

Uncertified Copy of Birth, Death, Marriage Registration

- An uncertified copy is a reproduction of a scanned historical registration provided at a reduced fee. Current fees are listed on page 2 of this form
- The applicant must complete and sign the application form
- The document can be emailed as a PDF **or** posted but not both. If nothing is selected on page 2 of this form, the document will be posted.
- Payment may be made by cheque or money order payable to the Registry of Births Deaths and Marriages or by MasterCard or Visa
- Information regarding the Registry's Certificate Access policy is located on our website at www.justice.wa.gov.au/bdm
- See page 3 for instructions for submitting this application and information on processing times
- For further information, visit our website at www.justice.wa.gov.au/bdm or call 1300 305 021 between 9.00am and 4.00pm Monday to Friday.

Payment details **If applying for multiple certificates only complete payment details on ONE form.**

Applicant's Full Name:

Tax receipt required

Enclosed is a cheque/money order for \$ **OR** debit my MasterCard or Visa for \$

Your cheque or money order should be made payable to the Registry of Births Deaths and Marriages

Card No

Expiry

 /

Cardholder name:

Signature:



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Please note that some entries in open era records may cause offence. To avoid causing offence, the copy you receive may be redacted unless you specifically ask for an unredacted copy.

By asking for an unredacted copy, you accept that the copy you receive could contain words that may cause, or be capable of causing, offence to you or someone else who is aware of it.

If you do not select 'Yes', the Registry will assume you are willing to receive a redacted copy of the entry.

Do you want an **unredacted** copy of the entry you have requested? YES NO

Delivery method: If no option is selected, document will be posted **POSTED** **EMAILED**

Birth details

Surname at birth		Given name(s)	
Date of birth		Place of birth	
Father's name	Surname	Given name(s)	
Mother's name	Maiden surname	Given name(s)	

Death details

Surname		Given name(s)	
Date of death		Place of death	
Parent names	Father's full name	Mother's full name	

Marriage details

Party 1's full name	Surname	Given name(s)	
Party 2's full name	Surname at time of marriage	Given name(s)	
Date of marriage		Place of marriage	

Applicant details

Full name			
Postal address	Current postal address		
	Suburb	State	Postcode
Relationship to the person named on the certificate	e.g. self, parent	Contact number:	
		Email address:	
Reason required			

Signature of applicant		Date	
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Processing times for certificate applications

Please allow up to 15 working days plus regular postal delivery time

Submitting your application

By post

Complete this form and attach clear and legible copies of your identification. Post the form to:

Registry of Births Deaths and Marriages
PO Box 7720 Cloisters Square
Perth WA 6850

In person

Complete this form and lodge it with your, **original** proof of identification and payment to:

Registry of Births Deaths & Marriages
 Level 10/141 St Georges Terrace Perth between
 9.00 am - 4.00 pm Monday to Friday

Faxed or emailed applications will not be accepted

Disclaimer

An uncertified copy is a reproduction of a scanned historical registration provided at a reduced fee.

Uncertified plain paper copies of original WA records from the Open Era may include:

- **Births** (1841 – 1924)
- **Deaths** (1841–1983)
- **Marriages** (1841–1949)

Uncertified copies cannot be used for official or legal purposes, such as proof of identity, and are only available from the Perth Registry Office.

Uncertified copies of original records may vary in age, quality, and legibility. They may be handwritten or typed, and image quality cannot be guaranteed.

Original records held at the Registry are confidential and are not available for viewing for family history research by members of the public or professional genealogists.

Fees

The application fee for an Uncertified copy of Birth, Death or Marriage Record is \$24.00.

No GST is payable on this application. The fee includes regular postal delivery, is non-refundable, and cannot be transferred to another application. Any new applications with incur an additional fee.

Privacy considerations and personal records

Certificates held by the Registry contain sensitive and personal information.

Note: It is an offence to make a false or misleading statement in any application or document under the *Births, Deaths and Marriages Registration Act 1998*.