



Vehicle Licence Duty – Dealer's Certificate

Exemption on grant or transfer of a licence

Section 246(1), (2) or (3) or 247(1) of the *Duties Act 2008*

Dealer details					
Entity name			Business/trading name		
Address					
I am / I represent:					
	a person that carries on the business of selling new vehicles				
	a person that is the holder of a dealer's licence under the <i>Motor Vehicle Dealers Act 1973</i> Dealer Licence Number: _____				
	a person that carries on the business of acquiring new or used vehicles for resale or disposal under hire purchase or leasing agreements				
	a person that, in the course of the person's business, takes possession of and resells vehicles that are the subject of mortgages, charges or hire purchase or leasing agreements				
Use of vehicle					
The vehicle is currently		unlicensed		licensed	
What is the sole purpose of acquiring the vehicle?					
	selling or re-selling the vehicle in the ordinary course of business				
	demonstrating the vehicle to prospective purchasers				
	using the vehicle as a service demonstrator vehicle				
	loaning the vehicle to charitable organisations, to schools for driver education, for philanthropic or for other specified purposes. Also complete form FDA37 ' Loan Vehicle Dealer's Declaration '.				
Vehicle details					
Make and model			Body type		
Manufacture year		VIN		Plate number	
Declaration					
I declare					
- all particulars in this form are, to the best of my knowledge and belief, true and accurate. - I will use the vehicle solely for the purpose I have indicated - I will notify the Commissioner of State Revenue of any change of use within one month after the day on which use of the vehicle changed.					
Full name					
Email				Phone	
Signature				Date	
Capacity in which declaration is made			Authorised officer		Appointed agent

Submit your application

Submit your completed application form and the Department of Transport's 'Notification of Change of Ownership - Vehicle Licence Transfer (MR9)' to the Department of Transport:

Chief Executive Officer
Department of Transport
GPO Box R1290
PERTH WA 6844

Telephone: 13 11 56

The Department of Transport will determine whether or not an exemption applies and will notify you if there is an amount of duty payable for the grant or transfer of the licence.

If you are acquiring the vehicle for loaning purposes, you must also complete form FDA37 '[Loan Vehicle Dealer's Declaration](#)' and submit that form to the Commissioner of State Revenue.

Penalties and notification obligations

A person who provides information to the Commissioner of State Revenue knowing it to be false or misleading in a material particular commits an offence under the Taxation Administration Act 2003. The penalty for the offence is:

- a) \$20,000 and
- b) three times the amount of duty that was avoided or might have been avoided if the false or misleading information had been accepted as true.

If an exempt vehicle under the *Duties Act 2008* (Duties Act) is used for another purpose other than what the exemption was granted for, the dealer must notify the Commissioner within one month after the day on which the use of the vehicle changed.

Notify the Commissioner using form:

- FDA34 '[Change of Use: Exempt to Non-exempt Purposes](#)' if an exempt vehicle is no longer used for an exempt purpose or
- FDA37 '[Loan Vehicle Dealer's Declaration](#)' if the vehicle was exempt as a stock, demonstrator or service demonstrator vehicle and its use changes to a loan vehicle used for certain charitable, philanthropic and driver training purposes.

If a dealer notifies the Commissioner of the change in use from an exempt to a non-exempt purpose the duty will be charged on the dutiable value of the vehicle at the time of the change in use.

If a dealer does not notify the Commissioner of the change in use, the exemption will be removed and duty will be charged on the dutiable value of the vehicle at the time the grant or transfer of the licence was exempted. Penalty tax equal to the amount of duty payable will also be charged.

- Failure to notify the Commissioner of change of use is an offence for which the maximum penalty is \$5,000.

Use of a vehicle for purposes other than that for which an exemption has been granted, with the exception of minor incidental purposes, unless the Commissioner is notified is an offence for which the maximum penalty is \$20,000.

Contact RevenueWA

Web enquiry www.osr.wa.gov.au/DutiesEnquiry

Website WA.gov.au

Office 200 St Georges Terrace
Perth WA 6000

Phone (08) 9262 1100

Postal GPO Box T1600
Perth WA 6845

1300 368 364
(WA country landline callers)

Privacy statement

The Commissioner of State Revenue collects personal information under the authority of the *Taxation Administration Act 2003* and the *First Home Owner Grant Act 2000* (Acts) for the purposes of administering and enforcing those Acts and the State revenue laws. The collected information is protected by the confidentiality provisions in the Acts. We will not use your information outside of revenue administration purposes or share your information without your consent except in circumstances required or authorised by law.

See www.wa.gov.au/organisation/departments-and-agencies/revenue/wa-privacy-and-personal-information for details about how your personal information is handled.