Factsheet CAT01
Categories of child-related work
1: a child care service

This factsheet has been designed specifically for work undertaken in connection with category 1 and is intended as a guide only. Examples are not intended to be exhaustive and do not include all circumstances or variations based on the specific role and associated responsibilities.

If you require assistance translating or interpreting the information in this factsheet, please call the Translating and Interpreting Service (TIS National) on 131 450.

A **child** care service is defined under section 4 of the *Child Care Services Act 2007* and section 5(1) of the *Education and Care Services National Law (Western Australia)*. This category includes:

- long day care, centre-based care and occasional care
- family day care and outside school hours family day care
- outside school hours care
- licensed creche.

Roles in child-related work

Some examples of roles considered to be in child-related work are listed below. Please note that in all cases, for a role to be considered to be in child-related work, the **usual duties** of that role must involve, or be likely to involve, **contact** with a child**.** The examples provided may also be subject to exemptions.

Roles include:

- staff of the child care service
- other adult household members at a family day care who have a role e.g. they engage with the children and join in activities such as reading stories or outdoor games
- **students** on placement aged 18 years and over
- non-teaching staff, including gardeners, cleaners and cooks whose employment is at the child care centre during centre hours and whose usual duties involve contact with children that is more than **incidental**
- external providers, for example dance or art instructors, who attend the child care service to facilitate activities with the children
- **volunteers** who have contact with the children as part of the usual duties of their role.

Please note:

- An individual licensee and managerial officer of a child care service requires a Working with Children (WWC) Check, even if they do not have contact with the children.
- An external contractor who attends a service and only has incidental contact with the children, is not considered to be in child-related work, please refer to the Contractors and Working with Children Check obligations bulletin.

Exemptions

The following exemptions apply to this category:

- child volunteers under 18 years of age
- unpaid students on placement under 18 years of age
- **short-term visitors** to Western Australia (WA)
- a **parent** volunteering at the child care service at which their child is enrolled, refer to Factsheet CRW03: Exemptions, The parent volunteer exemption
- police officers performing functions as a member of the WA Police.

Definitions of **bold** terms can be found in the Working with Children Check glossary at www.workingwithchildren.wa.gov.au