

SHB: Hairdressing and Beauty Services
TRAINING PACKAGE
Version 5.0
WA NOMINAL HOURS GUIDE

Introduction

This Guide has been generated to enable the stakeholders in this Industry in Western Australia to participate in the managed implementation of the National SHB Hairdressing and Beauty Services Training Package.

This Guide is designed to aid Registered Training Organisations (RTOs) to convert from existing Training Package qualifications to new Training Package qualifications within the scope of their training delivery.

The Guide should be read in conjunction with the endorsed components of the Training Package.

Version 5.00 of the SHB Hairdressing and Beauty Services Training Package was released by Training.Gov.Au (TGA) on the 13/08/2025.

Transition Arrangements

Registered Training Organisations (RTOs) are required to deliver Training Package qualifications in accordance with the Standards for RTOs. For further information visit the Training Accreditation Council website www.tac.wa.gov.au.

Nominal Hours

Nominal hours are the hours of training notionally required to achieve the outcomes of units of competency.

Nominal hours are identified for nationally endorsed qualifications. Nominal hours may vary for a qualification depending on the selection of units of competency.

In Western Australia, nominal hours are used as a mechanism for funding allocation.

Contact Details

For Training Packages content information, please contact:

Skills Policy Team, Policy Planning and Research branch

Email: trainingpackages@dtwd.wa.gov.au

Qualifications and Nominal Hours

The following table provides a summary of the qualifications and nominal hours in the training package.

National Code	National Title	Nominal Hours
SHB20121	Certificate II in Retail Cosmetics	490
SHB20216	Certificate II in Salon Assistant	255
SHB30121	Certificate III in Beauty Services	659
SHB30221	Certificate III in Make-Up	535
SHB30321	Certificate III in Nail Technology	540
SHB30416	Certificate III in Hairdressing	790
SHB30516	Certificate III in Barbering	660
SHB40121	Certificate IV in Beauty Therapy	1025
SHB40216	Certificate IV in Hairdressing	415
SHB50121	Diploma of Beauty Therapy	1339
SHB50216	Diploma of Salon Management	470
SHB50321	Diploma of Cosmetic Tattooing	365
SHB60125	Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction	420
SHB60221	Advanced Diploma of Skin Therapy	565

Units of Competency and Nominal Hours

The following table provides a summary of the units of competency and nominal hours in the training package.

National Code	National Title	Nominal Hours
SHBBBOS007	Apply cosmetic tanning products	20
SHBBBOS008	Provide body massages	90
SHBBBOS009	Provide aromatherapy massages	70
SHBBBOS010	Use reflexology relaxation techniques in beauty treatments	25
SHBBBOS011	Provide superficial lymph massage treatments	70
SHBBCCS004	Demonstrate retail skin care products	25
SHBBCCS005	Advise on beauty products and services	25
SHBBCCS006	Prepare personalised aromatic plant oil blends for beauty treatments	30
SHBBCCS007	Interpret the chemical composition and physical effects of cosmetic products	25
SHBBCOS001	Provide cosmetic tattooing consultations	25
SHBBCOS002	Apply knowledge of colour theory and pigmentology to cosmetic tattooing	35
SHBBCOS003	Incorporate elements and principles of design in cosmetic tattooing	35
SHBBCOS004	Provide cosmetic tattoo for eyebrows	35
SHBBCOS005	Provide cosmetic tattoo for lips	35
SHBBCOS006	Provide cosmetic tattoo for eyes	35
SHBBCOS007	Provide cosmetic tattoo for scalp micropigmentation	35
SHBBCOS008	Provide 3D nipple areola complex tattooing	35
SHBBFAS004	Provide lash and brow services	25
SHBBFAS005	Provide facial treatments and skin care recommendations	90
SHBBFAS006	Provide specialised facial treatments	90
SHBBHRS005	Identify and control safety risks for intense pulsed light and laser hair reduction treatments	30
SHBBHRS006	Design laser hair reduction treatment programs	35
SHBBHRS007	Provide laser hair reduction treatments	90

SHBBHRS008	Design intense pulsed light hair reduction treatment programs	25
SHBBHRS009	Provide intense pulsed light hair reduction treatments	135
SHBBHRS010	Provide waxing services	90
SHBBHRS011	Provide female intimate waxing services	24
SHBBHRS012	Provide male intimate waxing services	20
SHBBHRS013	Provide hair reduction treatments using electrical currents	130
SHBBINF002	Maintain infection control standards	70
SHBBMUP003	Design and apply make-up for photography	30
SHBBMUP008	Apply eyelash extensions	35
SHBBMUP009	Design and apply make-up	40
SHBBMUP010	Design and apply make-up for photography	25
SHBBMUP011	Design and apply remedial camouflage make-up	30
SHBBMUP012	Apply airbrushed make-up	25
SHBBMUP013	Design and apply creative make-up	45
SHBBMUP014	Work collaboratively on make-up productions	35
SHBBMUP015	Apply volume eyelash extensions	75
SHBBNLS007	Provide manicure and pedicure services	55
SHBBNLS008	Apply gel and dip powder nail enhancements	70
SHBBNLS009	Apply acrylic nail enhancements	50
SHBBNLS010	Apply nail art	15
SHBBNLS011	Use electric file equipment for nail services	25
SHBBNLS012	Apply advanced nail art	25
SHBBRES002	Investigate developments in cosmetic treatments using light and laser systems	35
SHBBRES003	Research and apply beauty industry information	20
SHBBSKS006	Pierce ear lobes	20
SHBBSKS007	Provide diathermy treatments	55
SHBBSKS008	Provide upper body piercings	25

SHBBSKS009	Provide micro-dermabrasion treatments	35
SHBBSKT001	Provide skin therapy consultations	25
SHBBSKT002	Provide advice on specialised skin care formulations and ingredients	15
SHBBSKT003	Identify and control safety risks for light-based skin treatments	30
SHBBSKT004	Design intense pulsed light skin treatment programs	25
SHBBSKT005	Provide intense pulsed light skin treatments	90
SHBBSKT006	Design laser skin treatment programs	35
SHBBSKT007	Provide laser skin treatments	90
SHBBSKT008	Design light emitting diode treatment programs	25
SHBBSKT009	Provide light emitting diode skin treatments	20
SHBBSKT010	Provide skin needling treatments	70
SHBBSKT011	Provide superficial peel treatments	25
SHBBSKT012	Investigate developments in cosmetic treatments for skin rejuvenation	25
SHBBSPA005	Work in a spa therapies framework	20
SHBBSPA006	Provide spa therapies	70
SHBBSPA007	Provide stone therapy massages	40
SHBBSPA008	Provide Indian head massages for relaxation	25
SHBBSSC001	Incorporate knowledge of skin structure and functions into beauty therapy	55
SHBBSSC002	Incorporate knowledge of body structures and functions into beauty therapy	55
SHBBSSC003	Research and apply information on skin science in a skin therapy context	20
SHBBSSC004	Identify the function and structure of skin and hair for cosmetic tattooing	35
SHBHBAS001	Provide shampoo and basin services	10
SHBHBAS002	Provide head, neck and shoulder massages for relaxation	20
SHBHCCS001	Plan hair services for special events	10
SHBHCLS001	Apply hair colour products	20
SHBHCLS002	Colour and lighten hair	60
SHBHCLS003	Provide full and partial head highlighting treatments	40

SHBHCLS004	Neutralise unwanted colours and tones	50
SHBHCLS005	Provide on scalp full head and retouch bleach treatments	50
SHBHCLS006	Solve complex colour problems	50
SHBHCLS007	Enhance hair designs using creative colouring and lightening techniques	60
SHBHCUT001	Design haircut structures	20
SHBHCUT002	Create one length or solid haircut structures	25
SHBHCUT003	Create graduated haircut structures	30
SHBHCUT004	Create layered haircut structures	30
SHBHCUT005	Cut hair using over-comb techniques	25
SHBHCUT006	Create combined haircut structures	40
SHBHCUT007	Create combined traditional and classic men's haircut structures	40
SHBHCUT008	Design and perform creative haircuts	40
SHBHCUT009	Cut hair using freehand clipper techniques	30
SHBHCUT010	Create haircuts using tracks and carving	30
SHBHCUT011	Design and maintain beards and moustaches	20
SHBHCUT012	Shave heads and faces	20
SHBHCUT013	Provide men's general grooming services	30
SHBHDES001	Dry hair to shape	25
SHBHDES002	Braid hair	10
SHBHDES003	Create finished hair designs	30
SHBHDES004	Create classic long hair up-styles	20
SHBHDES005	Select and apply hair extensions	40
SHBHDES006	Design and style long hair creatively	40
SHBHDES007	Apply and maintain wigs and hairpieces	35
SHBHDES008	Make wigs and hairpieces	100
SHBHIND001	Maintain and organise tools, equipment and work areas	5
SHBHIND002	Research and use hairdressing industry information	15

SHBHIND003	Develop and expand a client base	10
SHBHIND004	Participate in session styling teams	15
SHBHREF001	Curl and volumise hair with chemical treatments	60
SHBHREF002	Straighten and relax hair with chemical treatments	40
SHBHREF003	Straighten and relax hair with protein treatments	40
SHBHREF004	Enhance hair designs using chemical reformation techniques	40
SHBHREF005	Rinse and neutralise chemically restructured hair	50
SHBHTLS001	Provide technical leadership to hairdressing teams	20
SHBHTLS002	Research and use hairdressing trends to advance creative work	50
SHBHTLS003	Work as a session stylist	40
SHBHTRI001	Identify and treat hair and scalp conditions	25
SHBHTRI002	Conduct trichological assessments	40
SHBHTRI003	Develop and apply scalp treatment therapies	30
SHBXCCS001	Conduct salon financial transactions	25
SHBXCCS002	Provide salon services to clients	15
SHBXCCS003	Greet and prepare clients for salon services	10
SHBXCCS004	Recommend products and services	20
SHBXCCS005	Maintain health and wellbeing in a personal services setting	35
SHBXCCS006	Promote healthy nutritional options in a beauty therapy context	35
SHBXCCS007	Conduct salon financial transactions	25
SHBXCCS008	Provide salon services to clients	25
SHBXCCS009	Greet and prepare clients for salon services	10
SHBXIND001	Comply with organisational requirements within a personal services environment	50
SHBXIND002	Communicate as part of a salon team	25
SHBXIND003	Comply with organisational requirements within a personal services environment	40
SHBXIND004	Develop skin therapy workplace policies and procedures	45
SHBXIND005	Communicate as part of a salon team	25

SHBXPSM001	Lead teams in a personal services environment	50
SHBXPSM002	Manage treatment services and sales delivery	55
SHBXPSM003	Promote a personal services business	55
SHBXPSM004	Develop a product and service range	45
SHBXWHS001	Apply safe hygiene, health and work practices	35
SHBXWHS002	Provide a safe work environment	25
SHBXWHS003	Apply safe hygiene, health and work practices	35

Mapping Qualifications

The following table provides an overview of the qualifications from Version 5.0 which replace qualifications from the existing version of the SHB: Hairdressing and Beauty Services Training Package.

SHB Current Qualification				SHB Replacement Qualification		
National Code	National Title	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
SHB60118	Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction	440	NE	SHB60125	Advanced Diploma of Intense Pulsed Light and Laser for Hair Reduction	420

Mapping Units of Competency

The following table provides an overview of the units of competency from Version 5.0 which replace Units of Competency from the existing version of the SHB: Hairdressing and Beauty Services Training Package.

SHB Current Unit			SHB Replacement Unit		
National Code	National Title	Nominal Hours E / NE	National Code	National Title	Nominal Hours

No changes occurred between SHB v4.1 & v5.

Apprenticeships

The following table provides a summary of the apprenticeships that have been affected by changes in this SHB: Hairdressing and Beauty Services Training Package update.

Please refer to the current *Register of Class A and B qualifications* found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

National Code	National Title	Apprenticeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
---------------	----------------	----------------	---------------	--------	---------------	----------------	---------------

No changes occurred between SHB v4.1 & v5.

Traineeships

The following table provides a summary of the traineeships that have been affected by changes in this SHB: Hairdressing and Beauty Services Training Package update.

Please refer to the current *Register of Class A and B qualifications* found on the Department of Training and Workforce Development website for the official list of apprenticeships in Western Australia.

National Code	National Title	Traineeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
---------------	----------------	-------------	---------------	--------	---------------	----------------	---------------

No changes occurred between SHB v4.1 & v5.

Pre-Apprenticeships

The following table provides a summary of the pre-apprenticeships that have been affected by changes in this SHB: Hairdressing and Beauty Services Training Package update.

Please refer to the current *list of pre-apprenticeship courses* found on the Jobs and Skills WA website for the official list of pre-apprenticeships in Western Australia.

National Code	National Title	Pre-Apprenticeship	Nominal Hours	E / NE	National Code	National Title	Nominal Hours
---------------	----------------	--------------------	---------------	--------	---------------	----------------	---------------

No changes occurred between SHB v4.1 & v5.