



Licence number LXXXX/XXXX/X

Licence holder Name
ACN (if applicable) ACN

Registered business address Address

Application Number APP-XXXX/XXXXXX

Duration DD/MM/20YY to DD/MM/20YY

Date of issue DD/MM/20YY

Date of amendment DD/MM/20YY

Premises details Name of premises
Street address
Legal description -
Part of/Lot XXX on Deposited Plan XXXXX
Certificate of Title Volume XXXX Folio XX
As defined by the coordinates in Schedule 2 (delete if not applicable)

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production capacity
Category 35: Asphalt manufacturing: premises on which hot or cold mix asphalt is produced using crushed or ground rock aggregates mixed with bituminous or asphaltic materials for use at places or premises other than those premises.	50,000 tonnes per year, or less

This licence is granted to the licence holder, subject to the attached conditions, on Day Month Year, by:

[insert digital signature here]

[Name]

[Position title]

an officer delegated under section 20 of the *Environmental Protection Act 1986 (WA)* (EP Act)

LXXXX/XXXX/X (date of licence issue / latest update)

Licence history

Date	Reference number	Summary of changes
xx/xx/20xx	Lxxxx/xxxx/x	Standardised Approval granted for the listed premises

Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where conditions are expressed in tables or otherwise:
 - (i) each row in a table constitutes a separate requirement; and
 - (ii) where a condition or table cell includes requirements set out in paragraphs, sub-paragraphs, dot points or items identified by letters or Roman numerals, each such item constitutes a separate and enforceable requirement;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (iii) if dated, refers to that particular version; and
 - (iv) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

A Standardised Approval licence does not provide any authorisation for the clearing of native vegetation. The clearing of native vegetation requires a clearing permit under the EP Act, unless an exemption applies.

Standardised Approval Licence conditions

The licence holder must ensure that the following conditions are complied with:

Operations

Infrastructure and equipment

1. During operations, the licence holder must ensure that infrastructure and equipment is operated in accordance with the requirements set out in Table 1.

Table 1: Operational requirements

	Infrastructure / equipment	Operational requirements	Location
1.	Asphalt plant (including the air emission filtration system)	(a) Must be operated at a production rate of 50 tonnes per hour or less. (b) Air emissions from the asphalt manufacturing must be directed to the baghouse filtration system. (c) The manufacturing of asphalt must not commence unless the baghouse filtration system, including the automatic filter cleaning and broken bag detection systems, are operating. (d) The Asphalt plant must not use fuels other than LPG or low sulfur diesel. (e) When the plant is in operation, daily visual inspection must be undertaken of all plant equipment, including the clean-up and removal of any leaks or spills identified by that inspection. (f) Blocked, broken or leaking baghouse filtration system filters must be replaced when detected prior to commencing asphalt manufacturing. (g) The temperature and flame control systems must be operated to prevent the generation of blue smoke.	As shown in Schedule 1: Premises map
2.	Liquid fuel vessels	(a) Daily visual inspection of all liquid fuel vessels and associated secondary containment must be undertaken, including the clean-up and removal of any leaks or spills identified by that inspection.	No location specified
3.	Vehicles	(a) All vehicles used for the transport of material within the premises, including aggregate, filler, and asphalt, must have dust covers, be sealed, or equivalent, to mitigate emissions of dust and odour from	N/A

	Infrastructure / equipment	Operational requirements	Location
		the materials. (b) Washdown of vehicles must not occur within the premises.	
4.	Raw material and storage bays	(a) Sand and aggregate and must be stored within the bays and stockpiles. (b) Material stored in storage bays must not exceed the height of the bay walls. (c) Storage bays must be kept covered or kept damp to minimise airborne dust. (d) Stockpiles must: (i) not exceed 5 m height; and (ii) maintain a minimum 3 m separation between stockpiles	As shown in Schedule 1: Premises map

2. Where the Asphalt plant is mobile, the licence holder may remove the mobile Asphalt plant from the premises and relocate back the same mobile Asphalt plant within the premises on an as needs basis, provided the mobile plant is relocated and operated in accordance with condition 1.

Emissions and discharges during operations

3. The licence holder must ensure that the specified emissions are discharged only in accordance with the discharge points listed in Table 3.

Table 1: Authorised discharge points

Emissions	Discharge point
Air emissions from the manufacture of asphalt by the Asphalt plant via the baghouse filtration system	Asphalt plant stack

Monitoring

4. The licence holder must monitor and record the total volumes of each material type accepted or produced at the premises, according to the material type, units, frequency and reporting requirements in Table 4.

Table 2: Material types accepted and produced

Material type	Units	Frequency	Reporting
Asphalt (<i>produced volumes only</i>)	Tonnes	Continuous	Tabulated as annual period totals
	Tonnes per hour	Continuous	Tabulated as daily maximum rate

Records and reporting

Complaints management

5. The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.

Environmental Compliance

6. The licence holder must:
- (a) annually undertake an audit of their compliance with the conditions of this licence during the preceding annual period; and
 - (b) prepare and submit to the Chief Executive Officer (CEO) an Annual Audit Compliance Report (AACR) for that period in the approved form by [day/month] each year.

DRAFTING NOTE: The calculation of the submission deadline date for the AACR is standardised as 60 calendar days after the end of the annual period. Use an online day calculator to ensure the condition has the correct date.

Retention of Records

7. The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) any works undertaken to enable the relocation in accordance with condition 2;
 - (c) any maintenance of infrastructure and/or equipment that is performed in the course of complying with the conditions of this licence;
 - (d) records of any visual inspections that are performed in the course of complying with condition 1;
 - (e) records kept under condition 4 for material types accepted and produced; and
 - (f) complaints received under condition 6.
8. The books specified under condition 7 must:
- (a) be legible;
 - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
 - (c) be retained by the licence holder for the duration of the licence; and
 - (d) be available to be produced to an inspector or the CEO as required.

Definitions

The terms in Table 5 have the corresponding meanings ascribed to them in the Definition column.

Table 3: Definitions

Term	Definition
ACN	means Australian Company Number
aggregate	refers to the granular materials such as sand, gravel and crushed stone used in the asphalt manufacturing process.
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates are available on the Department's website).
annual period	means a 12 month period commencing from [day month] until [day month] of the immediately following year.
books	has the same meaning given to that term under section 3(1) of the EP Act.
CEO	means Chief Executive Officer. "submit to / notify the CEO" (or similar), means: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 info@dwer.wa.gov.au
condition	means a restriction or limitation as stated and applied under a works approvals or licence.
Department; DWER	means the Department established under section 35 of the <i>Public Sector Management Act 1994</i> and designated as responsible for the administration of the <i>Environmental Protection Act 1986</i> .
discharge	has the same meaning given to that term under section 3(1) of the EP Act.
emission	has the same meaning given to that term under section 3(1) of the EP Act.
EP Act	means the <i>Environmental Protection Act 1986</i> (WA).
EP Regulations	means the <i>Environmental Protection Regulations 1987</i> (WA).
inspector	means an inspector appointed by the CEO in accordance with section 88 of the EP Act.

Term	Definition
instrument	means works approval, licence or registration for prescribed premises.
licence	means a licence granted and in force under Part V Division 3.
licence holder	refers to the occupier of the premises being the person to whom this licence has been granted, as specified at the front of this licence.
low sulfur diesel	means diesel with a sulfur content of less than 10 parts per million (ppm).
LPG	means Liquefied Petroleum Gas
premises	means the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map(s) (Figure X and X) in Schedule 1 to this licence. <i>[Note: specify which figure, if multiple maps in Schedule 1.]</i>
prescribed premises	has the same meaning given to that term under the EP Act, being the premises specified in Schedule 1 to the EP Regulations.
Standardised Approval	means this pathway provides a standardised assessment process for certain prescribed premises categories that meet defined eligibility criteria and present a low risk to human and environmental receptors.
waste	has the same meaning given to that term under section 3(1) of the EP Act.

END OF CONDITIONS

Schedule 1: Maps

Premises map

The boundary of the prescribed premises is shown in the map below (Figure 1).

DRAFTING NOTE: Maps included in this section, whether internally generated or supplied by the applicant, must have the following minimum characteristics:

- a north arrow;
- a scale;
- a key;
- a clearly visible pink line demarcating the premises boundary;
- be of a sufficiently high photographic resolution to visually identify the key features / infrastructure / equipment relevant to the licence;

Ensure that all infrastructure and equipment referred to in the conditions have had their location(s) marked clearly on the relevant map(s), using the correct labels referenced in the conditions.

Premises that are particularly large and/or where the features / infrastructure / equipment relevant to the licence are very densely packed together will need to include additional more-zoomed-in maps.

DRAFTING NOTE: Where appropriate, it may be beneficial to include additional separate maps relating to specific types of equipment / infrastructure (e.g. discharge points map, monitoring bores map, air quality monitoring sites map, etc.).

Figure 1: Map of the boundary of the prescribed premises

Schedule 2: Premises boundary [Heading 1]

DRAFTING NOTE: This Schedule is required if an equivalent Schedule was on the associated works approval (whether or not the premises boundaries on the licence are aligned with the cadastral and/or tenement boundaries).

The corners of the premises boundary are the coordinates listed in Table 4.

Table 4: Premises boundary coordinates (GDA2020)

	Easting	Northing	Zone
1.			
2.			
3.			
4.			

Schedule X: [insert title]

[use for additional schedules if required – e.g. for infrastructure or monitoring tables and the like that are longer than a page and need to be separated out]

[note that a section break has been added already, for if this page needs to be made landscape]