



Application for a section 11/17/21A permit to interfere with bed and banks

Application for a permit under Section 11, 17 and 21A of the *Rights in Water and Irrigation Act 1914*

Please note:

- This is a paper application. Alternatively, applications can be completed and submitted online at <https://online.water.wa.gov.au/>
- All fields applicable to your application type must be completed and are to be written clearly in block letters.
- If there is insufficient room please use a separate piece of paper.
- Submission of this form is an application only and is subject to assessment by a licensing officer.
- Incomplete applications will be returned.
- Refer to the checklist located at the rear of the form when completing the application.
- If more than one name is on the permit, all persons must sign this and future forms.

We respect your privacy - DWER collects and uses the personal information you provide to process your request or form, in line with the [PRIS Act 2024 \(WA\)](#) and the [DWER Collection notice](https://www.wa.gov.au/government/publications/privacy-collection-notice) located on <https://www.wa.gov.au/government/publications/privacy-collection-notice>.

Part 1: Application

Is this an application for:

- ☐ a new Section 11/17/21A permit to interfere with bed and banks
- ☐ an amendment to an existing permit

Existing permit number

Part 2: Applicant(s) details

The applicant's full name is the name that will appear on the permit. Do not use initials unless they form part of the legal entity's name. Include all names to appear on the permit.

Provide the legal name registered under the ABN, ARN or ACN.

An application may be made by a person or an organisation. If this application has multiple applicants, all the applicants' names must be provided.

Applicant(s) full name

Contact name
(if different from above)

ABN/ACN/ARN (if applicable)

Postal address

Property address
(if different from above)

Telephone

Mobile

Email

Are you a water service provider?

Yes

☐

No

☐

If yes, provide the licence number

Water service provider name

Part 3: Application details

Which of the following categories match your application? (tick all relevant categories)

- Permit for a: ☐ Dam/Weir (please complete section 3a)
- ☐ Other (please complete section 3b)

Proposed start of work (date)

Proposed end of work (date)

Watercourse name or description:

Existing surface water licence

Is this application related to mining or public water supply purposes? ☐ Yes ☐ No

Permits associated with mining (including extraction, petroleum, geothermal energy or GHG operations; or pipeline licences) and public water supply purposes are subject to fees

If yes, provide details of petroleum, geothermal or GHG titles (if applicable)

If yes, provide details of pipeline number(s) (if applicable)

Part 3a: Dam/Weir details

It will assist the department to assess your application if you submit detailed designs, plans and specifications of all proposed construction works.

Dam type:

- ☐ Clay core
 ☐ Clay blanket
 ☐ Rockfall
 ☐ Earth
 ☐ Homogenous
 ☐ Other (please specify)

Dam capacity:
(1kL = 1000 litres)

 kL

Wall length

 m

Wall height

 m

Tailwater length

 m

Freeboard

 m

Proposed
construction date

- ☐ Onstream
 ☐ Off-stream

Provision to bypass
low flow (e.g.
underwall, pipe
scour valve)

Will any water leave the property other
than in the watercourse?

- ☐ Yes (please specify)
 ☐ Off-stream

When works are completed will any
water flood across your property
boundaries?

- ☐ Yes (please specify)
 ☐ Off-stream

Part 3b: Other

Please specify the type of work to be
carried out:
(i.e. culverts or crossings)

Part 4: Property from which the watercourse is accessed

Applications to amend an existing
permit are only required to complete
this section where the property
details have changed.

Legal land description(s) for
properties should be provided as
they appear on the Certificate of
Title (e.g. Lot 75 on plan 14797).

Property description (lot number,
street and suburb/locality)

Area of property

GPS Coordinates

		ha
Easting	Northing	Zone

OR

Legal land descriptions for mining
tenements should be provided as
they appear on TENGRAPH.

Mine name

Mining tenement number(s)

Mine field

OR

Part 5: Legal access

Applications to amend an existing permit are only required to complete this section if the property details have changed.

What is the nature of your access to the land on which the water is located?

☐ Own the land ☐ Mining tenement ☐ Lease the land from the Crown

☐ Approval of landholder to use land adjacent to watercourse

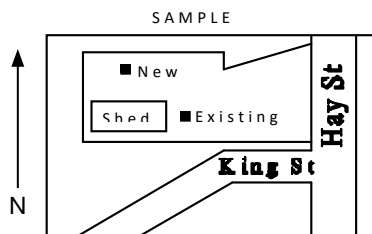
OR (attach copy of landholder's written approval and the term of the lease)

☐ Negotiating to purchase or lease the land adjacent to watercourse
(provide copy of contract of sale/lease or owner's name and anticipated date of completion of sale/lease)

Name Date

☐ Other (please specify)

Part 6: Location Plan



In the adjacent box, please complete a sketch of the property including the following features;

- location of all wetlands/watercourses etc
- any major improvements (house, sheds etc)
- proposed and existing crop areas/areas of irrigation

For mining leases, please include a tenement map showing location within W.A. and MGA co-ordinates of drawpoints

Part 7: Resources

Do you have the resources (including financial) to undertake the proposed activities in relation to the permit?

☐ Yes

☐ No

If no, what steps are in train to address this?

Please indicate time frame:

Part 8: Other approvals

Have you applied or do you intend to apply for approvals under the *Environmental Protection Act 1986*?

☐

No

☐

Yes

This includes:

Registration of premises, Works approval,

Licence to discharge to the environment,

Permit to clear native vegetation or

A Part IV referral to the EPA

Please give details:

Part 9: Signature or seal of applicant(s)

All persons to be named on the permit must provide their signature.

By signing this form you are declaring that the statements on this form are true and correct

Date _____

I _____ (name of applicant/s in block letters)

apply for a permit under the *Rights in Water and Irrigation Act 1914*.

Signature of applicant or person duly authorised to
sign on behalf of the applicant

Common seal or company seal
was hereby affixed in the presence of

OR

Signature of applicant or person duly authorised to sign on behalf
of the applicant

Name

Position/title

Please note: if you are signing on behalf of another person proof of your authority in writing must be provided.

Please retain a copy of this form for your records

Important information

This application for a permit will not be accepted unless all required information in this form has been provided. Please use the attached checklists to ensure you have supplied all required documentation. This includes signatures of all persons to be named on the permit.

Checklist

Part 1: Application

At least one of the two boxes at the top of the form must be ticked.

☐

Part 2: Applicant(s) details

Name of individual(s), company or water service provider must be indicated.

If a company/association, the ABN or ACN number and contact person must be supplied.

Postal address must be completed.

☐☐☐

Part 3: Application details

Categories that match your application (at least one box must be ticked).

☐

Part 4: Property from which watercourse is accessed

Property details or mining tenement details where water is to be taken, must be supplied.

☐

Part 5: Legal access

Proof of legal access must be supplied. See over page for details of required attachments

☐

Part 6: Location Plan

A detailed location plan as described on the form, must be drawn in the box provided or attached.

For mining tenements a map showing tenement numbers must be provided.

☐☐

Part 7: Resources

At least one of the boxes in Part 7 must be ticked.

If the answer is 'No', outline the steps which are being taken to address this.

☐☐

Part 8: Other approvals

One of the boxes in Part 8 must be ticked.

☐

Part 9: Signature or seal of applicant

The name(s) and signature(s) of each applicant, or signature of a person duly authorised to act on behalf of each applicant.

OR

Common Seal or Company Seal accompanied by the signature of an authorised person.

☐☐

Attachments to support application

Demonstrate legal access to the land adjacent to the watercourse where works are to be carried out

Applicant owns the land

In the instance when an applicant owns the land the Department of Water and Environmental Regulation will confirm your Title to the land.

Applicant does not own the land (e.g. crown land, road reserve, mining tenement)

- **Applicant leases land from the Crown**
Copy of lease document registered under Transfer of Land Act where the crown land has been leased (e.g. pastoral lease) must be attached. ☐
- **Applicant uses reserved crown land**
A crown reserve register extract
OR
A copy of management order.
Please note: it must be clear from each of these two documents that the reserve has been vested in the agency that is applying for a permit and that the purpose of the reserve is compatible with a permit, e.g. a reserve for conservation is not compatible with an application for irrigation on the reserve. ☐

- Applicant uses road reserves on crown land
The applicant must provide both of the following:
Letter granting access to road reserve for the purposes of the permit.
and
Letter from local government authority granting access to road reserve for the purposes of the permit.



Please note: Permission from Department of Planning Lands and Heritage should refer to the road reserve number and the plan on which the road reserve is drawn. Where the road reserve is very long and only a specific portion is relevant to the permit, this portion should be described by reference to the land adjacent to that section of the road reserve.

- **Applicant has the approval of the land holder to use the land to which the permit relates**
A lease contract or the land owner's written agreement to land use arrangement or other relevant documentation.
The lease contract or agreement must:
 - include permission to be on land.
 - include permission to do the things authorised by the permit.
 - be likely to have effect for a sufficient period to enable the permit concerned to operate



Other documentation required if applicable

- Where available a copy of all other necessary approvals required for the development must be submitted
(e.g. Local Government Authority, DAFWA)
- For mining leases, a tenement map showing the location within Western Australia and the MGA co-ordinates must be attached.
- Details continued on separate sheets must be attached.
- Proof of agents authority (if applicable)



Where and how to submit this form

This form can be submitted by post, email or in person to the appropriate Department of Water and Environmental Regulation regional office. For assistance in completing this form please contact our Business Support Unit on 1800 508 885 or licence.enquiry@dwer.wa.gov.au

For water licensing queries please contact your regional office.

Swan Avon region

Victoria Park regional office
7 Ellam Street
Victoria Park WA 6100
Ph: 08 6250 8000
Email: ellamreception@dwer.wa.gov.au

Kwinana Peel region

Kwinana Peel regional office
107 Breakwater Parade
Mandurah Ocean Marina
PO Box 332
Mandurah WA 6210
Ph: 08 9550 4222 Fax: 08 9581 4560
Email: peel@dwer.wa.gov.au

South West region

Bunbury regional office
71 McCombe Road
Bunbury WA 6230
PO Box 261
Bunbury WA 6231
Ph: 08 9726 4111
Email: bunbury.admin@dwer.wa.gov.au

Geographe Capes district office
Suite 1A/72 Duchess Street
Busselton WA 6280
PO Box 269
Busselton WA 6280
Ph: 08 9781 0111
Email: busselton.admin@dwer.wa.gov.au

Mid West Gascoyne region

Geraldton regional office
20 Gregory Street
Geraldton WA 6530
PO Box 73
Geraldton WA 6531
Ph: 08 9965 7400

Email: midwestgascoyne@dwer.wa.gov.au

Carnarvon regional office
211 Robinson Street
Carnarvon WA 6701
PO Box 81
Carnarvon WA 6701
Ph: 08 9941 6100
Email: midwestgascoyne@dwer.wa.gov.au

North West region

Karratha regional office
The Quarter
Level 2, 20 Sharpe Avenue Karratha
WA 6714
Locked Bag 10
Joondalup WA 6919 WA
Ph: 08 9144 0200
Email: northwest.water@dwer.wa.gov.au

Kununurra regional office
27 Victoria Highway
Kununurra WA 6743
PO Box 625
Kununurra WA 6743
Ph: 08 9166 4100
Email: northwest.water@dwer.wa.gov.au

South Coast region

Albany regional office
5 Bevan Street
Albany WA 6330
PO Box 525
Albany WA 6331
Ph: 08 9841 0100
Email: southcoast@dwer.wa.gov.au