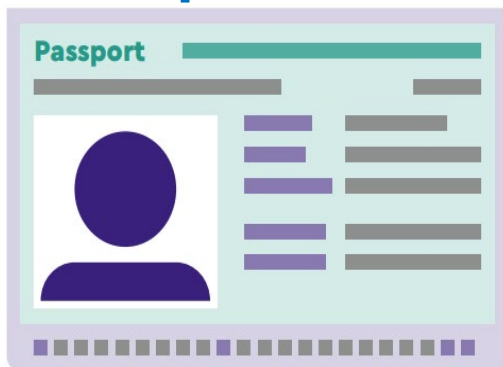




## How to certify photo ID

1. Take a colour photocopy of your Photo ID.
2. Present the original document and the photocopy of it to whomever you choose to sign your Statutory Declaration and request they write the details as written on the right below:

### Example



***I certify that this is a true copy of the original.***

***X Signature***

***Name, date, occupation or profession and (if applicable) profession number or the signatory's Business Stamp directly underneath their name.***



If you have any questions please contact Adoption Services on 1800 182 178 or via [adoptions@communities.wa.gov.au](mailto:adoptions@communities.wa.gov.au)

**Please Note: Uncertified documents will not be accepted and will cause delays.**

#### **Before submitting your completed application form, have you**

- ☐ Completed your name, address and contact details on page 2.
- ☐ Signed the statutory declaration on page 5 and had this witnessed (as per the list of authorised witnesses on page 5).
- ☐ Provided a certified copy of your photo ID.
- ☐ Included copies of any certificates confirming your relationship to the adopted person (if you are a sibling, descendant or other birth relative).