



# Collection Notice: Women

## What do we do?

The Department of Communities' (Communities') Women's portfolio focuses on developing and implementing strategies to address the needs and interests of women, including initiatives relating to safety, economic participation, leadership, and wellbeing, in partnership with other government, business, industry and community sector organisations.

Our work is underpinned by [Stronger Together: WA's Plan for Gender Equality](#), which provides a framework with practical steps for a whole-of-community approach to advancing gender equality. Our portfolio is also responsible for supporting implementation of the State Government's [Sexual Violence Prevention and Response Strategy 2025-2035](#).

This Collection Notice covers the personal information collected in connection with your engagement with women-related initiatives, programs, and grants.

## What personal information do we collect and hold?

We may collect and handle the following types of personal information, if you are:

### Applying to grants:

- Identity and contact information (for example, applicant name, organisation name, phone number, email address, organisation ABN).

### Grant Recipient:

- Organisation bank details.

### Event attendees:

- Name and contact details (for example, phone number, email address).
- Case studies, photos, and other material regarding attendees at our events or grant programs.

### Joining a mailing list:

- Identity and contact information (for example, name, email address).

## When can you remain anonymous?

Individuals may choose to remain anonymous when making a general enquiry or responding to one of our surveys or consultations. Where all requested information is not received it may limit our ability to confirm event participations or include you in mailing lists.

To apply for a grant, you will be required to provide full applicant details.

## How do we use your personal information?

Personal information may be used to:

- assess grant applications
- award and monitor grant programs
- communicate upcoming events and activities.

We may also use this information to:

- conduct analyses to monitor and improve service delivery
- prepare ministerial reports, briefings, or advice to Minister for relevant portfolio as per our statutory functions and ministerial accountability obligations of the Public Sector Management Act 1994 (WA) and the Financial Management Act 2006 (WA)
- support internal audit activities and external audit functions under the Auditor General Act 2006 (WA)
- notify Ombudsman WA of investigations, complaints, or reviews of administrative action under the Parliamentary Commissioner Act 1971 (WA).

## Who do we share information with?

We may share information with:

- the public - successful grant applicants may be announced publicly. No personal information is shared or released
- promotional channels - where consent has been received, project photographs supplied may be used in websites, articles and social media platforms
- Australian Tax Office (grant payments).

We may also share information:

- within Communities for the provision of related services
- to other Western Australian Government agencies, and oversight bodies or regulators where authorised or required by law
- with organisations engaged to deliver programs or services on our behalf
- to other organisations, where permitted by law, or where you have given us your consent.

To access your personal information held by Communities and to seek correction of any inaccuracies, you can apply under the *Freedom of Information Act 1992* (WA). Details on how to submit a request can be found on our [Freedom of Information](#) page.

## Where can you find further information?

For further information about how we manage personal information, please refer to the Communities [Privacy Policy](#) or contact our Privacy Officer at [privacy@communities.wa.gov.au](mailto:privacy@communities.wa.gov.au).