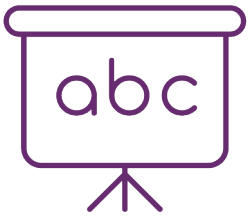
GOVERNMENT OF WESTERN AUSTRALIA

Working with Children Check

Factsheet CAT03
Categories of child-related work
3: an educational institution for children

This factsheet has been designed specifically for work undertaken in connection with category 3 and is intended as a guide only. Examples are not intended to be exhaustive and do not include all circumstances or variations based on the specific role and associated responsibilities. If you require assistance translating or interpreting the information in this factsheet, please call the Translating and Interpreting Service (TIS National) on 131 450.



An educational institution for children includes a school as defined in the *School Education Act 1999* but does not include universities recognised or established under a written law or educational institutions prescribed by the *Working with Children (Screening) Regulations 2005*.

Please note, some people working at universities may be doing work that may come under other categories of child-related work.

Roles considered to be in child-related work

Some examples of roles considered to be in child-related work are listed below. Please note that in all cases, for a role to be considered to be in child-related work, the **usual duties** of that role must involve, or be likely to involve, **contact** with a **child**. The examples provided may also be subject to exemptions.

Roles include:

- teachers
- non-teaching staff including school registrars, gardeners, cleaners and maintenance people whose employment is during school hours and whose usual duties involve contact with children that is more than **incidental**
- people providing health services to school children at the school
- instructors or leaders of out-of-hours, school-run activity programs taking place at the school
- entertainers and school photographers who have contact with children on the school site
- speakers and other educators who visit schools to give talks to the students as part of their usual duties of work

- canteen or tuckshop staff who have contact with children
- **students** on placement aged 18 years and over
- TAFE College lecturers and other TAFE staff whose usual duties involve contact with a child.

Please note, an external contractor who attends the school and only has **incidental contact** with the children, is not considered to be in child-related work; please refer to the Contractors and Working with Children Check obligations bulletin.

Exemptions

The following exemptions apply to this category:

- child **volunteers** under 18 years of age
- unpaid students on placement under 18 years of age
- **short-term visitors** to Western Australia (WA)
- a **parent** volunteering at the educational institution at which their child is enrolled, refer to Factsheet CRW03: Exemptions, The parent volunteer exemption. Please note, there is no parent volunteer exemption for an overnight school camp, refer to category 15
- police officers performing functions as a member of the WA Police
- one-off national events or national tours, refer to Factsheet CRW02: Exemptions, One-off national events and national tours.

For frequently asked questions relating to this category, please refer to Factsheet ORG05: WWC Check, Education sector.

Definitions of **bold** terms can be found in the Working with Children Check glossary at www.workingwithchildren.wa.gov.au