.
 - Has the applicant secured funding including co-contributions and in-kind support?
- **Evaluation**
 - Measurable short and long-term objectives based on sound research, planning, and evaluation.
 - Litter audit, surveys, or other methods of appraising the project conducted at the beginning, during and at completion of the project.

Applications will be assessed by a panel and approved by the Keep Australia Beautiful Council.

Applications - SmartyGrants

Applications must be completed and submitted through SmartyGrants portal. Applicants must register and log in to SmartyGrants before starting a submission. SmartyGrants allows users to save progress and return to the applications before submitting. Please note that once an application is submitted, no further changes can be made. Relevant supporting information must be uploaded with your submission. All requests for individual project items



over \$1000 must have a quote attached to the grant application. Applicants can submit more than one application for different projects in each funding round.

Applications must be authorised by an authorised officer of the applicant's organisation. Late applications will not be accepted. All submitted applications will receive on-screen and email confirmations.

The KABC Grants officer may contact you for further information about your application to support its assessment. Please ensure all contact details are correct. All applicants will be notified via email of the outcome of their submission. Feedback will be provided to unsuccessful applicants.

Funding Agreement

Successful applicants will be provided with a funding agreement which outlines the terms and conditions of the grant. The funding agreement is the contract between the applicant and the State of Western Australia and is administered by KABC.

Milestone Form

Successful applicants will provide a milestone form in SmartyGrants to return with the signed funding agreement.

Acquittal

Recipients must formally acquit their grant funds as outlined in their grant funding agreement and prior to final KABC acquittal date, 20 May 2025.

Upon completion of the project and to acquit the grant the applicant must submit all paid invoices and a completed acquittal form.

Conditions

Allocation of funding may be used only for the purpose outlined in the 'funding agreement' based on information supplied in the application. Failure to do so may result in a requirement to repay all funds.

Successful applicants will be announced in June 2024, and funding available from July 2024.

An acknowledgment of funding assistance by the Keep Australia Beautiful Council must be included in any advertising and on any material or product relating to the project for which the funds were allocated including. The Government Crest, Waste Authority logo, KABC logo and Community Litter Grants logo are to be included on all materials. Logos are available under logos and acknowledgment [here](#).

Contact

For further information and assistance please contact the Grants Officer on 6364 6643 or email: grants@kabc.wa.gov.au

We look forward to receiving your application for a Community Litter Grant.



KABC Community Litter Grants