

NOMINATION FORM

COLLECTION NOTICE

By submitting this form, you acknowledge that you have read and understood our [Collection Notice](#), which outlines how we handle your personal information.

Any person or organisation can nominate a place to the Heritage Council to be considered for the *State Register under the Heritage Act 2018* (the Act).

Places that have been nominated may be considered for entry in the State Register of Heritage Places (State Register).

Not all places nominated to the Heritage Council go on to be assessed for the State Register. This is because places on the Register have to make an important contribution to understanding the heritage of Western Australia. Places are assessed against the HERCON factors which are provided at the end of this form.

If you think the place you want to nominate might be of local significance, you should contact your local government about their heritage provisions.

The information you provide in your nomination will help the Heritage Council decide if the place should be assessed further or if it is not likely to be of State significance so please provide as much information about the place as possible with your nomination. For details about the assessment process please see the State Register of Heritage Places brochure at www.wa.gov.au/dplh

Information in your nomination may also be added to the Heritage Council's Historic Heritage Places Database, or passed on to a local government so they can consider the place for their Municipal Heritage Inventory. It may also be used to provide support for a grant application.

The Heritage Council undertakes to keep all personal details regarding you (the nominating party) confidential and will not release any personal details, except to the extent required by law or with your consent.

Completing this form

Please fill in this form with as much detail as possible and provide specific details of any sources of information such as books or plans.

*The sections marked * must be filled in for your nomination to be accepted. Incomplete nominations will be returned for further information.*

1. YOUR DETAILS *

Name:

Address:

Suburb:

Postcode:

Telephone:

Fax:

Email:

Has the owner/occupier been consulted?

☐ Yes ☐ No

Signature:

Date:

2. PLACE DETAILS AND/OR LAND DESCRIPTION *

*An adequate description of the location, area or boundary, and/or land parcel you are nominating **MUST** be provided for your nomination to be accepted.*

Name of place:

Any former or other names:

Address/location:

Local Government Authority:

Lot/Location:

Diagram/Plan:

Reserve details No:

Certificate of Title details (Volume/Folio):

Vesting:

Purpose of vesting:

3. MAPS/PLANS *

*A sketch plan or map showing the precise area of land you are nominating **MUST** be provided for your nomination to be accepted. If possible, this should indicate where the various elements are located. (Indicate North on the map/plan). Where relevant, please also provide a **brief** description of the place and how to find it below:*

4. HISTORY AND TYPE OF PLACE

Construction date:

Design date (if known/relevant):

Architectural style (if known/relevant):

History of the place

Please tell us what you know of the history of the place (attach separate attachment outlining the history of the place if necessary):

Why do you think this place is important to the story of Western Australia?

Reason for nominating place:

Use(s) of place (indicate sources)

Original Use (purpose for which the place was built):

Later and current use(s):

Type of place (tick one or more options)

- | | | |
|--|--|--|
| ☐ Individual building | ☐ Streetscape | ☐ Garden |
| ☐ Group of buildings (eg. school, farm or industrial complex) | ☐ Urban open space | ☐ Tree |
| ☐ Historic town | ☐ War memorial | ☐ Urban park |
| ☐ Historic site | ☐ Bridge | ☐ Mine |
| ☐ Aboriginal site | ☐ Historic district or precinct | ☐ Geological monument |
| ☐ Archaeological site | ☐ Large conservation area | ☐ Monument |
| | ☐ Landscape | ☐ Other structure |

Associations:

Is the place associated with any significant individuals? e.g.

- ☐ Architect:
- ☐ Designer:
- ☐ Builder:
- ☐ Other:

Previous owners or occupants:

5. STATE THEMES

What theme of Western Australian history does this place fit into? The themes can be found on the DPLH website.

6. PHYSICAL DESCRIPTION

Describe the place and its setting as clearly as possible (including any other associated buildings, gardens, plantings, boundaries, walls, notable features etc.):

WHAT OTHER BUILDINGS OR STRUCTURES ARE ASSOCIATED WITH THIS PLACE?

WHAT PARTS OF THE PLACE ARE ORIGINAL?

WHAT MAJOR CHANGES HAVE BEEN MADE TO THE PLACE AND WHEN WERE THEY MADE?

What condition is the place in overall? (indicate one) ☐ Good ☐ Fair ☐ Poor

7. CONSTRUCTION MATERIALS

Against each material, select where it can be found in the place eg. outside walls, roof, ceilings, fireplaces, footpaths, common brick, corrugated iron, pressed metal, marble, concrete slab

ASBESTOS	METAL	STONE
☐ Fibrous Cement, Corrugated	☐ Aluminium	☐ Donnybrook Sandstone
☐ Fibrous Cement, flat	☐ Bronze	☐ Granite
☐ Fibrous Cement, Asbestos Tile	☐ Cast Iron	☐ Limestone
☐ Other Asbestos	☐ Chrome	☐ Local Stone
BRICK	☐ Copper	☐ Marble
☐ Common Brick	☐ Corrugated Iron (CGI)	☐ Sandstone, other
☐ Face Brick	☐ Coloured CGI	☐ Slate
☐ Handmade Brick	☐ Lead	☐ Stone Veneer
☐ Painted Brick	☐ Nickel	☐ Terrazzo/Conglomerate
☐ Pointed Brick	☐ Pressed Metal	☐ Other Stone
☐ Rendered Brick	☐ Steel	GLASS
☐ Two-tone Brick	☐ Tin	☐ Glass
☐ Other Brick	☐ Wrought Iron	☐ Acrylic Sheet
CONCRETE	☐ Other Metal	TILE
☐ Concrete Block	PLASTER	☐ Aluminium Tile
☐ Concrete Slab	☐ Fibrous Plaster Sheet	☐ Cement Tile
☐ Pre-cast Concrete Panel	☐ Plasterboard	☐ Ceramic Tile
☐ Reinforced Concrete	☐ Plaster, decorative	☐ Encaustic Tile
☐ Other Concrete	☐ Lathe and Plaster	☐ Faience Tile
TIMBER	☐ Set Plaster	☐ Glass Tile
☐ Log	☐ Other Plaster	☐ Terracotta Tile
☐ Tongue and Groove	RENDER	☐ Tessellated Tile
☐ Shingle	☐ Bagged	☐ Vinyl Tile
☐ Slab	☐ Cement Dressed	☐ Other Tile
☐ Weatherboard	☐ Pebble Dash	EARTH
☐ Other Timber	☐ Roughcast	☐ Adobe (Mud Brick)
	☐ Smooth	☐ Pise (Rammed Earth)
	☐ Other Render	☐ Wattle and Daub
		☐ Other Earth

Are there any other features? (eg. fireplaces, stained glass or leadlight windows, floorings):

Are there any features in the garden or landscape? (eg. mature or unusual trees, garden design or layout, outbuildings, plantings, artefact scatters [eg. old bottles]):

Non-built places - other features:

8. OWNER/OCCUPIER OF THE PLACE (If known)

Name:

Address:

Suburb:

Postcode:

Telephone:

Fax:

Email:

Occupied ☐ Yes ☐ No

9. COMPARATIVE INFORMATION

Please list any places in Western Australia which you know of that are similar to the place you are nominating:

10. SUPPORTING INFORMATION

Photographs*

Please supply current photographs of key elements/features, with site or building plans or sketches showing where each photograph has been taken. These **must** meet DPLH's Digital Image Standards. At a minimum one image **MUST** be provided but please do not go onto private property without the owner's permission to take photos.

An Image Use Agreement Form must be provided with your nomination.

The *Digital Image Standards* and *Image Use Agreement Form* are available from the DPLH website.

Maps*

A map showing the location of the place and the area/boundary of land you are referring **MUST** be provided.

Bibliography*

Please supply details of any sources including the author, publisher, title and date and where the source is held e.g. city of Fremantle local history collection.

11. ENCLOSURE CHECKLIST

Your nomination will not be accepted without those marked with an *

* Completed Place Nomination Form ☐

Building Plans ☐

Site Plan ☐

* Map showing area/boundary nominated ☐

* Photographs (over 500kb) ☐

* Completed Image Use Agreement Form ☐

Additional material ☐

12. FACTORS USED TO ASSESS CULTURAL HERITAGE SIGNIFICANCE

The *Heritage Act 2018* defines cultural heritage significance as aesthetic, historic, scientific, social or spiritual value for individuals or groups within Western Australia. State significance is assessed by considering various factors. Each place has its own unique combination of factors which together establish its contribution to understanding the heritage of Western Australia.

In determining whether a place has State cultural heritage significance the Council considers the following:

- (a) its importance in demonstrating the evolution or pattern of Western Australia's history;
 - (b) its importance in demonstrating rare, uncommon or endangered aspects of Western Australia's heritage;
 - (c) its potential to yield information that will contribute to an understanding of Western Australia's history;
 - (d) its importance in demonstrating the characteristics of a broader class of places;
 - (e) any strong or special meaning it may have for any group or community because of social, cultural or spiritual associations;
 - (f) its importance in exhibiting particular aesthetic characteristics valued by any group or community;
 - (g) any special association it may have with the life or work of a person, group or organisation of importance in Western Australia's history;
 - (h) its importance in demonstrating a high degree of creative or technical achievement;
 - (i) any other characteristic it may have that in the opinion of the Council is relevant to the assessment of cultural heritage significance.
- (2) A place may have cultural heritage significance despite lacking physical material that substantially contributes to its cultural heritage significance.

For further information contact:

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