Factsheet ORG15
Working with Children Check
Local government sector

This factsheet has been designed specifically for local government and is intended as a guide only. Examples are not intended to be exhaustive and do not include all circumstances or variations based on the specific role and associated responsibilities. If you require assistance translating or interpreting the information in this factsheet, please call the Translating and Interpreting Service (TIS National) on 131 450.

Below is a list of **categories** of child-related work that may apply to the sector, where an **individual** has a role that involves, or is likely to involve, **contact** with a **child** as part of their **usual duties**. The examples provided may also be subject to exemptions.

Categories may include:	Roles may include:
4. A coaching or private tuition service of any kind but not including an **informal arrangement** entered into for private or domestic purposes.	• personal trainers providing individual or group sessions for children • group fitness instructors running classes that are primarily for children • children's swimming instructors, even where there is a parent present in the water with the child • local government staff who instruct school children taking part in local initiatives i.e. planting programs, even where school staff are present with the children.
14. A babysitting or child-minding service but not including an informal arrangement entered into for private or domestic purposes.	• creche and child-minding staff.
18. A children's entertainment or party service	• staff providing story or rhyme time at the library • school holiday program staff • staff who facilitate children's birthday parties.

For examples related to the fitness and wellness sector (i.e gyms), please refer to Factsheet ORG07: WWC Check, Fitness and wellness sector.

Frequently asked questions

Do our lifeguards need a Working with Children (WWC) Check?

Lifeguards working at local government swimming pools do not have a category of child-related work and therefore do not require a WWC Check. A lifeguard may require a WWC Check when their role includes other programs/activities, for example teaching swimming, helping in the creche or facilitating children's birthday parties/school holiday programs.

Do our librarians need a WWC Check?

Librarians working at local government libraries do not have a category of child-related work for their role and therefore do not require a WWC Check. Where librarians may require a WWC Check is when their role includes other programs/activities, for example facilitating story/rhyme time or school holiday programs that are specifically targeted for children.

We hold 'open days' for the public - do our staff running these need a WWC Check?

No. Promotional type events where staff interact with attendees of all ages does not have a category of child-related work and therefore they do not require a WWC Check.

What if part of this event is specifically for children i.e. face painting?

Activities at these events that are specifically for children, e.g. arts and crafts, face painting, require a WWC Check, please refer to Factsheet CAT18 – Categories of child-related work, 18: A children's entertainment or party service for further information.

We engage third-party entertainers for our annual family Christmas event - what are our obligations?

It is the responsibility of the third-party entertainer/organisation to ensure that they comply with the *Working with Children (Screening) Act 2004* (the Act). However, you might like to have it in writing from them that they understand and comply with their obligations under the Act.

Our facilities are hired by third parties - do they need to show us their WWC Cards?

No, there is no legal obligation for the people hiring your facility to show you their WWC Cards However, you might like to add that they understand and comply with their obligations under the Act into the facility hire agreement.

Definitions of **bold** terms can be found in the Working with Children Check glossary at www.workingwithchildren.wa.gov.au