



## Apprenticeship Office – Fact sheet

# Applying for a Western Australian trade certificate by interstate tradespeople

An individual who is a qualified tradesperson in an Australian state or territory other than Western Australia may be eligible for a WA trade certificate if:

- they have completed a qualification that is recognised within the Australian Qualifications Framework (AQF);
- the qualification they have completed is equivalent to a qualification on the [Classification of prescribed vocational education and training qualifications in WA](#) with the title of apprentice; and
- the qualification has been achieved in an apprenticeship arrangement in an Australian state or territory other than Western Australia.

### Assessment of trade certificate applications where the AQF apprenticeship has been achieved interstate

An individual applying for a trade certificate via this pathway will be required to submit:

- a copy of photographic identification containing a signature (e.g.; driver's licence, passport);
- a copy of their AQF certificate;
- an academic transcript relating to the AQF certificate; and
- the application form.

### Licensing requirements

Some trade areas have licensing requirements which individuals are required to meet in order to work in particular occupations. Licensing requirements are in addition to the AQF qualification and trade certificate. Individuals should seek information from the relevant licensing body on the requirements they need to meet for those occupations.



## Apprenticeship Office – Application form

# Trade certificate for qualifications achieved interstate

Please read the [Applying for a Western Australian trade certificate by interstate tradespeople fact sheet](#) before completing and submitting this form.

Email the completed form and attachments to [tradecertificate@dtwd.wa.gov.au](mailto:tradecertificate@dtwd.wa.gov.au).

### Candidate details

Name:	Date of birth:		
Mobile:	Email:		
Address:			
Suburb:	State:	Postcode:	
Mailing address (if different from above):			
Suburb:	State:	Postcode:	

### Qualification details

Full title of Australian Qualifications Framework (AQF) qualification:
AQF qualification stream (if applicable):
Relevant trade name:
State/Territory where qualification issued:

### Registered Training Organisation (RTO) details

RTO trading name:	
Contact name:	Contact number:
Email:	

### Declaration

By signing this form:

- I confirm that I have read and understood the information contained in the fact sheet *Applying for a Western Australian trade certificate by interstate tradespeople fact sheet*.

Candidate signature:	Date:
Copy of AQF certificate and academic transcript attached	
Copy of photographic identification containing a signature attached (i.e., driver's license, passport)	