



Application for a licence under section 26D of the *Rights in Water and Irrigation Act 1914* (Water Agencies (Powers) Act 1984)

Please note:

- All information is to be written clearly in block letters.
- Submission of this form is an application only and is subject to assessment by a licensing officer.
- Incomplete applications will be returned.
- 'Form 1' is to apply for a 26D licence to construct or alter well(s) only. Completion of a 'Form 3G' is required if you wish to apply for a 5C licence to take groundwater.

We respect your privacy - DWER collects and uses the personal information you provide to process your request or form, in line with the [PRIS Act 2024 \(WA\)](#) and the [DWER Collection notice](#) located on <https://www.wa.gov.au/government/publications/privacy-collection-notice>.

Part 1: Applicant(s) details

The applicant's full name is the name that will appear on the licence. Do not use initials unless they form part of the legal entity's name.

An application may be made by a person or an organisation. If this application has multiple applicants, all the applicants' names must be provided.

Provide the legal name registered under the ABN, ARN or ACN.

Applicant(s) full name

Contact name
(if different from above)

ABN/ACN/ARN (if applicable)

Postal address

Property address
(if different from above)

Telephone

Mobile

Email

Are you a water service provider?

yes ☐ no ☐

If yes, provide the licence number

Water service provider name

Part 2: Application detail

Most soaks/excavations will be excavated below ground level, intercepting shallow groundwater.

The proposed well construction specifications must be submitted with the application.

Your driller can provide you with a provisional well construction procedure which provides the construction specifications. Please see important information attached for more detail.

26D licences associated with mining (including extraction, petroleum, geothermal energy or GHG operations; or pipeline licences) and public water supply purposes are subject to fees.

Which of the following categories match your application (tick all relevant categories)

☐ Construct or alter well/ bore/excavation/soak ☐ Production ☐ Monitoring
☐ Exploratory drilling ☐ Other (please specify)

How many Depth if known m Is the source: ☐ Artesian ☐ Non-Artisan

Required licence duration (months)

Proposed water use: ☐ Commercial ☐ Non commercial

Please specify

Estimated duration of water use (if applicable)

Associated ground water licence (if applicable)

Estimated volume of water to be used (if applicable) Estimated period of construction (in months)

If there is another section 26D licence on this land, please provide the licence number.

Is this application related to mining or public water supply purposes? ☐ Yes ☐ No

If yes, provide details of petroleum, geothermal or GHG titles (if applicable)

If yes, provide details of pipeline licence number(s) (if applicable)

Part 3: Property description of where the well is located

Legal land description(s) for properties should be provided as they appear on the Certificate of Title (e.g. Lot 75 on Plan 14797).

OR

Legal land descriptions for mining tenements should be provided as they appear on TENGRAPH.

Property

Area of property

GPS Coordinates

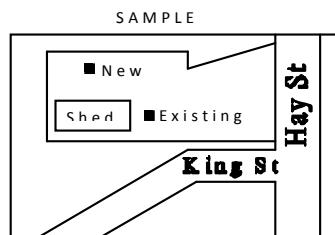
Mine name

Mining tenement numbers

Mine field

		ha
Easting		Northing
OR		

Part 4: Location plan



In the adjacent box, please complete a sketch of the property including the following features;

- location of all wetlands/watercourses etc
- any major improvements (house, sheds etc)
- proposed and existing crop areas/areas of irrigation

For mining leases, please include a tenement map showing location within W.A. and MGA co-ordinates of drawpoints.

Part 5: Signature or seal of applicants

All persons to be named on the licence must provide their signature.

By signing this form you are declaring that the statements on this form are true and correct

Date _____

I _____ (name of applicant/s in block letters)

apply for a licence under 26D of the *Rights in Water and Irrigation Act 1914*.

Name and position

Signature of applicant or person duly authorised to sign on behalf of the applicant

Signature of applicant or person duly authorised to sign on behalf of the applicant

Common seal or company seal

OR

was hereby affixed in the presence of

Name

Position/title

Please retain a copy of this form for your records

Important information

An application for a licence will not be accepted by the department unless all applicable information in this form has been completed. Please use the attached checklists to ensure you meet this requirement. This includes signatures of all persons to be named on the licence.

On application for a 5C licence to take water, the applicant will be required to demonstrate appropriate legal access to the land that will allow for the proposed use of the water.

An amendment to a licence must be consistent with Regulation 40 of the Rights in Water and Irrigation Regulations 2000 which asks that an application to amend must include the existing licence, any fee and a statement to the department outlining the reasons why the amendment is required and what the amendment is.

Under Regulation 33(2)(b) of the Rights in Water and Irrigation Regulations the applicant must submit the proposed construction details of the well. It is advised that applicants seek a local driller with knowledge of the area, upon meeting the driller specifying the intended purpose of the well will enable the driller to design a well suitable for your purposes. A provisional well construction procedure should be available to you upon receipt of a quote for the well.

Checklist

Part 1: Applicant(s) details

Name of individual, company or water service provider must be indicated.

If a company/association, the ABN, ARN or ACN number and contact person is to be supplied.

Postal address field must be completed. If a company/association, the address of the principle place of business or registered address must be supplied.

☐
☐
☐

Part 2: Detail

Proposed well construction details must be attached.

☐

Part 3: Property description of where the well is located

Property details, mining tenement details or other property tenure details where water is to be taken, must be supplied.

☐

Does the applicant own the land? If the applicant does not own the land, describe the interest that would entitle the applicant to hold a licence in respect of the land.

☐

Part 4: Location plan

A detailed location plan as described on the form is to be drawn in the box provided or attached. For mining tenements a map showing tenement numbers be provided.

☐

Part 5: Signature or seal of applicant

The name(s) and signature(s) of each applicant, or signature of a person duly authorised to act on behalf of each applicant is mandatory.

or

☐

Common Seal or Company Seal accompanied by the signature of an authorised person.

☐

This form can be submitted by post, email or in person to the appropriate Department of Water and Environmental Regulation regional office. For assistance in completing this form please contact our Business Support Unit on 1800 508 885 or licence.enquiry@dwer.wa.gov.au

For Water licensing enquiries please contact your regional office.

Swan Avon region

Victoria Park regional office

7 Ellam Street
Victoria Park WA 6100
Ph: 08 6250 8000
Email: ellamreception@dwer.wa.gov.au

Kwinana Peel region

Kwinana Peel regional office

107 Breakwater Parade
Mandurah Ocean Marina
PO Box 332
Mandurah WA 6210
Ph: 08 9550 4222
Email: peel@dwer.wa.gov.au

South West region

Bunbury regional office

71 McCombe Road
Bunbury WA 6230
PO Box 261
Bunbury WA 6231
Ph: 08 9726 4111
Email:
bunbury.admin@dwer.wa.gov.au

Geographe Capes district office

Suite 1A/72 Duchess Street
Busselton WA 6280
PO Box 269
Busselton WA 6280
Ph: 08 9781 0111
Email:
busselton.admin@dwer.wa.gov.au

Mid West Gascoyne region

Geraldton regional office

20 Gregory Street
Geraldton WA 6530
PO Box 73
Geraldton WA 6531
Ph: 08 9965 7400
Email:
midwestgascoyne@dwer.wa.gov.au

Carnarvon regional office

211 Robinson Street
Carnarvon WA 6701
PO Box 81
Carnarvon WA 6701
Ph: 08 9941 6100
Email:
midwestgascoyne@dwer.wa.gov.au

North West region

Karratha regional office

The Quarter
Level 2, 20 Sharpe Avenue Karratha
WA 6714
Locked Bag 10
Joondalup DC WA 6919
Ph: 08 9144 0200
Email:
northwest.water@dwer.wa.gov.au

Kununurra regional office

27 Victoria Highway
Kununurra WA 6743
PO Box 625
Kununurra WA 6743
Ph: 08 9166 4100
Email:
northwest.water@dwer.wa.gov.au

South Coast region

Albany regional office

5 Bevan Street
Albany WA 6330
PO Box 525
Albany WA 6331
Ph: 08 9841 0100
Email:
southcoast@dwer.wa.gov.au