



Keep Australia Beautiful WA

Community Litter Grants 2025-26

Guidelines

Applications open 6 April 2025

Applications close 20 May 2025, 10am.



Overview

This document sets out the objectives of Keep Australia Beautiful Western Australia's (KAB WA) Community Litter Grants Program. It defines applicant eligibility, selection criteria, the conditions for the awarding of the grant and the grant application process.

KAB WA's Community Litter Grants provide financial support to communities and organisations for the implementation of projects which make lasting changes that reduce litter and change littering behaviour.

The grant program encourages integrated litter prevention projects, incorporating education, and engagement as key elements and are consistent with the [KAB WA's Litter Prevention Strategy for Western Australia](#).

KAB WA Litter Grants are for litter projects, not waste or reduction/recycling projects. What is the difference between litter and waste?

KAB WA only funds projects that address litter management. View recipients [here](#).

Litter is something that people discard on the ground and is not in its right place. Think of plastic in the waterways, cigarette butts or discarded food and drink containers.

Waste is what is put into the bin and that's all about resource recovery through recycling and reusing, and through sorting unwanted items into the right bin.

Funding amounts and payments

KAB WA will provide grants of up to \$10,000 for litter projects, which can include event litter management and education. There is a pool of \$60,000 in the 2025-26 Community Litter Grant round.

Payments is given at 100% upon the recipient signing a contract and providing a milestone form for the project. In-kind contributions from project applicants will be expected.

Eligibility - who can apply?

Western Australian organisations must have an ABN registration or be auspiced by an organisation that does. Eligible applicants include: local governments, associations, community groups, small to medium enterprises, events, festivals and schools.

Funding priorities eligibility

All eligible applications must:

- Be an idea for tackling a litter problem in a local or regional area.
- Demonstrate engagement of stakeholders in the planning and delivery of the project.
- Demonstrate research on the litter problem.
- Be consistent with KAB WA's [Litter Prevention Strategy for Western Australia](#).
- Provide a project evaluation upon completion.
- Contribute resources towards their project, in-kind or financial.



Projects that will not be considered

Funding will not be provided for projects which:

- Are waste recovery or recycling projects and are not focused on litter.
- Only address infrastructure (i.e. only the purchasing and installation of bins).
- Only comprise litter clean-ups.
- Is the same project that has received a prior KAB WA litter grant.
- Projects that have already commenced.
- Payments for travel interstate or overseas.
- Payment of staff time or wages.

Assessment criteria

Eligible projects will be assessed by a panel against the following six criterion.

- **Litter Research and data**
 - A stated understanding of the litter problem in the project area.
 - Consider research in litter prevention strategies as described by other organisations, nationally or internationally.
- **Objectives and Educational Component**
 - Does the project have clear and specific goals?
 - Is there an educational component to influence litter prevention behaviour change?
- **Partnerships**
 - Engagement of stakeholders in the planning, delivery, and continuation of the project.
- **Outputs (deliverables)**

What is going to be done to deliver the project? Can include:

 - Creation of assets such as: video, flyer, workshop, bins.
- **Cost Effectiveness**
 - Measure the grant cost against anticipated benefits to the litter issue in the community.
 - Has the applicant secured funding including co-contributions and in-kind support?
- **Milestones and Evaluation**
 - How will the project be evaluated, such as litter audit, surveys, or other methods of appraising the project conducted at the beginning, during and at completion of the project.

Applications - SmartyGrants

Applications must be completed and submitted through the SmartyGrants portal. Applicants must register and log in to SmartyGrants before starting a submission. SmartyGrants allows users to save progress and return to the applications before submitting. Please note that once an application is submitted, no further changes can be made. Relevant supporting information must be uploaded with your submission. All requests for individual project items over \$500 must have a quote attached to the grant application. Applicants can submit more than one application for different projects in each funding round.

Applications must be authorised by an authorised officer of the applicant's organisation. Late applications will not be accepted. All submitted applications will receive on-screen and email confirmations.



The KAB WA Grants officer may contact you for further information about your application to support its assessment. Please ensure all contact details are correct. All applicants will be notified via email of the outcome of their submission. Feedback will be provided to unsuccessful applicants.

Funding Agreement

Successful applicants will be provided with a funding agreement which outlines the terms and conditions of the grant. The funding agreement is the contract between the applicant and the State of Western Australia and is administered by KAB WA.

Milestone Form

Successful applicants will provide a milestone form which details anticipated stages and allocated funds for the project, to return with the signed funding agreement.

Risk Assessment

Successful recipients will need to show how they are considering health and safety during their project, proportionate to the risk of their activity. You must confirm you agree to comply with the Work Health and Safety Act 2020 (WA) and the Work Health and Safety (General) Regulations 2022 (WA) and that you have suitable documentation and risk mitigation strategies in place prior to signing the Grant Agreement.

Acquittal and Evaluation

Recipients must acquit their grant funds by the date as outlined in their grant funding agreement and prior to final KAB WA acquittal date, 20 May 2026. Upon completion of the project and to acquit the grant the applicant must submit a copy of invoices and a completed evaluation and acquittal form.

Conditions

Allocation of funding may be used only for the purpose outlined in the 'funding agreement' based on information supplied in the application. Failure to do so may result in a requirement to repay all funds. Successful applicants will be announced in June 2025, (subject to change) and funding available from July 2025.

Media and use of KAB WA logo

An acknowledgment of funding by Keep Australia Beautiful WA must be included in advertising and on any material or product relating to the project for which the funds were allocated. The Government Crest, Waste Authority logo, KAB WA logo and Community Litter Grants logo are to be included on all materials. View and download logos [here](#).

Contact

For further information and assistance please contact the Grants Officer on 6364 6643 or email: grants@kabc.wa.gov.au

