

State EM Documents Amendment List As of 04 November 2025

To maintain the currency of the State emergency management documents,

- Statement of fact amendments were approved by the State Emergency Management Committee Executive Officer on 30 September 2025 in alignment with State EM Preparedness Procedure 3.4 (resolution 17/2021):
 - Correction of typographical, grammatical and referencing errors across the Policy, Plan, and Procedure documents
 - Minor updates to the definitions of State Hazard Plan and State Support Plan to better reflect their function
 - Removal of all references to Westplans, given the time elapsed since the transition to State Hazard Plans
- Minor updates to *State Hazard Plan – Heatwave* as requested by the Department of Health to improve definitional accuracy.
- Following the 2023 SEMC Subcommittee and Reference Group Review, the Public Information Reference Group (PIRG) was realigned to report through to the Community Resilience and Recovery Subcommittee (CRRS) (resolution 18/2023). The following consequential amendments to were approved by the SEMC on 9 October 2025 (resolution 64/2025).
 - The PIRG is a reference group of the CRRS and the Chair of CRRS will appoint the Chair of PIRG.
 - Clarification of responsibilities including that the Chair of PIRG is responsible for maintaining the strategic arrangements of public information in conjunction with the PIRG, where the SEPIC retains responsibility for the whole-of-government public information response arrangements.
- State Hazard Plan HAZMAT Annex B - Space Re-Entry Debris (SPRED) was approved for an extension to the comprehensive review requirements until March 2026 (resolution 64/2025).
- The Impact Statement Guide (attachment to State EM Recovery Procedure 5.4) was approved for an extension to the comprehensive review requirements until June 2026 (resolution 64/2025).

Redactions are shown in ~~red strikethrough text~~ and additions are shown within underlined and highlighted text.

Please email semc.policylegislation@dfes.wa.gov.au to provide feedback or comment.

State Emergency Management Policy Version ~~3.06~~ **3.07**

Page	Section/ Statement	Policy Amendment	Comment
3	Acknowledgement of Country	The SEMC acknowledges the Aboriginal peoples throughout the state of Western Australia as the Traditional Custodians of the lands where we live, work and volunteer. We recognise recognise Aboriginal peoples' continued connection to land, waters and community, and pay our respects to Elders both past and present.	Spelling
7	1.1 Summary	<ul style="list-style-type: none"> • State Emergency Management Plan (State EM Plan), which details documents the all-hazards emergency management arrangements for all the hazards (as defined in the Emergency Management Act 2005 (EM Act) and prescribed in the Emergency Management Regulations 2006 (EM Regulations)) across the PPRR spectrum. 	Clarification of the State EM Plan definition for consistency across the EM documents.
7	1.1 Summary	<ul style="list-style-type: none"> • State Hazard Plans, which outline the strategic arrangements for managing prescribed hazards across the PPRR spectrum. each defined and prescribed hazard has a dedicated State Hazard Plan that outlines the arrangements on how to manage that hazard across the PPRR spectrum 1 	Clarification of the State Hazard Plan definition: not every prescribed hazard listed in the <i>Emergency Management Regulations 2006</i> or defined in the <i>Emergency Management Act 2005</i> has a dedicated State Hazard Plan. Currently, State Hazard Plans are designed to enable Hazard Management Agencies to outline arrangements for one or multiple prescribed hazards within a single document, as appropriate.

Page	Section/ Statement	Policy Amendment	Comment
7	1.1	<ul style="list-style-type: none"> • State Support Plans, which outline the strategic arrangements for specific support functions and services that support emergency management arrangements across all-hazards. 	Clarification of the State Support Plan definition: not all support functions and services currently have, or require, a dedicated State Support Plan. Some functions, such as traffic management and community evacuation, are instead addressed through guidelines.
7	1.1	<p>The State EM Policy and State EM Plan are an amalgamation of the previous 15 State emergency management policies with statement of fact amendments.</p> <p>Notes</p> <p>1 As of December 2021, all Westplans were converted into State Hazard Plans with similar hazards amalgamated into one plan where appropriate.</p>	The footnote and the information note about the pre-2016 State Emergency Management Policy structure have been removed to support the phasing out of the term 'Westplan' and other outdated references
9	1.5.4	The SEMC has delegated responsibility for the development, maintenance, review and exercising of State Hazard Plans of the arrangements for prescribed hazards that are outlined in State Hazard Plans to the relevant Hazard Management Agency (HMA) (section 20(1)(a) EM Act). The HMAs are prescribed in Part 3 of the EM Regulations.	Amended to reflect that some SHPs include more than one HMA or prescribed hazard.

Page	Section/ Statement	Policy Amendment	Comment
10	1.5.6	The SEMC has delegated responsibility for the development and review of State Support Plans for specific support functions and 'support services' to the a relevant Responsible Agency (section 20(1)(a) EM Act). The key concepts of the Support services are included in the State EM Plan and with detail maintained by the Responsible Agency in a State Support Plan.	Alignment with the State Support Plan definition and removed inconsistent informational references to the State EM Plan and State Support Plans as not all support functions and services currently have or require a State Support Plan. Some support functions, such as traffic management and community evacuation, are further detailed in strategic guidelines. Informational detail regarding the key concepts removed. Responsibility of the maintenance removed as already captured within the initial policy statement.
11	1.5.11	As far as practicable, the development of the suite of State emergency management documents must follow guidelines within the Western Australian State Local Government Agreement (2017) and codes of practice for consulting with local government, with a minimum of 12 weeks allowed for comment on documents which may affect local governments.	Broken hyperlink removed as publication no longer referenced on WA government website. Date of signed publication included for referencing the original agreement.

Page	Section/ Statement	Policy Amendment	Comment
12	2.1.1 The Legislative and Policy Framework - Figure 1: The State Emergency Management Framework	<p>State Emergency Management Policy</p> <p>The State Emergency Management EM Policy provides a strategic framework for emergency management in the State. It is prepared in accordance with s. 17 of the EM Act Emergency Management Act 2005. Amendments may arise if there is a requirement to prescribe a formal instruction or process as a result of amendment to governing legislation or an SEMC resolution. This shall Policy ensures clearly defined roles and responsibilities of all parties involved and is supported by the following documents.</p>	Amended for consistency of definitions included within this figure.
12	2.1.1 The Legislative and Policy Framework - Figure 1: The State Emergency Management Framework	<p>State Hazard Plans</p> <p>Each defined and prescribed hazard has a dedicated State Hazard Plan that outlines the arrangements on how to manage that hazard across the PPRR spectrum.</p> <p>State Hazard Plans outline the strategic arrangements for managing prescribed hazards across the PPRR spectrum.</p> <p>State Support Plans</p> <p>State Support Plans outlines the strategic arrangements for specific support functions and services that are not hazard specific but support emergency management arrangements across all-hazards.</p>	Amended for consistency of definitions included within this figure.
13	2.2.4	<ul style="list-style-type: none"> State Recovery Controller 	Inclusion of previously omitted role within the emergency coordination structure.

Page	Section/ Statement	Policy Amendment	Comment
15	2.5.2	<ul style="list-style-type: none"> manage recovery following an emergency affecting the community in its district (section 36(b) EM Act), which is further explained in section Part six 	Correction of State EM Policy reference
22	4.7.2	4.7.2 Emergency management agencies and local governments should develop plans and processes to manage spontaneous volunteers in line with the national Spontaneous Volunteer Management Resource Kit .	Broken hyperlink amended to AIDR Planning for Spontaneous Volunteers Handbook webpage where the national Spontaneous Volunteer Management Resource Kit is provided.
32	5.6.2	5.6.2. The SEMC has delegated responsibility for the review of State public information policy and plans to the SEMC Community Resilience and Recovery Subcommittee's Public Information Reference Group (PIRG). The SEMC has also delegated responsibility for the State Support Plan - Emergency Public Information (SSP - Public Information) to the PIRG.	Reflects updated SEMC subcommittee and reference group structure and governance arrangements. Amendment acknowledges that the PIRG is a reference group of the Community Resilience and Recovery Subcommittee (SEMC resolution 64/2025).
32	5.6.3	5.6.3 The SEPIC is appointed by the SEC, with oversight of this role provided by the PIRG. The SEPIC is Chair of the PIRG.	Reflects updated governance arrangements now captured in statement 5.6.6 regarding the appointment of the Chair of PIRG (SEMC resolution 64/2025).

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32	5.6.4	<p>5.6.4 The SEPIC is responsible for maintaining strategic oversight of the State's public information arrangements for emergencies in conjunction with the PIRG and reporting to the SEMC and relevant subcommittees on this matter.</p> <p>The SEPIC is also responsible for various roles as described in the SSP - Public Information and State EM Plan, and for activation of the whole of government public information response arrangements in the SSP - Public Information, when these are required for coordination and resource arrangements across multiple agencies.</p>	<p>References to strategic oversight of public information arrangements amalgamated into statement 5.6.6 (SEMC resolution 64/2025).</p> <p>The SEPIC retains responsibilities for the response arrangements as described within State EM Policy and Plan.</p>
32	5.6.6	<p>5.6.6 <u>The Chair of PIRG is appointed by the Chair of Community Resilience and Recovery Subcommittee.</u></p> <p>While the public information function is primarily a response function, the SEPIC The <u>Chair of PIRG</u> is responsible for preparedness activities in relation to maintaining strategic oversight of the State's public information arrangements <u>for emergencies in conjunction with the PIRG and reporting to the Community Resilience and Recovery Subcommittee on this matter.</u> , as outlined in the SSP - Public Information.</p>	<p>Arrangements updated to reflect the appointment of the Chair of PIRG. References to strategic oversight of public information arrangements responsibilities captured from former statement 5.6.4 to remove duplication and provide clarity of responsibilities (SEMC resolution 64/2025).</p>
58	Appendix A: Hazard Management Agency (HMA)	<p>Where they hold responsibility for a State Hazard Plan, arranges for its exercising within 12 months of any significant amendments made (State EM Policy section 4.10.5.1 <u>statement 1.5.10.1</u>).</p>	<p>Correction of policy reference.</p>

Page	Section/ Statement	Policy Amendment	Comment
66	Appendix A: Local government	Must arrange for the exercising of Local Emergency Management Arrangements within 12 months of any significant amendments made (State EM Policy section 1.10.5.1 statement 1.5.10.1).	Correction of policy reference.
74	Appendix A: Responsible Agencies for the State EM Policy, State EM Plan, State Hazard Plans and State Support Plans (respectively)	Must arrange for its exercising within 12 months of any significant amendments made (State EM Policy section 1.10.5.1 statement 1.5.10.1).	Correction of policy reference.
N/A	Throughout	Correction of typographical, grammatical and referencing errors including: Emergency Management Australia has been updated to National Emergency Management Australia	Statement of fact amendments

State Emergency Management Plan Version ~~3.08~~ **3.09**

Page	Section/ Statement	Plan Amendment	Comment
8	1.2	The State Support Plans outline support strategic arrangements for specific functions and services that support emergency management across all-hazards.	Definition aligned with State EM Policy definition.

Page	Section/ Statement	Plan Amendment	Comment
12	2.1.3	<p>State Hazard Plans</p> <p>Each defined and prescribed hazard has a dedicated State Hazard Plan that describes the strategic arrangements on how to manage that hazard across the PPRR spectrum. State Hazard Plans outline the strategic arrangements for managing prescribed hazards across the PPRR spectrum. A State Hazard Plan may address a single hazard or multiple hazards depending on the nature of the hazard and specific management requirements. These arrangements are additional to the all-hazards arrangements defined within this State EM Plan.</p> <p>The SEMC has delegated responsibility for the development, maintenance, review and exercising <u>of the arrangements for prescribed hazards that are outlined in State Hazard Plans to the relevant Hazard Management Agency (HMA) (section 20(1)(a) EM Act). The HMAs are prescribed in Part 3 of the EM Regulations.</u> of relevant State Hazard Plans to the agencies prescribed as HMAs in Part 3 of the EM Regulations.</p> <p>Notes 2 As of December 2021, all Westplans were converted into State Hazard Plans with similar hazards amalgamated into one plan where appropriate.</p>	<p>Not all prescribed hazards have a dedicated State Hazard Plan and some State Hazard Plans (e.g. Crash, HAZMAT) have multiple HMAs and/or prescribed hazards included.</p> <p>Phasing out use of Westplan in State EM Policy given the time that has now passed to avoid confusion.</p>
60	5.6	<p>When interstate assistance is required under a State Support Plans, the relevant Responsible Agency is responsible for the initial contact.</p>	<p>Typo</p>

State Emergency Management Procedure Version ~~3.05~~ 3.06

Page	Procedure	Procedure Amendment	Comment
8, 16, 19, 20, 34	1.1, 3.2, 3.3, 3.8	Westplans	All 'Westplan' references removed from State EM Procedures to avoid confusion as term has been phased out and renamed as State Hazard Plan (SHP).
8	1.1	Consultation will be consistent with existing principles and codes of practice including the Western Australian State Local Government Agreement (2017) .	Hyperlink removed as publication no longer referenced on WA State Government website. Date of signed publication included for accuracy of referencing.
10	2.1	An ERM plan, by extension, refers to a document that describes how an organisation intends <u>intends</u> to undertake ERM activities.	Spelling
12	3.1	The SEMC or emergency management agencies and organisations may identity <u>identify</u> the requirement to prepare new policy or review and amend existing policy.	Spelling
16	3.2	Prescribed hazards have a corresponding State Hazard Plan (Westplan). <u>State Hazard Plans outline the strategic arrangements for managing prescribed hazards across the PPRR spectrum. A State Hazard Plan may address a single hazard or multiple hazards depending on the nature of the hazard and specific management requirements.</u> The SEMC has delegated responsibility for the development, maintenance, review and exercising of <u>the arrangements for prescribed hazards outlined in State Hazard Plans to the relevant Hazard Management Agency (HMA) prescribed in Part 3 of the EM Regulations.</u> (State EM Policy section 1.5.4).	Amended to ensure consistency of definitions and amendments across the framework documents.

Page	Procedure	Procedure Amendment	Comment
16	3.2	Where an agency supports the HMA in developing, maintaining and reviewing a State Hazard Plan, this should be specified in the State Hazard Plan. Where the When a State Hazard Plan is does not specify whether an agency supports the HMA to perform this function, the responsibility will defer back to the remains with the HMA.	Grammar
16	3.2	The Responsible Agency must conduct a comprehensive review a at least once every five years (State EM Policy section 1.5.10).	Spelling
27	3.5	The development of or amendment to a State emergency management document should follow the principles and code of practice for consulting with local government outlined within the Western Australian State Local Government Agreement (2017) .	Hyperlink removed as publication no longer referenced on WA State Government website. Date of signed publication included for accuracy of referencing.
33	Figure 1	• Seasonal review e.g. Storm season preparednes preparedness	Spelling
33, 34	3.7	Figure label moved from 3.8 back to 3.7	Formatting error amended
35	3.8	To ensure consistency of LEMA, the structure and minimum content requirements are currently being reviewed the model will be provided in due course.	Grammar – sentence unclear and out of context given the procedure 3.8 does not provide any background information about the LEMA Improvement Program.
38	3.9	When consulting local government, consideration needs to be given to the provisions of the Western Australian State Local Government Agreement (2017) , which outlines the principles and code of practice for consulting with local government.	Hyperlink removed as publication no longer referenced on WA State Government website. Date of signed publication included for accuracy of referencing.

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59	3.19	The purpose of this procedure is to provide agencies with a comprehensive and cohesive approach to exercising across government, which will ensure the State is appropriately prepared to respond to and recover from emergencies.	Grammar
65	3.20	<ul style="list-style-type: none"> The SEMC subcommittee or reference group Chair should appoint the Chair of any groups established under their group unless other arrangements are established. (for example, State EM Policy section 5.6 outlines the delegated responsibility of the State public information policy and plans to the Public Information Reference Group (PIRG) and states the State Emergency Public Information Coordinator's role as the Chair of PIRG). 	Example and reference removed to reflect current appointment of the Chair of PIRG and State EM Policy statement 5.6.4, approved by SEMC (resolution 64/2025).
65	3.20	Detailed SEMC subcommittee and reference group Sponsor, Chair, Executive Officer and Member role statements were approved by SEMC (resolution xx 59 /2023).	Reference amended from placeholder content.
N/A	Throughout	<p>Correction of typographical, grammatical and referencing errors.</p> <p>Emergency Management Australia has been updated to National Emergency Management Australia</p> <p>Updates to document formatting may have shifted content within the document.</p>	Statement of fact amendments

State Hazard Plan - Heatwave Version ~~3.02~~ **3.03**

Page	Section/ Statement	SHP - Heatwave Amendment	Comment
24	Appendix A	This State Hazard Plan for [Hazard/Document Title] is available on the SEMC website.	Amended to remove generic brackets and make consistent with other recently published SHPs.
25	Appendix B, Heatwave Alert	Heatwave Alert...A forecast maximum temperature of 40 degrees Celsius or above on three or more consecutive days for the Perth metropolitan area.	Removal of Heatwave Alert and its definition as a glossary term Reference is no longer valid and conflicts with the public information now promoted under the Australian Warning System
25	Appendix B, WA Health System	<p>WA Health System...A combination of public and private providers that provide health services to the public. This includes public and community health service providers along with hospitals both public and private.</p> <p>WA Health System^(a)...Western Australia's public health care system which comprises of:</p> <ul style="list-style-type: none"> the Department of Health (the system manager) health service providers^(b) contracted health entities. <p>Added footnote references:</p> <p>(a) Section 19(1) of the Health Services Act 2016.</p> <p>(b) As established under section 32 of the Health Services Act 2016</p>	<p>Updated the glossary term, to reflect the same definition that has been recently approved for State Hazard Plan – Human Biosecurity.</p> <p>The definition includes references to:</p> <p>(a) Section 19(1) of the <i>Health Services Act 2016</i>.</p> <p>(b) As established under section 32 of the <i>Health Services Act 2016</i></p>

Page	Section/ Statement	SHP - Heatwave Amendment	Comment
N/A	Throughout	<p>Correction of typographical, grammatical and referencing errors including:</p> <p>Emergency Management Australia has been updated to National Emergency Management Australia</p> <p>Updates to document formatting may have shifted content within the document.</p>	<p>Statement of fact amendments</p> <p>Table titles added for referencing.</p> <p>Hyperlink at footnote 4 updated from direct document link to the informational publication webpage to allow for document updates. https://knowledge.aidr.org.au/resources/handbook-public-information-and-warnings/</p>