



ATTACHMENT 1 – Definition of “Significant” Information

Records may be considered “significant” if the activity:

- Substantially affects the obligations, responsibilities or liabilities of the State or the organisation
- Substantially affects the whole-of-sector function
- Substantially affects the development of legislation, regulations or organisation policy
- Substantially affects the agency's business, structure or policy
- Substantially affects the implementation or development of legislation or government policy
- Sets a legal or substantive precedent
- Generates / involves substantial community or public interest, debate or controversy
- Involves / affects property (land, infrastructure, structures, buildings or items considered to have cultural, Aboriginal, environmental or heritage significance)
- Concerns / affects the long-term environmental impact on State or local government land, waters or air
- Led, or substantially contributed to, a major investigation or formal inquiry
- Involves innovative, unique or precedent-setting practices, techniques or methods

Sources:

General Retention and Disposal Authority for Local Government Information

General Retention and Disposal Authority for State Government Information