



# Rent Deduction Scheme

## Getting your Housing Authority accounts paid by Centrelink

Complete this form if you would like Centrelink to deduct your rent and/or other payments out of your Centrelink payments or Family Tax Benefit and send them to the Housing Authority.

This form can be used by anyone receiving a Centrelink payment (including former tenants) to pay any outstanding amounts owed to the Housing Authority.

The information you give to the Housing Authority or Centrelink is strictly confidential and cannot be disclosed to anyone else. Please note that any information you give may be used by Centrelink to check that you are getting your correct Centrelink entitlement.

If you have applied to receive a Centrelink payment but have not yet been paid, wait until you start getting paid before completing this form.

The Housing Authority operates within the Department of Housing and Works.

## How to stop, vary or suspend these payments

You can stop, vary or suspend the amount being deducted from your Centrelink payments by advising the Housing Authority.

In some cases six working days' notice is required to stop or suspend deductions.

To ensure your account does not go into arrears or default, you will need to make other payment arrangements if your Centrelink payments are cancelled.

Surname

Given name(s)

Date of birth

D	D	M	M	Y	Y	Y	Y
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Current address


Telephone number

Centrelink Customer Reference Number

Housing Authority Person Reference Number

**Amount to be taken out of your Centrelink payment or Family Tax Benefit** (tick appropriate box):

		Centrelink	Family Tax Benefit
Rent	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tenant liability	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacated debt	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bond Assistance Loan	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental arrears	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Authorisation

- I authorise Centrelink to take out of my Centrelink payment each fortnight amounts in respect of my agreement with the Housing Authority and pay the amounts stated directly to the Housing Authority
- I understand that if my rent or other amounts change, the Housing Authority will tell Centrelink and the new amount will be taken out of my Centrelink payments from the next available pay day
- I understand that it is my choice to have the above amounts deducted from my Centrelink payments and I can withdraw from the scheme at any time
- I understand and declare that any rent payments that I make are made only on behalf of the lawful tenant and do not give rise to any new tenancy rights or interests.

Signature


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Date

D	D	M	M	Y	Y	Y	Y
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## Office use only

Officer's Name

Admin Unit

Officer's Signature

Date received stamp