



DEPARTMENT OF HOUSING AND WORKS SERVICE ALLIANCE 2012 – PRE-APPLICATION FORM

Service Alliance 2012 is a procurement framework established primarily for Western Australian regional businesses to deliver regional work. Where suitable regional businesses are not available to provide the trades required, applications from metropolitan businesses may be considered.

For enquiries and to submit the completed form, please email SA12@dohw.wa.gov.au.

Collection of Personal Information

The Department of Housing and Works may collect Personal Information to assess a supplier's suitability in the evaluation of tender and procurement submissions. Personal Information may be used by authorised officers and disclosed to third-party service providers and other government agencies where required or permitted by law. Information is handled in accordance with the **Privacy and Responsible Information Sharing Act 2024 (WA)**. For more information, please refer to the Privacy Statement <https://www.wa.gov.au/dhw-privacy-statement>

A. RESPONDENT'S IDENTIFICATION DETAILS			
(a) Respondent's registered business name:			
(b) Are you an Aboriginal Business registered with Supply Nation or the Aboriginal Business Directory of WA?	Yes ☐	No ☐	
(c) Do you have a permanent registered office in a regional town(s)?	Yes ☐	No ☐	(d) If yes, please list the relevant business address(es).

OFFICIAL

(e) Please list the regions that you propose to service, the office from where services will be delivered and the trades that your business can provide at each location.	Regions Served	Delivery Office	Trades		
	E.g. Geraldton	Geraldton	Plumbing, Electrical		
	E.g. Northam	Perth	Plumbing, Electrical, Gas		
(f) Respondent's contact person:			(g) Respondent's contact person position title:		
(h) Email:			(i) Contact number:		
(j) Postal address:					
(k) How did you hear about SA12?	☐ Department of Housing and Works officer. Include officer name: _____ ☐ Other contractor(s). Include contractor(s) name: _____ ☐ WA.gov.au website ☐ Google search ☐ Other. Specify: _____				

B. COMPLIANCE AND DISCLOSURE REQUIREMENTS

The Respondent must provide the following details:

Conflicts of Interest

Given the smaller population of regional locations, conflicts of interest can be more prevalent. This can bring into question the fairness of government procurement decisions which must be, and must be seen to be, fair and ethical. Accordingly, the Department of Housing and Works takes a pro-active, risk-based approach to managing conflicts of interest in line with the Public Sector Commission guidelines which are available on WA.gov.au.

Does the Respondent, having made all reasonable enquiries, have any known actual, potential or perceived conflicts of interest concerning itself, a related entity or a staff member at the Department of Housing and Works? **Yes** ☐ **No** ☐

If yes, the Respondent represents and declares that, having made all reasonable enquiries, the following represents its only known actual, perceived or potential conflicts of interest in respect of the Offer, its Response or the provision of any work issued under Contract:

Person Name	Company Name	Relationship to Person/Company	Other Details