



Application for Secondary Carrier Profile in Controlled Waste Tracking System (CWTS)

Environmental Protection (Controlled Waste) Regulations 2004

FORM CW16

The Department of Water and Environmental Regulation (the Department) regulates the transportation of controlled wastes.

The [*Environmental Protection \(Controlled Waste\) Regulations 2004*](#) (the Regulations) provide for the licensing of carriers, drivers, and vehicles involved in the transportation of controlled waste on roads in Western Australia (WA).

Retain a copy of this form for your records.

Allow 30 days for the Department to process complete application forms.

If there is insufficient room on any part of this application form, continue on a separate sheet of paper and attach to this application form, numbering ALL pages.

Incomplete or illegible applications will not be processed. If you are unsure about completing any part of this application, please contact Controlled Waste on +61 8 6364 6946.

Part 1 Applicant

Provide details of the parent carrier profile requesting the new child profile.

Carrier licence number

T

Carrier name

Contact Person for This Form

Name

Position

Contact number

Email

Part 2 Details of Child Profile

Provide details of the child profile.

Company name

Australian Business Number (ABN)

Australian Company Number (ACN)

Part 2 Details of Child Profile (Continued)

Business address			
Postal address	☐ Same as business address 		
Suburb		State	
Postcode			
Primary Contact Information			
Given/first names			
Surname/family name			
Salutation	☐ Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Other (please specify)		
Date of birth			
Email			
Telephone		Mobile	

Part 3 Existing Parent Carrier Managers to Access Child Profile

Provide details of the managers requiring access to the new child profile.

New employees needing 'Manager' access to the system are required to complete Form CW11 Controlled Waste Tracking System (CWTS) Access Form – Industry.

This requirement applies whether the new employee has had:

- no previous access to the CWTS, or
- access to the CWTS whilst with a previous employer.

Manager 1

Given/first names	
Surname/family name	
Date of birth	

Part 3 Existing Parent Carrier Managers to Access Child Profile (Continued)**Manager 2**

Given/first names

Surname/family
name

Date of birth

Manager 3

Given/first names

Surname/family
name

Date of birth

Manager 4

Given/first names

Surname/family
name

Date of birth

Manager 5

Given/first names

Surname/family
name

Date of birth

Manager 6

Given/first names

Surname/family
name

Date of birth

Part 4 Existing Parent Carrier Data Entry Staff to Access Child Profile

Provide details of the data entry staff requiring access to the new child profile.

New employees needing 'Data Entry' access to the system are required to complete Form CW11 Controlled Waste Tracking System (CWTS) Access Form – Industry.

This requirement applies whether the new employee has had:

- no previous access to the CWTS, or
- access to the CWTS whilst with a previous employer.

Staff 1

Given/first names

Surname/family
name

Date of birth

Staff 2

Given/first names

Surname/family
name

Date of birth

Staff 3

Given/first names

Surname/family
name

Date of birth

Staff 4

Given/first names

Surname/family
name

Date of birth

Staff 5

Given/first names

Surname/family
name

Date of birth

Part 4 Existing Parent Carrier Data Entry Staff to Access Child Profile (Continued)

Staff 6

Given/first names

Surname/family
name

Date of birth

Part 5 Existing Parent Carrier Drivers

Provide details of the drivers to be viewed through the new child profile.

New drivers are required to complete either:

- Form CW2 Application for bulk controlled waste vehicle driver licence, or
- Form CW6 Manifest of drivers transporting packaged waste.

Driver 1

Given/first names

Surname/family
name

Date of birth

Driver's licence
number

Driver 2

Given/first names

Surname/family
name

Date of birth

Driver's licence
number

Driver 3

Given/first names

Surname/family
name

Date of birth

Driver's licence
number

Driver 4

Given/first names

Surname/family
name

Date of birth

Driver's licence
number

Part 5 Existing Parent Carrier Drivers (Continued)

Driver 5

Given/first names

Surname/family name

Date of birth

Driver's licence number

Driver 6

Given/first names

Surname/family name

Date of birth

Driver's licence number

Part 6 Existing Parent Carrier Vehicles

Provide details of the vehicles to be viewed through the new child profile.

To add new vehicles complete:

- Form CW3 Application to licence vehicle or tank to transport bulk controlled waste, or
- Form CW5 List of vehicles or trailers used to transport packaged controlled waste.

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Vehicle registration

Part 7 Declaration and Signature

For your application form to be accepted, it must be signed by the most relevant person.

By signing this form you are declaring that the statements on this form are true and correct. Providing false or misleading information is grounds for revocation or suspension of a licence.

DWER collects and uses your personal information to process your request, and handles it in accordance with [DWER's general collection notice](#) and the [Privacy and Responsible Information Sharing Act 2024 \(WA\)](#).

If additional space is required, please photocopy this page and attach as part of your application form.

I/We declare that the statements made in this application are true and correct.

Individual 1

Signature of person duly authorised to sign for and on behalf of the carrier

Printed name in full

Position

Date of signing

Individual 2

Signature of person duly authorised to sign for and on behalf of the carrier

Printed name in full

Position

Date of signing

Part 8 Lodgement

By post to:

Department of Water and Environmental Regulation

Controlled Waste

Locked Bag 10

JOONDALUP DC WA 6919

By email to:

controlled.waste@dwer.wa.gov.au

By fax to:

+61 8 6467 5520

In person or by courier to:

Reception

Department of Water and Environmental Regulation

Prime House

8 Davidson Terrace

JOONDALUP WA 6027

Enquiries:

For general enquiries regarding controlled waste, telephone Controlled Waste on +61 8 6364 6946.

For regional enquiries regarding premises or issues in your local area, please contact the [regional DWER office](#).

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