

Fact sheet: E-waste ban Significant entity overview

E-waste to landfill ban in Western Australia



This fact sheet provides an overview of the specific responsibilities of significant entities under the [Waste Avoidance and Resource Recovery \(e-waste\) Regulations 2024](#) (the Regulations). It should be read in conjunction with the Regulations, which set out the full responsibilities for significant entities.

A **significant entity** means a business entity or a public entity, that in relation to any financial year –

- (a) has 200¹ or more full-time equivalent employees at the beginning of the financial year; or
- (b) created, during the immediately preceding financial year, five or more tonnes of regulated e-waste.

A business entity –

- (a) means an entity involved in business, industry, trade or commerce; but
- (b) does not include a public entity.

A public entity means –

- (a) an agency or organisation as those terms are defined in the *Public Sector Management Act 1994* section 3(1); or
- (b) a local government or a regional local government.

Significant entity responsibilities

Under the Regulations, significant entities, must:

- not send or leave regulated e-waste at a landfill site (r.8(2)), unless they have a reasonable expectation that the regulated e-waste would be aggregated for the recovery of processed materials (r.8(3))
- keep regulated e-waste resulting from its activities separate from other waste (r.12(1))
- not store regulated e-waste resulting from its activities for more than 12 months after the month in which the regulated e-waste results from the entity's activities (r.12(2)(b))
- not store regulated e-waste in a remote location for more than 24 months after the end of the month in which the regulated e-waste results from the entity's activities (r.12(2)(a))
- not do anything that would reduce the ability of the regulated e-waste to be treated, processed or recycled during the storage or transportation (r.12(3))
- transfer regulated e-waste resulting from its activities to an e-waste service provider² (r.12(4)).

Regarding the retention of data, significant entities must:

- by 31 July 2025 for 2024–25 (then by 31 July each year thereafter), keep records from previous financial year
- maintain sufficient records that demonstrate the transfer of regulated e-waste resulting from its activities to an e-waste service provider under these regulations (r.13)
- maintain records that identify the e-waste service provider and date of transfer for each load of regulated e-waste (r.13)
- maintain existing contracts, invoices, work orders and receipts as evidence of e-waste collection and transfer to service providers (r.13)

¹ The Australian Bureau of Statistics classifies large businesses as those that employ 200 or more full-time equivalent employees.

² An e-waste service provider as defined in the Regulations is a person who conducts a business or undertaking that includes the collection or receipt of regulated e-waste for storage, management, aggregation, treatment, processing, sorting, recycling, transfer or disposal.

- retain records for at least five years from the date on which it was created (r.15(1))
- on request by Chief Executive Officer of the Department of Water and Environmental Regulation (the Department), give a copy of the record within the period specified (r.15(2)).

Information on annual reporting requirements is provided in [Fact sheet: E-waste ban – Reporting requirements of e-waste service providers](#).

Compliance and enforcement

The Department expects businesses and public entities to comply with the ban.

The Department will take action in accordance with its [Compliance and enforcement policy](#) and the *Environmental Protection Act 1986* where there is evidence of activity that may cause harm to the environment or human health.

Access to Australian Standard AS 5377:2022

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Further information

A [series of fact sheets](#) has been developed to provide further information for significant entities and e-waste service providers. Topics covered include the responsibilities of service providers and significant entities, reporting requirements and how to estimate the weight of e-waste.

Where can I get more support?

If you need further information about data reporting requirements under the Regulations, please contact the Waste Data team: waste.data@dwer.wa.gov.au.

If you have questions about other aspects of the Regulations, email: ewaste@dwer.wa.gov.au
Website: [E-waste to landfill ban in WA](#)

