

Procurement Lifecycle Document for Screenlink Pty Ltd

CUAPCS2024 – Common Use Arrangement for Printing and Copying Machines and Solutions

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Company Details

Screenlink Pty Ltd Trading as Aussie IT Office Supply Solutions

ABN: 64 009 235 214

ACN: 009 235 214



Contact information

General enquiries

Phone	08 9242 8002
Email	sales@aussie-it.com.au
Website(s)	www.aussie-it.com.au
Admin hours	Monday to Friday 8.00am to 5.00pm
Operations	Monday to Friday 8.00am to 5.00pm

CUA Account Manager

Name	Darren Saggers
Mobile	08 9242 8002
Email	sales@aussie-it.com.au

Buying methods

Panel C – Consumables

Based on the estimated value of the procurement, you may either engage a contractor directly or, if the value exceeds \$250,000, seek quotations from multiple contractors in accordance with the Buying Rules for [Printing and Copying Machines and Solutions CUAPCS2024](#).

Placing an Order

Please place orders via our website at www.aussie-it.com.au, by emailing sales@aussie-it.com.au, or by contacting your [CUA Account Manager](#).

Minimum Order Thresholds

- No minimum order thresholds apply.

Delivery

Perth Metropolitan Area

For Metropolitan areas, products will be delivered by free-of-charge to your site within 24 hours of ordering.

Regional Deliveries

Regional orders will be delivered on the next business day.

Services

Disposal and recycling

Aussie IT partners with Close the Loop for recycling and disposal of printer consumables. Recycling boxes and collections can be arranged via www.closetheloop.com.au or by calling 1800 24 24 73.

Return of rejected goods

For any enquiries regarding returns or rejected goods, please contact your [CUA Account manager](#) or email Sales@aussie-it.com.au.

Account management and invoicing

Payment of Invoices

EFT/Direct Deposit

Pay on your Account via EFT – For account details please refer [Account Payment\(s\) / Invoicing Contact Details](#)

BSB	086-275
Account No	045008057
Remittances Email	<u>Accounts@aussie-it.com.au</u>

Credit Card/Payment Portal

Note: Contractors are not permitted to impose any surcharge for credit card payments, as per Section 21.6 Method of Payment in the General Conditions of Contract (August 2023).

Discounts (if applicable)

Non-Standard product discounts

15% Discount apply.

Account Payment(s) / Invoicing Contact Details

Name	Darren Saggers
Phone	08 9242 8002
Email	<u>sales@aussie-it.com.au</u>
Websites	<u>www.aussie-it.com.au</u>