

# INFORMATION SHEET

## IMPORTANT STEPS BEFORE USING THE FIREARMS PORTAL

Western Australia's new Firearms Act came into effect 31 March 2025.

To ensure quick and easy access to the new Western Australia Police Force Firearms Licensing and Registration Portal, you will need to:

### myID



Have signed up to a myID.

- myID is an app and it lets you prove who you are online so that you can securely access government online services.
- It's the same as a 100-point ID check but on your smart device.
- You can set up your myID in three easy steps:
  - One - download the app (from my Gov website, App Store or Google Play).
  - Two - enter your personal details including your name, date of birth and email address.
  - Three - verify your identity.
- To verify your identity, you will need identity documents like your Australian driver's licence, your passport, or your Medicare card.
- For more information visit [myid.gov.au](https://myid.gov.au).



### Alternative to myID

If you are unable to use the myID please contact Licensing Services Transition Team on 1300 894 474, who can advise you of an alternative process.

This will include a 100-point identification check which will need to be carried out at your local police station if located in Regional Western Australia or for Metropolitan locations at Licensing Services located in Cannington.



### Department of Transport

Ensure your personal details (name and address) are up to date with the Department of Transport (DoT).

- You can amend your details by one of three ways:
  - Online using DoTDirect account [Change my address](#) . You can create an account with DoTDirect if you don't have one already [Log in and register with DoTDirect](#).
  - If you are unable to update your address online, you can complete a Change of Personal Details (C4 form). The completed form can be submitted to any Driver and Vehicle Services Centre, DoT regional office or agent, or posted to: Driver and Vehicle Services, GPO Box R1290, Perth WA 6844.

- Lastly, you can update your details via DoT Customer Contact Centre

Tel: 131156. This will require you to provide information verification.

### **Landgate**

Visit [Landgate.wa.gov.au](https://landgate.wa.gov.au) should you require any information about your Landgate ID or certificate of title.

- For information on how to search for your Landgate ID, use the search function and search for “firearms”.
- Within the search result, click on “finding your Landgate ID, also known as Volume and Folio number” and follow the instructions.

### **Note:**

As per the instructions you are not required to pay, as the Landgate ID is visible prior to payment.

### **Please note:**

Your personal details **must** be the same in myID, DoT and your firearms licence details held by WA Police Force. Any variation will return an error and prevent registration on the Portal.

More information about the *Firearms Act 2024 and the Firearms Regulations 2024*, along with useful information sheets, can be found on

**<https://www.wa.gov.au/organisation/western-australia-police-force/licensing-services-firearms>**