

What is an administrator?

An administrator is appointed to make financial and property decisions for a person with a decision-making disability.

What are financial and property decisions?

Financial and property decisions can be about paying bills, managing income and benefits or selling a house.

Who can be an administrator?

The first choice is a family member or friend. If a suitable person cannot be found, the Public Trustee can be appointed as administrator.

An administrator cannot make lifestyle decisions. They can only make financial and property decisions.

Government of Western Australia
Department of Justice

Contact

Office of the Public Advocate
PO Box 6293
East Perth WA 6892
Telephone Advisory Service: 1300 858 455
E: opa@justice.wa.gov.au
W: www.publicadvoacate.wa.gov.au

Public Trustee
GPO Box M946
Perth WA 6843
T: 1300 746 212
E: public.trustee@justice.wa.gov.au
W: www.publictrustee.wa.gov.au

State Administrative Tribunal
GPO Box U1991
Perth WA 6845
T: 9219 3111 or 1300 306 017
eCourts portal: ecourts.justice.wa.gov.au

Cover artwork by David Williams of Gilimbaa Indigenous design agency.

This artwork depicts the Office of the Public Advocate (white circle) and its relationship with the community (radiating circles) as the protector of the rights of people who are unable to make reasoned decisions.

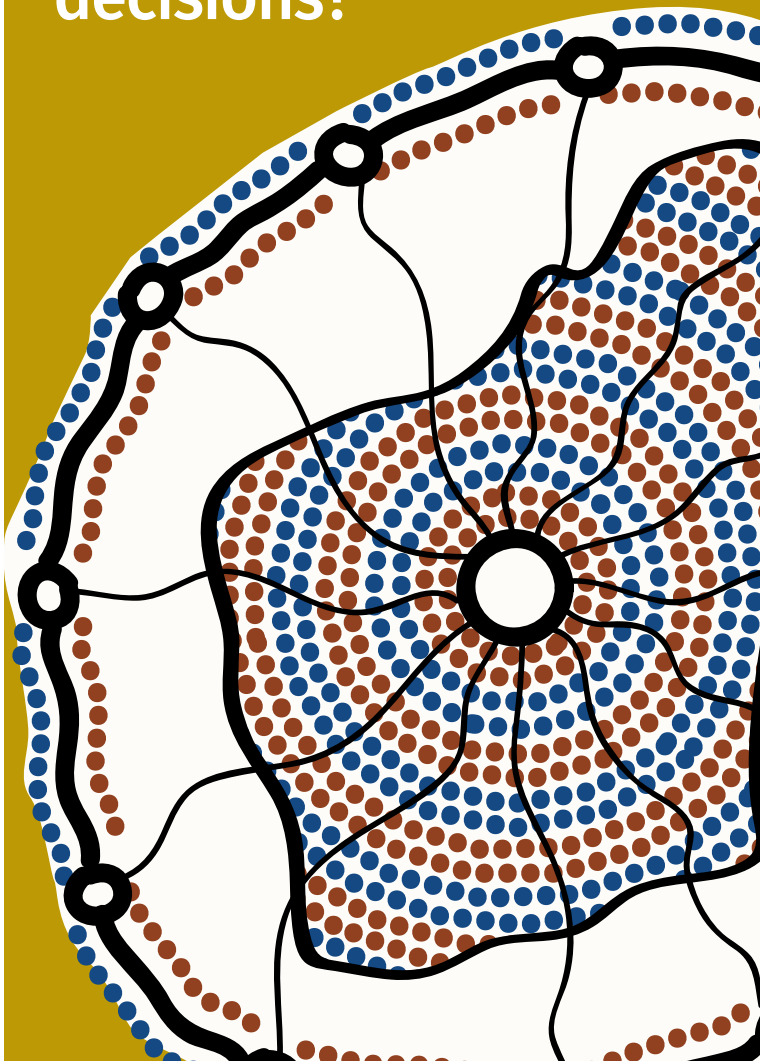
The outer circles represent the services provided by the Office of the Public Advocate, the people who use these services and their journeys, and the enduring relationships that the Office wishes to nurture. The deep blue and earthy red borders symbolise both the freshwater and saltwater people.

Please contact the Office of the Public Advocate for alternative formats of this brochure.

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Office of the PublicAdvocate

Are you worried about a vulnerable adult who needs help making decisions?



Who can provide help?

The Office of the Public Advocate (OPA) provides help and information to families who have concerns about a person with a decision-making disability.

How can we help?

By providing advice, investigating concerns and acting as a person's guardian.

How can I get more information?

Contact OPA's Telephone Advisory Service on 1300 858 455.

What causes a decision-making disability?

- Dementia
- Acquired brain injury
- Substance-related brain damage
- Mental illness
- Intellectual disability

Who appoints guardians and administrators?

The State Administrative Tribunal (also called SAT or the Tribunal). You will need to fill in an application form to become a guardian or administrator. The Tribunal may ask the Public Advocate to look into the circumstances of the person you are worried about.

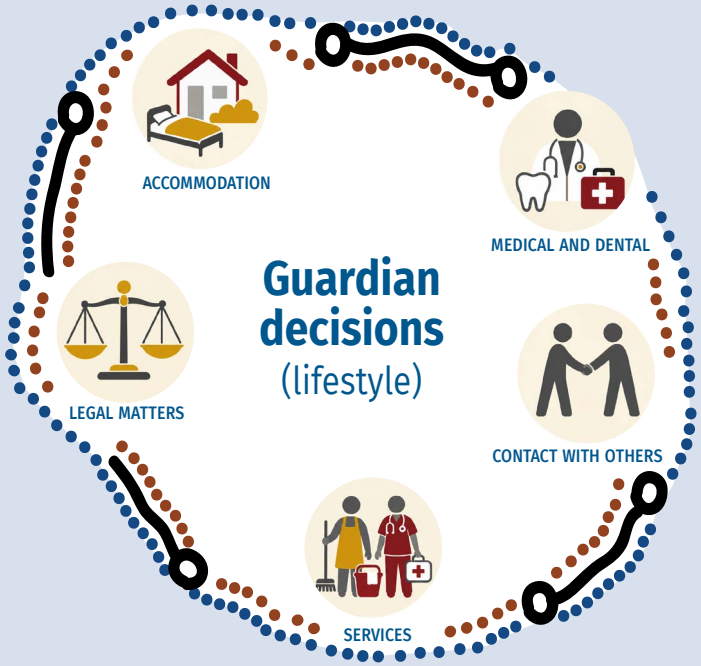
Coming Together

We understand that culture and community connections are important to health and wellbeing. We consult family and friends before making recommendations and decisions, where possible.

Scan QR code

For the following First Nations audio translations:

- Noongar
- Martu
- Nyangumarta
- Kimberley Kriol
- Walmajarri



What is a guardian?

A guardian is appointed to make lifestyle decisions for a person with a decision-making disability.

What is a lifestyle decision?

Lifestyle decisions can be about where a person should live, what services they should receive or what medical and dental treatment the person might need.

Who can be a guardian?

The first choice is a family member or friend. If a suitable person cannot be found, the Public Advocate can be appointed as guardian. A Guardian cannot make financial and property decisions. They can only make lifestyle decisions.