



ENERGY AND DECARBONISATION EXPENDITURE REVIEW SUB-COMMITTEE HANDBOOK

The Handbook is designed to assist officers to understand the Energy and Decarbonisation Expenditure Review Sub-Committee (EDERSC) process and prepare papers for submission to the EDERSC.

It is important that high standards are maintained. Submissions that do not comply with the required standards outlined in the Handbook will not be accepted.

As a Sub-Committee of the Expenditure Review Committee and subsequently Cabinet, the principles contained in the Cabinet Handbook apply.

Enquiries regarding the EDERSC process or specific submissions should be directed to:

**Executive Government Services
Department of the Premier and Cabinet
Western Australia
Telephone (08) 6552 5666
Email cabinet@dpc.wa.gov.au**

ENERGY AND DECARBONISATION EXPENDITURE REVIEW SUB-COMMITTEE PROCEDURES

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1. Background

The Western Australian Government is committed to achieving:

- economy-wide net-zero emissions by 2050;
- an 80% reduction of Government emissions below 2020 levels by 2030; and
- the closure of all State-owned coal fired power stations by 2030.

Key to achieving these commitments is the implementation of an energy system transition and decarbonisation program to:

- facilitate the transition from coal to renewable and less carbon-intensive forms of energy;
- provide energy security for commercial, industrial and residential customers; and
- support the growth of industry and the State's economy.

The Energy and Decarbonisation Expenditure Review Sub-Committee (EDERSC), a sub-committee of the Expenditure Review Committee (ERC), is tasked with identifying decarbonisation challenges, assessing Government and industry efforts, and recommending actions to achieve the State's decarbonisation goals.

2. Purpose and Functions

The purpose of the EDERSC is to identify emerging issues and risks and provide recommendations to ERC on priority issues, particularly those with financial implications for the State, to ensure decarbonisation objectives are met, including:

- delivery of priority Government initiatives;
- whole of Government policy objectives;
- identification and resolution of implementation barriers;
- development and approval of business cases;
- whole of Government financial impacts; and
- monitoring and facilitating industry progress.

The functions of the EDERSC are:

- providing policy direction and monitoring the overall implementation of energy decarbonisation work to reach Government targets and objectives;
- identifying risks, issues and barriers to achievement of energy decarbonisation targets and objectives;
- taking action to respond to risks, issues and barriers or, where necessary, providing recommendations to ERC on action that should be taken;

- ensuring projects are being delivered in accordance with Government's commitments, timelines and policy objectives;
- consideration of priority projects or initiatives with significant financial implications ahead of their consideration by ERC;
- overseeing stakeholder engagement strategies; and
- monitoring the strategic communication strategies for the projects in consultation with the Office of the Premier.

3. Reporting to ERC

The EDERSC will report to ERC on progress towards energy decarbonisation objectives and emerging issues, including:

- provide advice to ERC regarding the progress of energy decarbonisation programs, including potential risks, delays and mitigations;
- review and endorse funding and financing strategies to support relevant programs and projects, where required; and
- oversee delivery against approved project scope, time, cost and quality parameters and requesting submissions to ERC on budget, scope and risk management parameters.

4. Membership

The members of the EDERSC are:

- Hon Roger Cook MLA (Chair), Premier; State Development; Trade and Investment; Economic Diversification;
- Hon Rita Saffioti MLA, Deputy Premier; Treasurer; Transport; Sport and Recreation;
- Hon Amber-Jade Sanderson MLA, Energy and Decarbonisation; Manufacturing; Skills and TAFE; Pilbara
- Hon John Carey MLA, Planning and Lands; Housing and Works; Health Infrastructure;
- Hon Don Punch MLA, Aboriginal Affairs; Water; Climate Resilience; South West; and
- Hon David Michael MLA, Mines and Petroleum; Finance; Electoral Affairs; Goldfields-Esperance.

5. Meetings

The EDERSC will meet on a quarterly basis, or as otherwise determined by the Premier. Meetings may be substituted by a meeting of ERC, for example, during Budget and Mid-year Review.

6. Quorum

A quorum comprises three members.

7. Authority

The EDERSC reports directly to the ERC. The ERC, as a standing committee of Cabinet, reports to Cabinet.

However, this does not preclude, where an issue is of sufficient sensitivity or urgency, it being submitted directly to the ERC or Cabinet for consideration.

8. Attendance at Meetings

Any Minister other than member Ministers may be invited by the Chair.

Other attendees can include Directors General or Government Trading Enterprise CEOs as appropriate to support; or those invited by the Chair.

9. Secretariat and departmental support

Secretariat support will be provided by Executive Government Services (EGS) at the Department of the Premier and Cabinet (DPC).

Department of Treasury and Finance and DPC may provide covering minutes or recommendations to submissions, if required.

10. Agenda

The Premier, as Chair of the EDERSC, sets the agenda and determines the relative priority of agenda items.

Agenda items may be compiled from:

- submissions in response to requests for information by the Expenditure Review Committee; and
- direct submissions from Ministers.

All submissions are to be completed in accordance with the EDERSC submission template (Appendix A).

11. Meeting Management / Deadline for Submissions

EDERSC meetings will be administered by EGS at DPC.

Submissions to the EDERSC are to be lodged with EGS 10 business days before the meeting unless a waiver is sought and approved by the Premier's Office.

Final submissions are to be approved and submitted by relevant Ministers, and EGS will produce and distribute agenda files to EDERSC members and meeting attendees.

12. Presentation and assembly of documents

It is important that quality of presentation is maintained in EDERSC submissions and that all submissions are consistent with the following guidelines.

- submissions must be printed single-sided on white A4 size paper;
- submissions must not be longer than eight (8) pages (excluding attachments); and
- the layout of the template must not be altered in any way, including deletion of headings. Where headings are not applicable, insert "Not applicable".

13. Lodgment of EDERSC submissions

All submissions to the EDERSC must be Ministerially endorsed.

The submission should be addressed to the Premier, as Chair of the EDERSC, and lodged with Executive Government Services at:

Executive Government Services
Department of the Premier and Cabinet
Level 3, 2 Havelock Street
West Perth WA 6005

Cabinet@dpc.wa.gov.au

Alternatively, digital submissions can be submitted in accordance with Cabinet Handbook protocols through established MS Team channels.

APPENDIX A

MINISTER FOR ...

SUBMITS TO

CHAIR, ENERGY AND DECARBONISATION EXPENDITURE REVIEW SUB-COMMITTEE

TITLE

RECOMMENDATION

That the EDERSC (note/endorse/approve)

1. X
2. X

SIGNIFICANT UPDATES (include this heading if the recommendation to EDERSC is noting only)

- Outline in two to three dot points the significant changes that have occurred since the previous submission to EDERSC on this matter.
- What are the key updates to be brought to the attention of EDERSC members?

URGENCY

BACKGROUND

CONSULTATION

(SIGNED)

**NAME
MINISTER FOR**

DATE