



Government of **Western Australia**
Pastoral Lands Board of Western Australia



CONFIDENTIAL

PASTORAL LEASE RENT RELIEF APPLICATION

FOR REDUCTION OR WAIVER OF RENT PAYMENTS

Made under section 128 (2) (b) of the Land Administration Act 1997, where the lessee is suffering personal financial hardship as a result of poor economic conditions in the pastoral industry

Applications (including for the POSTPONEMENT of rent) can be directed to:

Email: proposals@dplh.wa.gov.au

or

Written applications can be submitted to:

Department of Planning, Lands and Heritage
 Land Use Management
 Locked Bag 2506
 PERTH WA 6001

PLEASE NOTE:

The Department of Planning, Lands and Heritage (Department) or its relevant Information Privacy Principle entities (IPP entities) within are obliged under the [Privacy and Responsible Information Sharing Act 2024](#) (PRIS Act) to advise you of certain matters when collecting your personal information. The Collection Notice at the end of this form sets out those matters and explains how we will manage the collection, use and disclosure of your personal information. The definitions of personal information and sensitive personal information can be found in the PRIS Act.

- Applications for Rent Relief can only be made by the Registered Lessee of the pastoral lease.
- Pastoral lessees are encouraged to consider the option of a monthly payment plan if the six-monthly rent instalments are not possible. Please contact the Department of Planning, Lands and Heritage, Lease Management section for payment options.
- The Pastoral Lands Board may provide this application to the Department of Primary Industries and Regional Development Rural Business Development Corporation section to carry out a financial assessment that the Board may refer to in making its recommendation to the Minister for Lands. The Minister's decision is final.
- Incomplete applications will not be progressed.
- Applicants may be asked to provide additional information to assist in the Board's deliberations.
- Applicants who knowingly provide false information in order to obtain rent relief through this written application process may be referred to the WA Police Force for prosecution under the *Criminal Code Act 1913*.
- A free, confidential, business and financial planning service is available through the **Rural West** contactable by freecall number **1800 612 004** or via website: www.ruralwest.com.au
- Alternatively, fee-for-service consultants can be found at the **Association of Australian Agricultural Consultants of WA** through freecall number **1800 644 855** or via website: www.aaacwa.com.au

Station Name(s):	
Pastoral Lease Number(s):	

2. THE APPLICANT Applications can only be made by the **registered lessee(s)**

For INDIVIDUALS (including Partnerships & Sole Traders)

Surname	Given Names (in full)
Trading As	As Trustee For
ABN	

For COMPANIES and INCORPORATED ENTITIES

Name of Company	As Trustee for (if applicable)
Trading As:	
ACN	
<i>List Directors/Shareholders/Trustees as applicable</i>	

Registered Lessee Contact Details		
Address:		
Address:		
Phone:	Fax:	Mobile:
E-mail:		

3. BUSINESS CONTACTS

Main Financier or Accountant Details

Name:	
Address:	Postcode:
Phone:	Email:

4. GENERAL INFORMATION

- ☐ Please estimate what percentage of your labour you contribute to your pastoral business.....%

- ☐ Please attach copies of your 3 most recent pastoral business taxation returns (profit and loss statement and proprietorship balances).

6. ASSETS AND LIABILITIES

- ☐ Both station and off-station assets are to be included (of Partners, Company Shareholders, Directors and Beneficiaries). Details of assets of any Trading Trust (part of the partnership) must also be provided.
- ☐ Please note that asset values should be MARKET values – NOT taken from your taxation records.

ASSETS	\$ Market Value as at 30 June
Station Assets:	
Livestock value	
Produce materials/ Wool on hand, in store	
Farm Management Deposits	
Cash at Bank/Financial Institution	
Other (specify)	
Off Station Asset(s):	
Shares/Bonds/Investments/Deposits (attach list giving details)	
Residential, Business, Commercial Property / Land	
Other (specify)	
TOTAL ASSETS	
LIABILITIES	
Overdraft	
Term Loans (list each separately)	
Commercial Bills	
Creditors, Taxation, etc.	
Other (specify)	
Off-Station Liabilities (specify)	
TOTAL LIABILITIES \$	
Equity (\$)	

Livestock numbers preceding 4 years	30 June 20__	30 June 20__	30 June 20__	30 June 20__
Numbers on hand (sheep/cattle)				
Numbers sold during the year				

7. RENT INVOICE(S) ON WHICH YOU WISH TO CLAIM RELIEF

Customer Number	Invoice Number	Station Name	Amount \$

8. LAND HOLDINGS

Please show ALL land holdings, both PASTORAL LEASES and OFF-STATION holdings, including agricultural land, town or city properties. Include direct proprietorship of applicant(s) and those being purchased under Contract of Sale (i.e. not yet transferred into your name). Please attach details on a separate page if more space is required.

Pastoral			NAME OF REGISTERED LESSEE	ESTIMATED MARKET VALUE \$
Name of Station	Crown Lease number			
Total \$				
Agricultural			NAME OF REGISTERED OWNER	ESTIMATED MARKET VALUE \$
Shire	Location Name	Location number(s)		
Total \$				
Non-rural			NAME OF REGISTERED OWNER	ESTIMATED MARKET VALUE \$
Type*	Address			
Total				

***Type:** Please describe - e.g. vacant block, brick and tile home, commercial property, etc.

9. REASON FOR RENT RELIEF

Please detail the financial hardship affecting your property and business as a result of poor economic conditions in the pastoral industry:

[illegible]

10. CONSENT AND DECLARATION OF REGISTERED LESSEE

For the purpose of this application and subsequently while any rent relief is provided by the Minister:

- I/We confirm that I/We are the registered lessee(s) of the pastoral lease that is the subject of this application
- I/We agree that the Pastoral Lands Board may give relevant information to and seek relevant information from any financiers, creditors, or other relevant party.
- I/We authorise my/our solicitor, accountant, consultant, stock agent, any other State or Australian Government Department or other person acting on my/our behalf to supply the Pastoral Lands Board with any further information it may require.
- I/WE declare that the information shown in this application and attachments, and any subsequently provided, is true and correct.

1.....
Name

...../...../.....
Signature Date

2.....
Name

...../...../.....
Signature Date

Collection Notice

The Department has collected your information to process your rent relief application. Additionally, we may use the information you provide:

- To communicate with you
- To improve our services
- For record keeping purposes
- For statistical and analytical purposes
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Your personal information is collected under the Departments functions in the *Land Administration Act 1997*. We will seek your consent to use your personal information for any purpose that is not outlined in this notice. If necessary and possible we may contact you for further information.

Your information may if necessary be shared with one or more entities including but not limited to:

- Government Agencies
- Government Trading Enterprises
- Local Governments
- Ministers' Offices
- Pastoral Lands Board
- Aboriginal Lands Trust

A list of relevant Government Agencies, Government Trading Enterprises and Ministers' Offices can be found [here](#).

If your application requires Native Title considerations we may share your information with the relevant Native Title Representative Bodies, Prescribed Bodies Corporate and Aboriginal Corporations which can be found [here](#).

We will seek your consent before sharing your personal information with any entities not identified or linked in this notice.

For further information about how your personal information is handled please refer to our [Privacy Policy](#) or contact us using one of the methods below:

Department of Planning, Lands and Heritage

Phone: (08) 6551 8002

Email: info@dplh.wa.gov.au