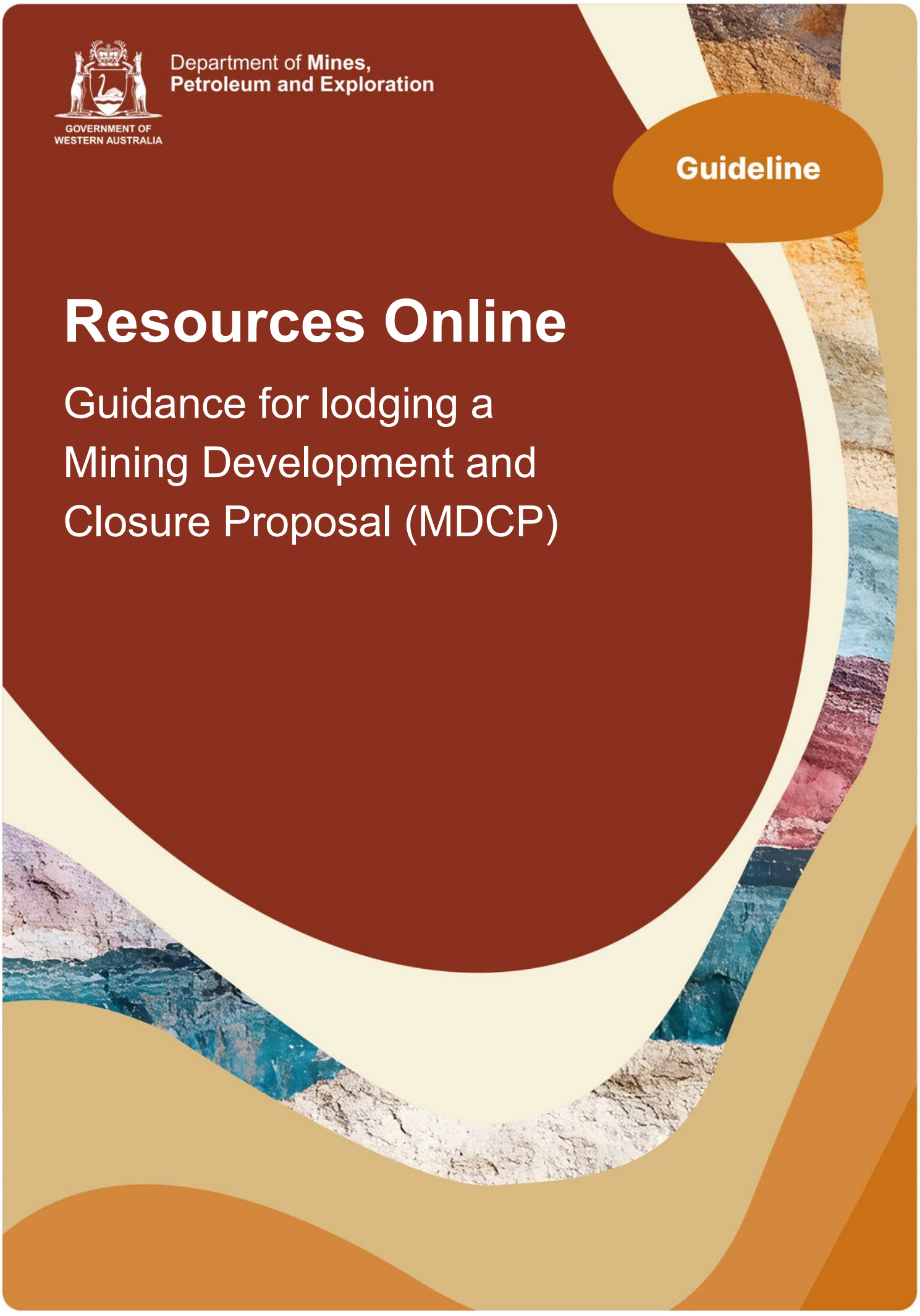
GOVERNMENT OF WESTERN AUSTRALIA

Department of **Mines, Petroleum and Exploration**

Guideline

Resources Online

Guidance for lodging a Mining Development and Closure Proposal (MDCP)



Document hierarchy

Legislation	*Mining Act 1978* Mining Regulations 1981
Policy	Environmental Regulatory Strategy Environmental Objectives Policy for Mining
Guidelines	**This document**
Procedures	Environmental Application Administrative Procedures

Version history

Version	Date	Changes
1.0	November 2026	Initial publications

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Purpose

The purpose of this guideline is to assist with the use of Resources Online to lodge and manage a Mining Development and Closure Proposal (MDCP) application. It covers the information and actions required to complete and submit an MDCP application and to view and manage the application after lodgement.

Scope

This guide provides guidance on lodging an MDCP in Resources Online. It does not apply to the lodgement of an MDCP for Small Mining Operations form.

This guidance does not provide mining environmental policy, regulatory or assessment guidance. For guidance on preparing an MDCP application, please refer to the Guideline for preparing Mining Development and Closure Proposal.

About this guide

This guide explains how to use Resources Online to lodge and manage a Mining Development and Closure Proposal (MDCP). It covers the information and actions required to complete and submit an MDCP application and to view and manage the application after lodgement.

This guide does not provide mining environmental policy, regulatory or assessment guidance. Refer to the Guideline for preparing a Mining Development and Closure Proposal.

Choosing the correct application pathway

It is important to select the correct application pathway before you begin. Choosing the wrong pathway will result in your application being declined.

Amend an existing Mining Project

Use this pathway if:

- A Mining Project (formerly J code) or Mining Environment Group (MEG) (formerly Environmental Group Site), already exists for the site.
- A MEG already exists for the relevant tenement or group of tenements; or
- The site operates under an existing approval and submits an Annual Environmental Report (AER).

Before creating a new Mining Project or Mining Environment Group (MEG), check whether one already exists. From the Resources Online home page, select **Mining** > **Public Search - Resources Online**. You can search using a variety of options, including the operator's name, project name, the MEG (name or code) or by using a Tenement ID.

Create a new Mining Project

Use this pathway if:

- The project is a new greenfields project or a brownfields project for which a Mining Project and MEG do not already exist.
- The site is not operating under an existing approval and is not associated with an existing Annual Environmental Report (AER).

Accessing Resources Online

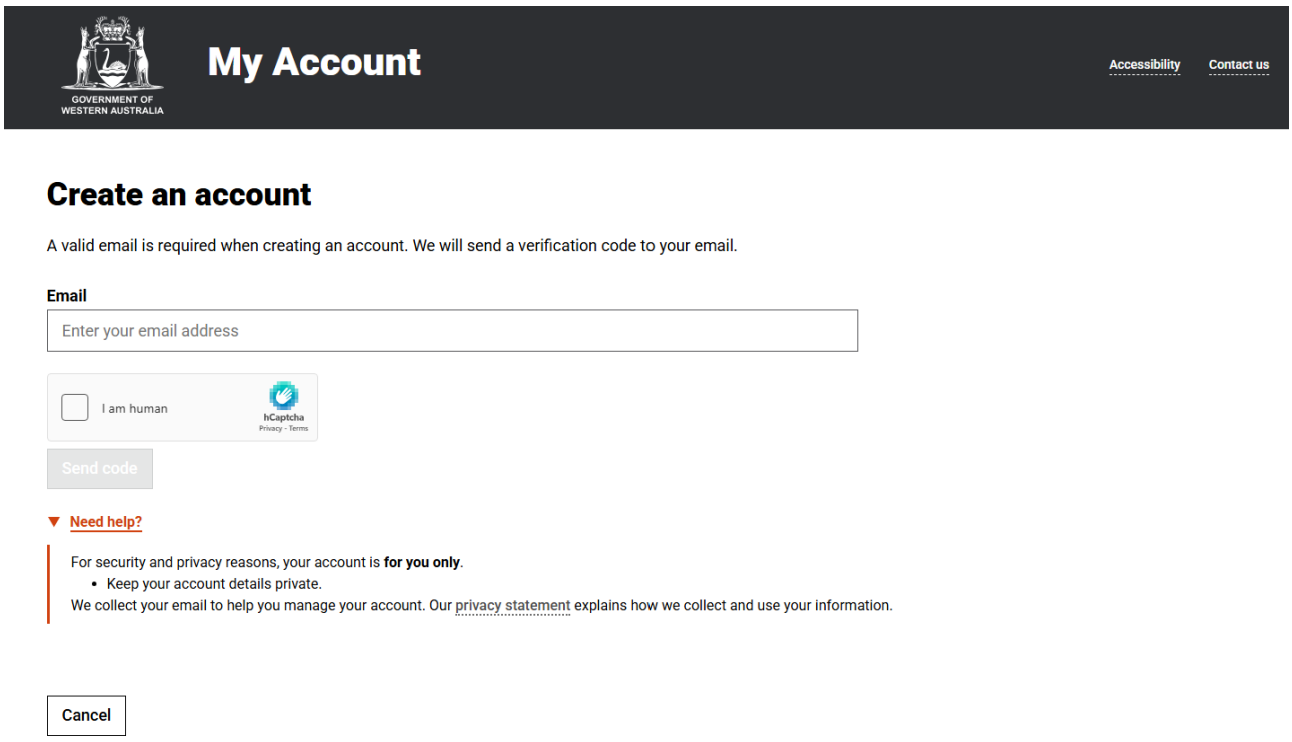
Signing in

To access Resources Online, go to My Account and sign in with your My Account credentials.

There are two scenarios:

1. If you have previously used the Environmental Assessment and Regulatory System (EARS) Online EX-account, your EX-account has been used to create a My Account. Sign in using your EX-account email and password.
    - If your password does not meet current security requirements, the system will prompt you to update it.
    - You will still use your EX-account to access application types that have not transitioned to Resources Online.
2. If you do not have an EARS Online EX-account or a My Account, you will need to create a My Account before using Resources Online. The system will guide you through the setup process, where you will:
    - Enter your email address
    - Provide your first and last name
    - Create a passphrase that is at least 14 characters long

For more help, visit Create a My Account.



Understanding authorisation and access requirements

Signing in with My Account is the first step. To use Resources Online, you must also be authorised to represent a business or individual.

There are two types of authorisations:

Service Administrator authorisation
This authorisation allows you to invite and manage other representatives. It also gives you full access to all transactions for the entity.

Service User authorisation
This authorisation allows you to transact on behalf of the entity. Your access level (Full or Restricted) is set by the Service Administrator.

Access levels:

- Full access allows you to view and manage all applications for the entity, regardless of who lodged them.
- Restricted access allows you to only access applications that you lodged for the entity.

Getting authorisation to represent an entity

Before you can lodge applications or transact in Resources Online, you must be authorised to act on behalf of the entity you represent.

To lodge a MDCP against an existing Mining Project and MEG, the entity you represent must also be the 'Operator' associated with that Mining Project and MEG in Resources Online.

If you are representing a business or company:

You can either:

- Request authorisation through the WA Relationship Authorisation Manager (WARAM), or
- Accept an invitation from your Entity Administrator.

If you are representing an individual:

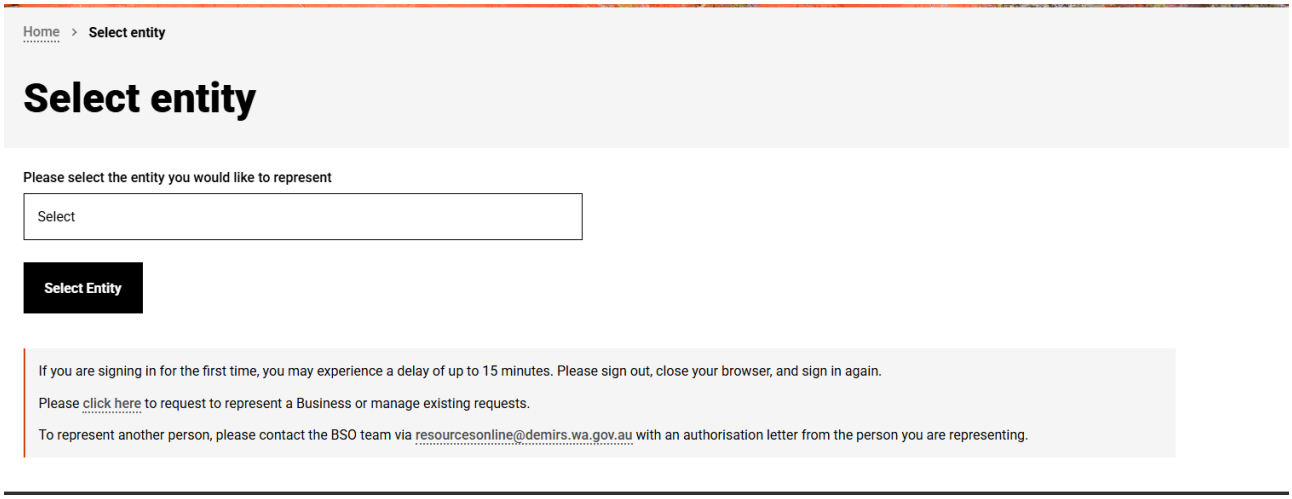
- You must send a request to the DMPE Business Support team by emailing: resourcesonline@dmpe.wa.gov.au

Need help? Refer to the WA Relationship Authorisation Manager User Guide or contact the DMPE Business Support team.

Selecting an entity

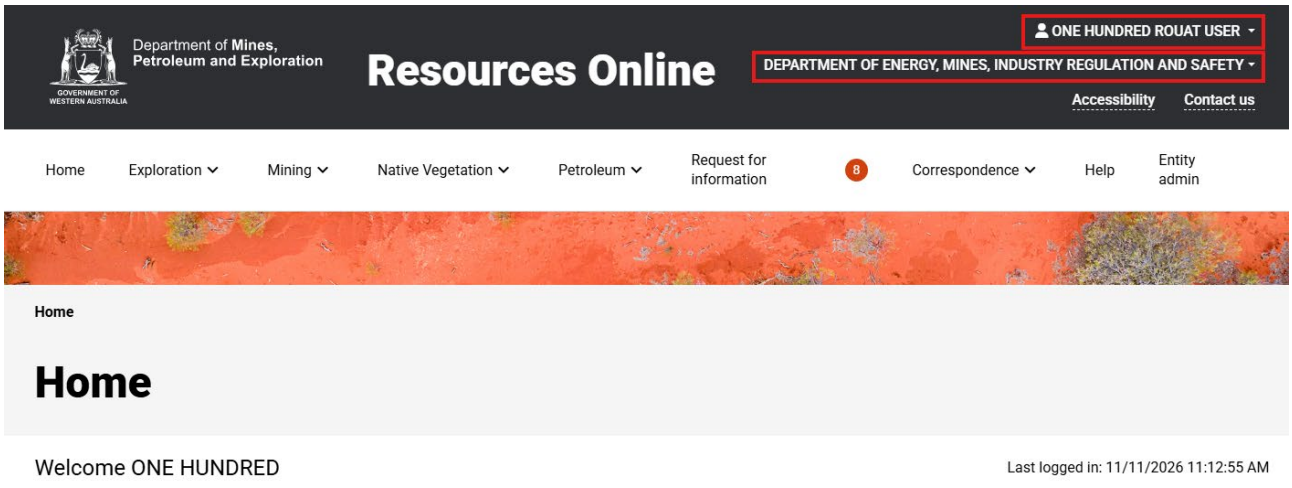
If you are authorised to act for only one entity, the system will take you directly to the homepage after you sign in.

If you are authorised to act for multiple entities, select the entity you want to transact on behalf of before continuing.



To switch between entities, select the **entity name** in the top-right corner, then select **entity**. You will return to the **Select entity** page without signing out.

The entity and user account are always visible in the top right corner.



Updating Representative details

You can update your details (such as your position and contact information) for each entity you are authorised to represent.

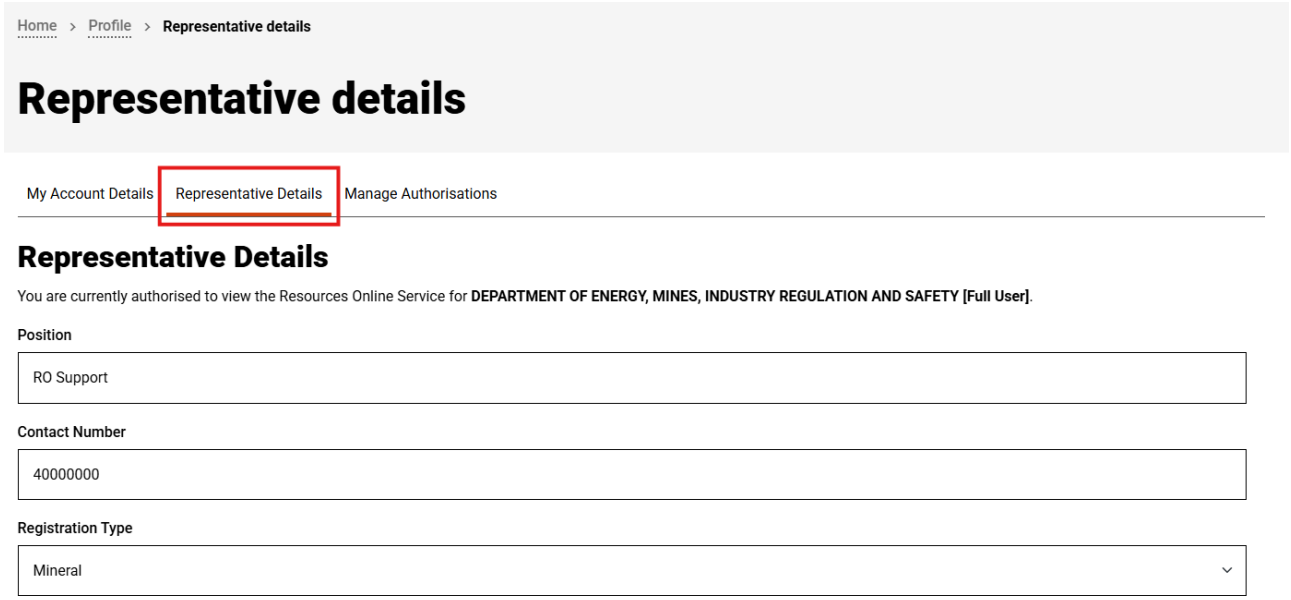
1. Select your username in the top-right corner, then select **Profile**.



2. Select the **Representative Details** tab.

3. Update your information, then select **Save**.

Representative details are managed separately for each entity. If you represent multiple entities, you will need to repeat the steps for each one.

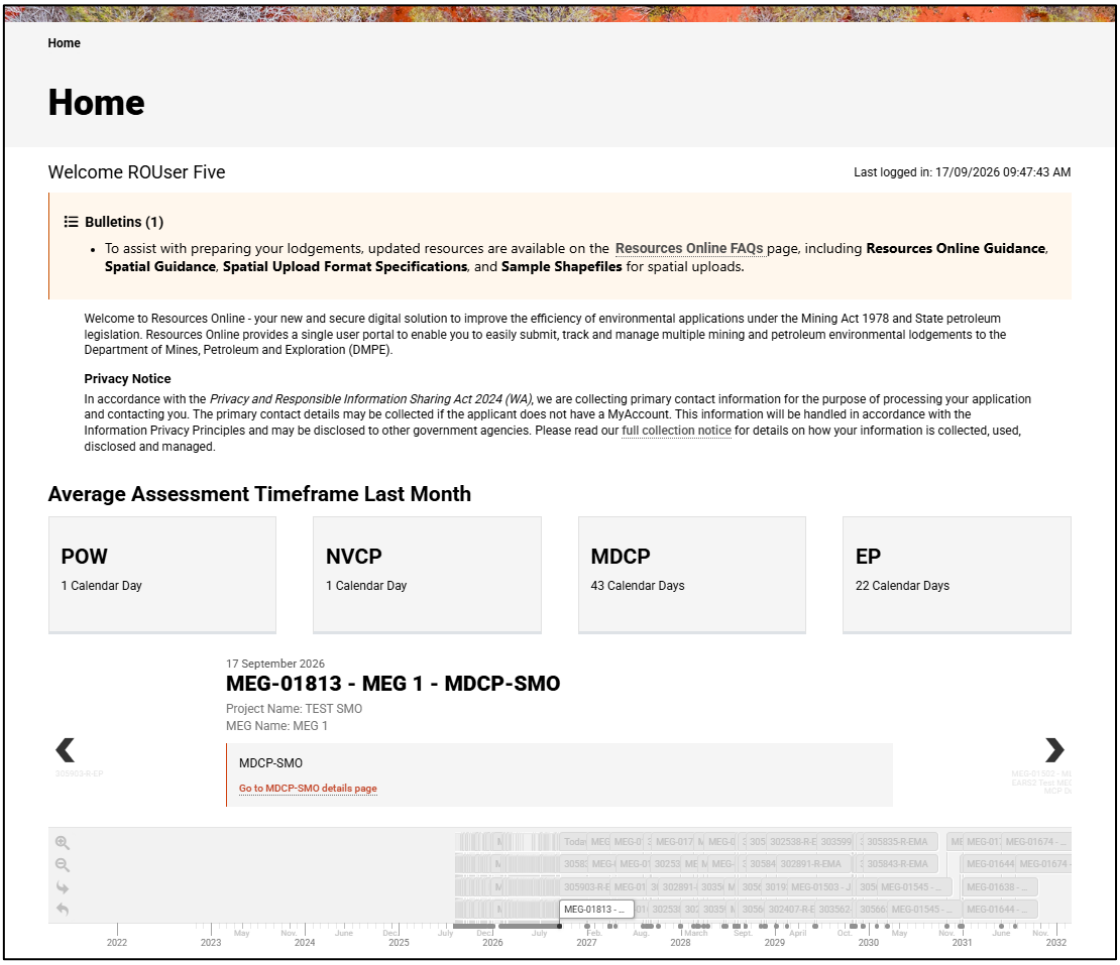


Navigating Resources Online

Homepage features

The homepage includes key features to help you track updates and monitor your applications:

- **Bulletin** – displays important announcements, including upcoming system updates or outages. This section is hidden if there are no active announcements.
- **Average assessment timeframe last month** – shows the average calendar days taken to assess each application type over the previous month, calculated from lodgement to final decision (excluding any on-hold periods).
- **Timeline** – displays key dates, status changes, and upcoming deadlines for your applications. Select an event to view its details. This section is hidden if no applications have been lodged.



Mining Overview screen

The **Mining Overview** screen provides access to the Mining Environmental Groups (MEGs), mining applications and Approval Statements.

To access the **Mining Overview** screen, select **Mining** > **Overview** from the top menu.

The screen contains three tabs:

- **Mining Environment Groups**
- **Mining Applications**
- **Approval Statements**

Mining Environment Groups

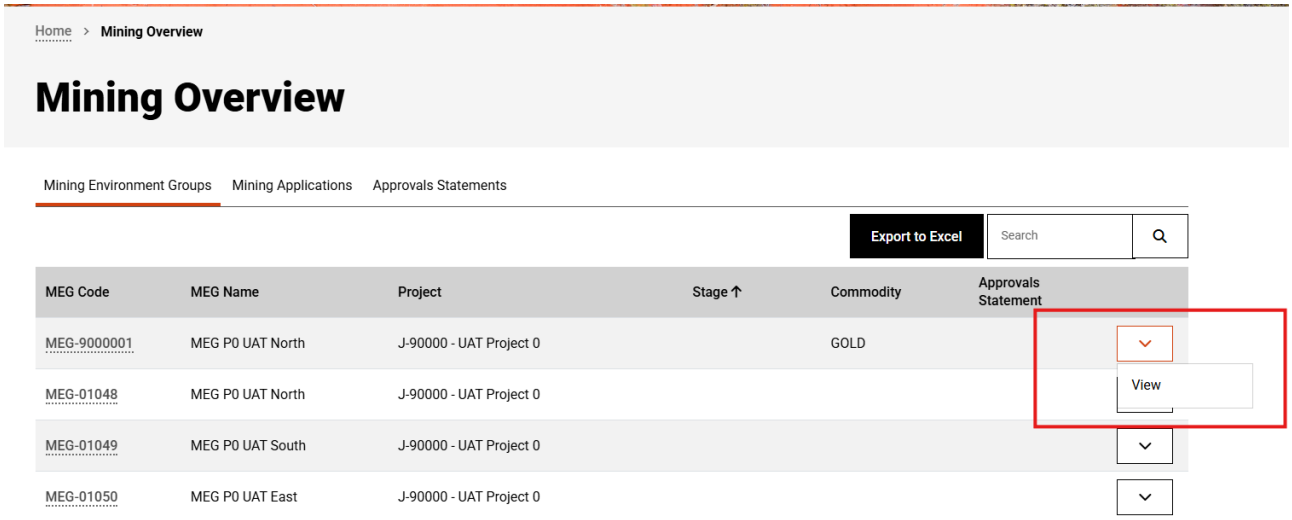
The **Mining Environment Groups** tab displays the MEGs available to you.

For each MEG, the screen displays key information, including the **MEG Code**, **MEG Name**, **Project**, **Stage**, **Commodity** and associated **Approval Statement**.

To view a MEG:

1. Locate the required MEG in the list
2. Select the **drop-down arrow** at the end of the relevant row
3. Select **View** to open the MEG

Use the **Search** field to locate a specific MEG or select **Export to Excel** to export the information displayed in the list.

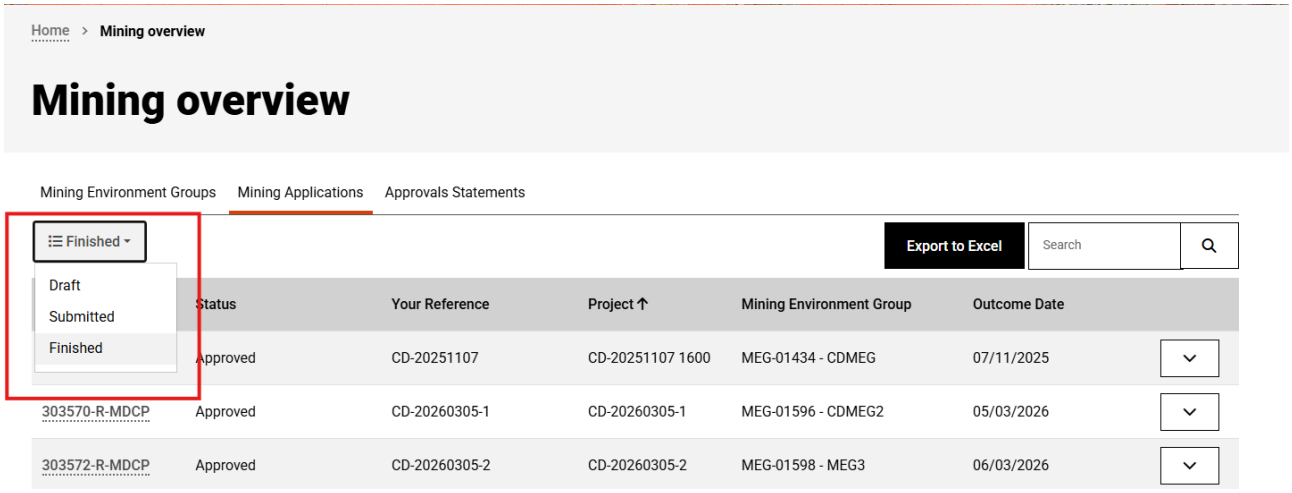


Mining Applications

The **Mining Applications** screen displays applications according to the selected filter.

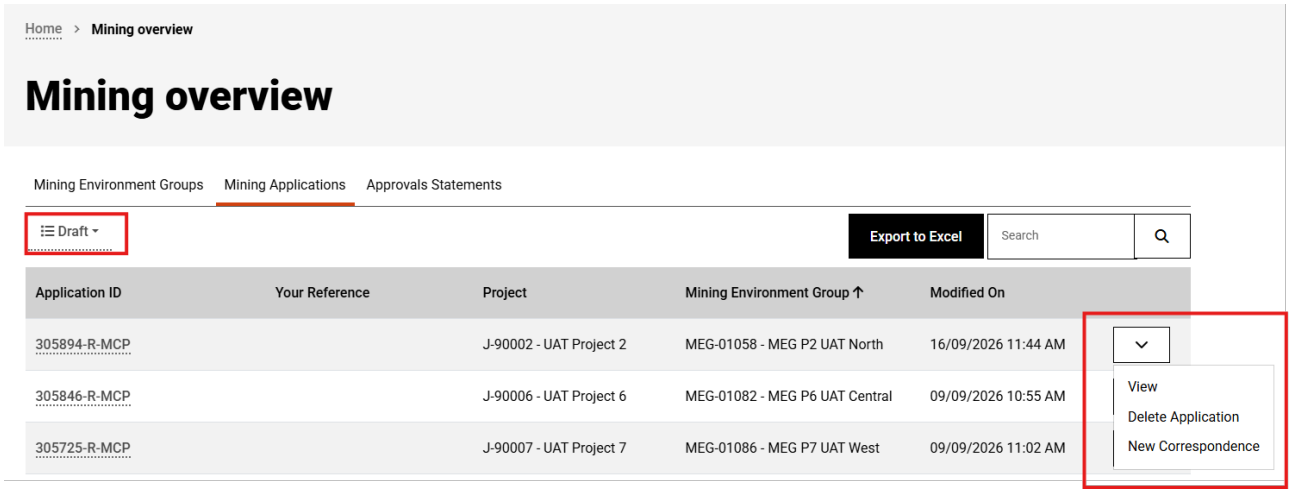
- **Draft** - applications that have been started but have not yet been lodged.

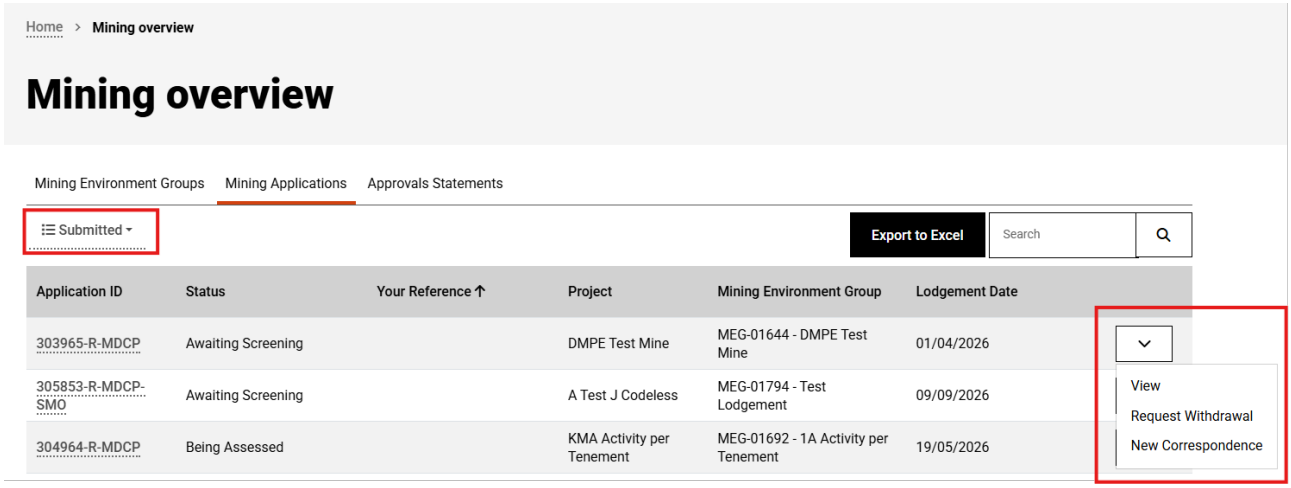
- **Submitted** - applications that have been lodged and are progressing through the department process. The status shown in Resources Online will update as the application progresses.
- **Finished** - applications that have reached to a final outcome.

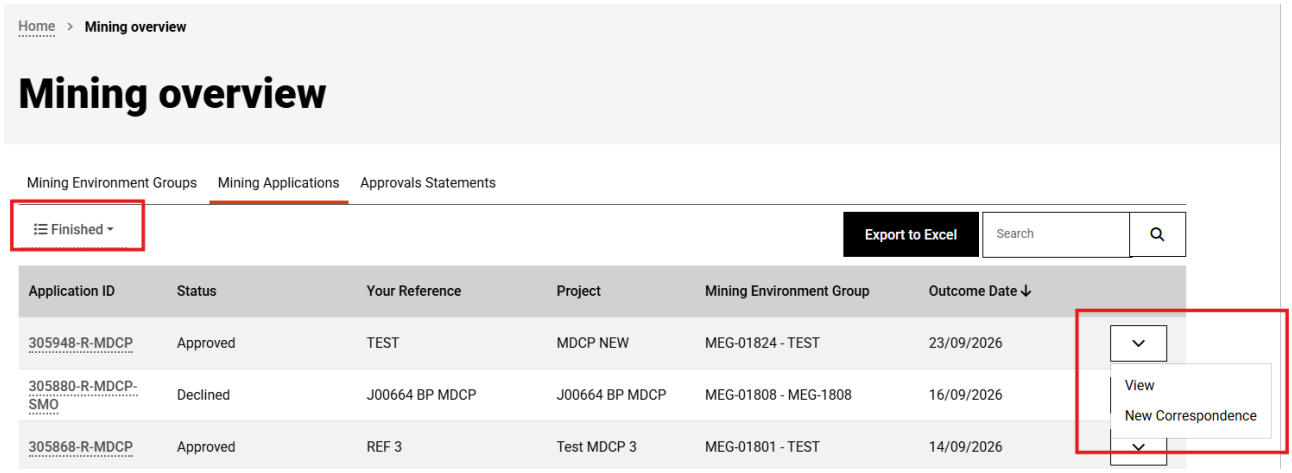


Using the **drop-down arrow** next to an application record, you can complete actions that are available for the application type and status, including:

- **View** – View application details, including attachments, documents, correspondence and the application timeline.
- **Delete Application** - Delete an application that is in **Draft** status.
- **New Correspondence** - Send a new message or enquiry relating to an application. .
- **Request withdrawal** – Request the withdrawal of a lodged application that has not yet been finalised.

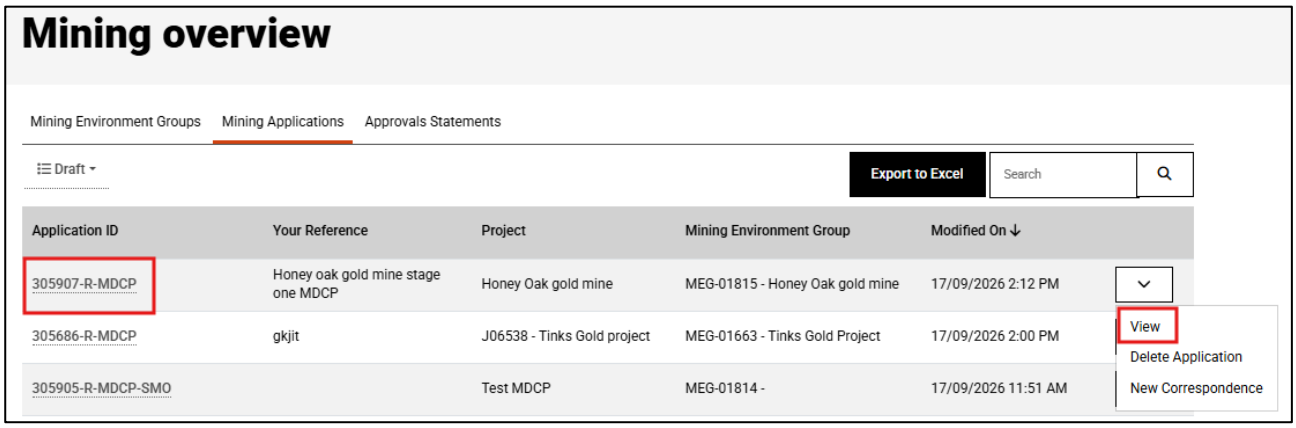



Home > Mining overview
Mining overview
Mining Environment Groups
Mining Applications
Approvals Statements
Submitted
Export to Excel
Search
Application ID
Status
Your Reference
Project
Mining Environment Group
Lodgement Date
303965-R-MDCP
Awaiting Screening
DMPE Test Mine
MEG-01644 - DMPE Test Mine
01/04/2026
305853-R-MDCP-SMO
Awaiting Screening
A Test J Codeless
MEG-01794 - Test Lodgement
09/09/2026
304964-R-MDCP
Being Assessed
KMA Activity per Tenement
MEG-01692 - 1A Activity per Tenement
19/05/2026
View
Request Withdrawal
New Correspondence


Home > Mining overview
Mining overview
Mining Environment Groups
Mining Applications
Approvals Statements
Finished
Export to Excel
Search
Application ID
Status
Your Reference
Project
Mining Environment Group
Outcome Date
305948-R-MDCP
Approved
TEST
MDCP NEW
MEG-01824 - TEST
23/09/2026
305880-R-MDCP-SMO
Declined
J00664 BP MDCP
J00664 BP MDCP
MEG-01808 - MEG-1808
16/09/2026
305868-R-MDCP
Approved
REF 3
Test MDCP 3
MEG-01801 - TEST
14/09/2026
View
New Correspondence

Application Details

To view more information about an application from the overview screen, select the **Application ID** or select **View** from the **drop-down arrow** next to the record.



The application details page provides information and actions based on the application type and status, allowing users to:

- **View key information -** including the Operator, Submitter, Primary Contact, Application Status, Lodgement and Outcome dates.
- **Manage draft applications** - continue or delete a draft application, where applicable.
- **Manage correspondences** - send, view, or respond to messages.
- **Track application status** - view the progress timeline.
- **Manage attachments** - view or download previously uploaded files.
- **Access documents** - view or download official documentation issued by the DMPE.



Approval Statements

The **Approval Statements** tab displays Approval Statements associated with your MEGs and projects.

For each Approval Statement, the system displays:

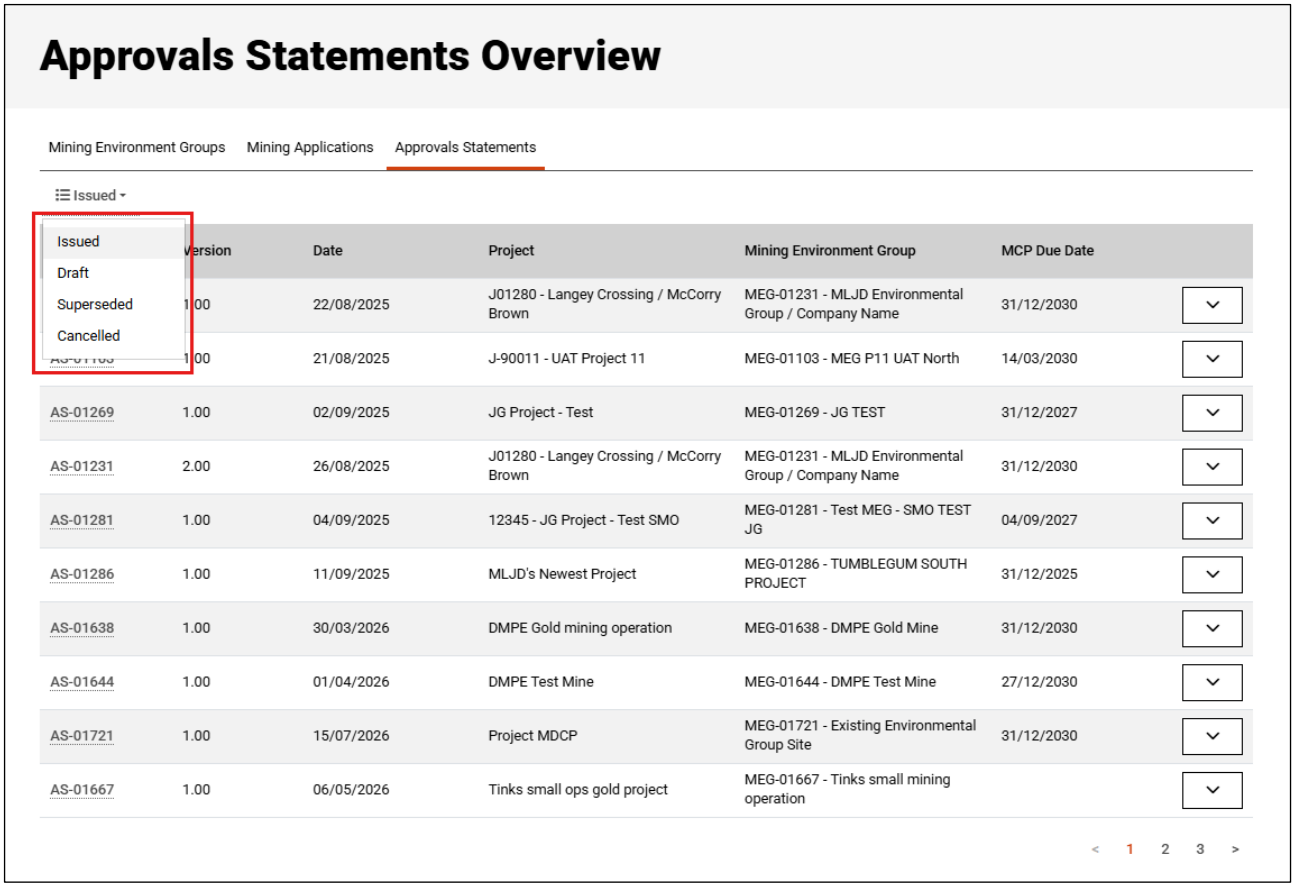
- **Identifiers** - Approvals Statement Reference and version.
- **Key Dates** - Issue date and Mine Closure Plan (MCP) due date.
- **Context Details** - Associated project and MEG.

Approval Statements can be filtered by status:

- **Issued** – displays Approval Statements that have been issued.
- **Draft** – displays Approval Statements that are in draft.
- **Superseded** – displays previous versions that have been replaced by a newer version.
- **Cancelled** – displays Approval Statements that have been cancelled.

To view an Approval Statement:

1. Select the required status from the **Filter** dropdown.
2. Locate the **Approvals Statement** in the list.
3. Click the **down arrow** at the end of the relevant row to expand the actions menu.
4. Select **View** to open the **Approvals Statement Details** page.



Correspondence

The **Correspondence** feature in Resources Online allows you to communicate directly with DMPE regarding a specific application.

Correspondence is the preferred method for application related communications, as it enables all interactions to be recorded against the application record, providing a complete and accessible communication history.

Where an application has been assigned to an assessing officer, correspondence will be directed to that officer. Otherwise, it will be routed to the appropriate team within the department.

Correspondence can only be initiated and managed through Resources Online. Responses from the department are provided through the portal, and you will be notified when a response is received.

Sending and managing correspondence

You can send and manage correspondence in two ways:

1. From the **Mining overview** screen, select the **drop-down arrow** next to the relevant application and select **New Correspondence**.
2. From the main menu, select **Correspondence** to access:
    - **Inbox** – view correspondence and enquiries received from DMPE.
    - **Sent items** – view messages you have sent.
    - **Drafts** – return to saved but unsent correspondence.
    - **New enquiry** – create a general enquiry that is not linked to a specific application.

When a new or unread response is received, a red badge appears next to the **Correspondence** menu item.

Correspondence vs enquiries

Correspondence is linked to a specific application and is used for questions or updates about that application.

Enquiries are general messages that are not linked to an application. To submit an enquiry, select **New enquiry** from the **Correspondence** menu.

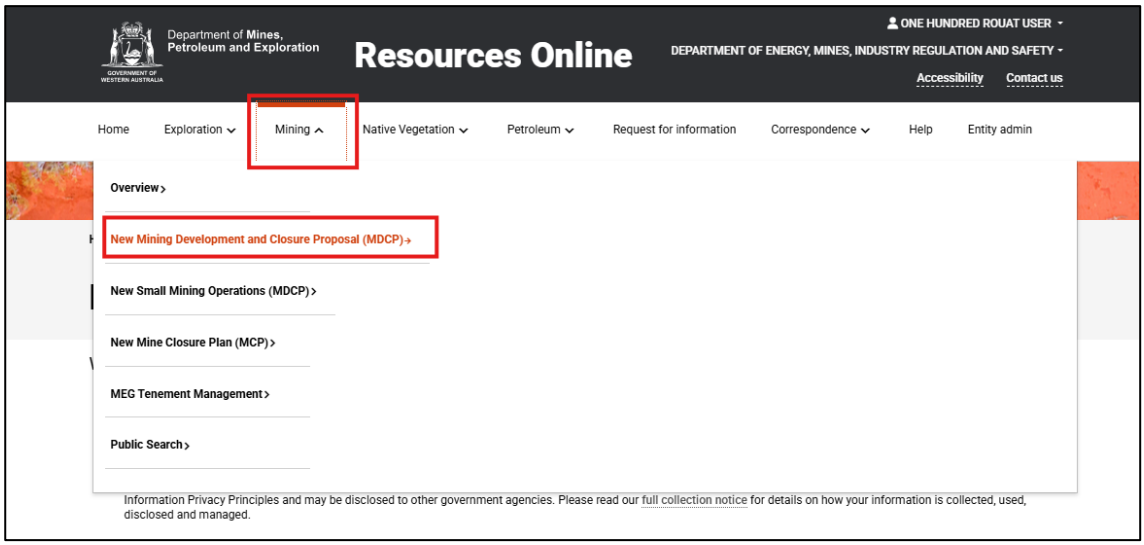
Received correspondence and enquiries are available in the **Correspondence** Inbox. Messages sent to the department through Resources Online are available under **Sent items**.


Home
Exploration
Mining
Native Vegetation
Petroleum
Request for information
33
Correspondence 1
Help
Entity admin
Inbox 1
Sent items
Drafts
New enquiry

Lodge a New Mining Development and Closure Proposal (MDCP)

To lodge a new Mining Development and Closure Proposal (MDCP):

1. Select **Mining** from the navigation menu.
2. Select **New Mining Development and Closure Proposal (MDCP)** from the drop-down menu.
3. Review the information on the **Before You Get Started** page.



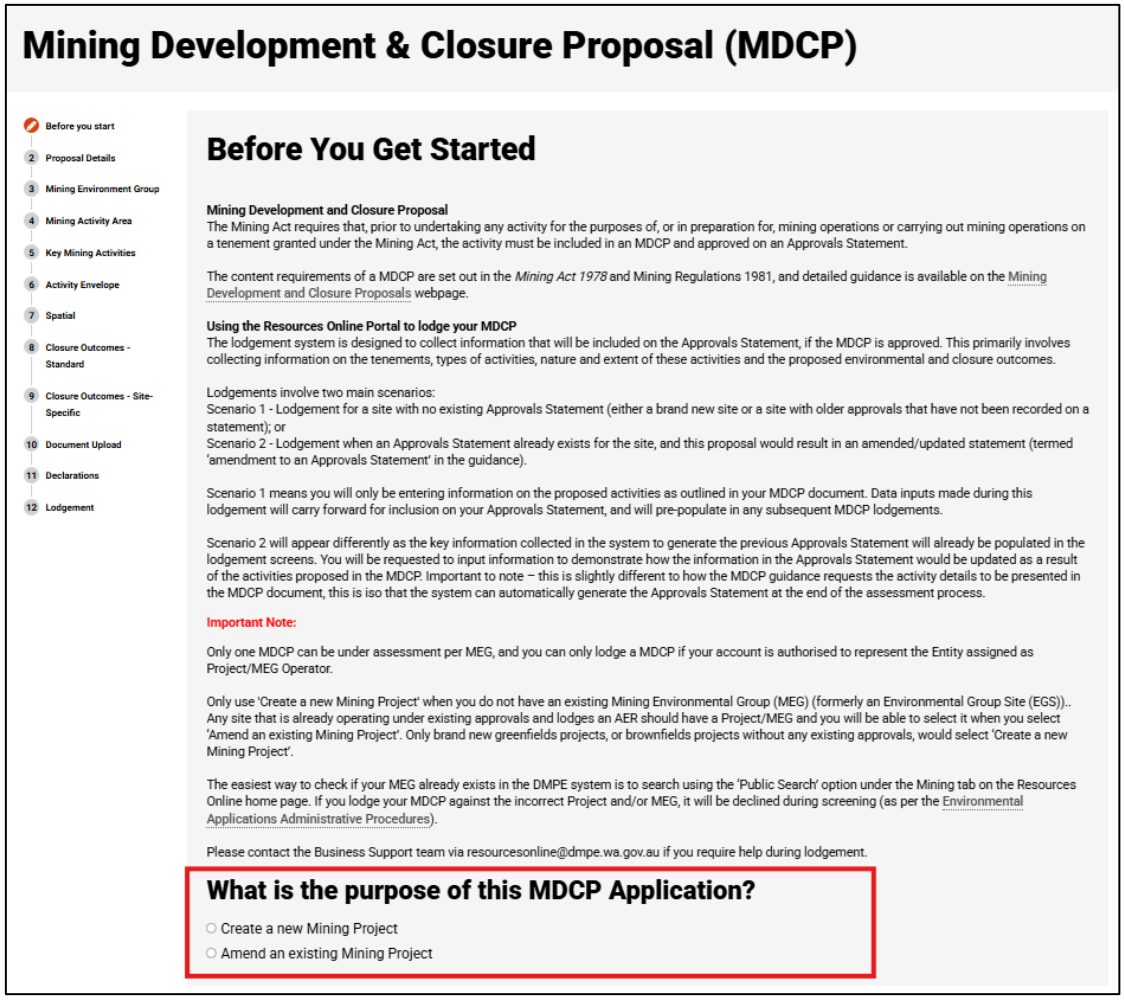
Starting an MDCP application

It is important to select the correct application pathway before you begin. Choosing the wrong pathway will result in your application being declined. For guidance, refer to the **Choose the Correct Application Pathway** section.

To begin:

1. Review the information provided on the **Before You Get Started** page.
2. Under **What is the purpose of this MDCP Application**, select one of the following options:
    - **Create a new Mining Project**
    - **Amend an existing Mining Project**
3. Select **Next** to proceed.

The lodgement process consists of several steps, use **Next** or **Previous** to navigate each step. Selecting **Exit** will save your progress and allow you to return to the draft application later.

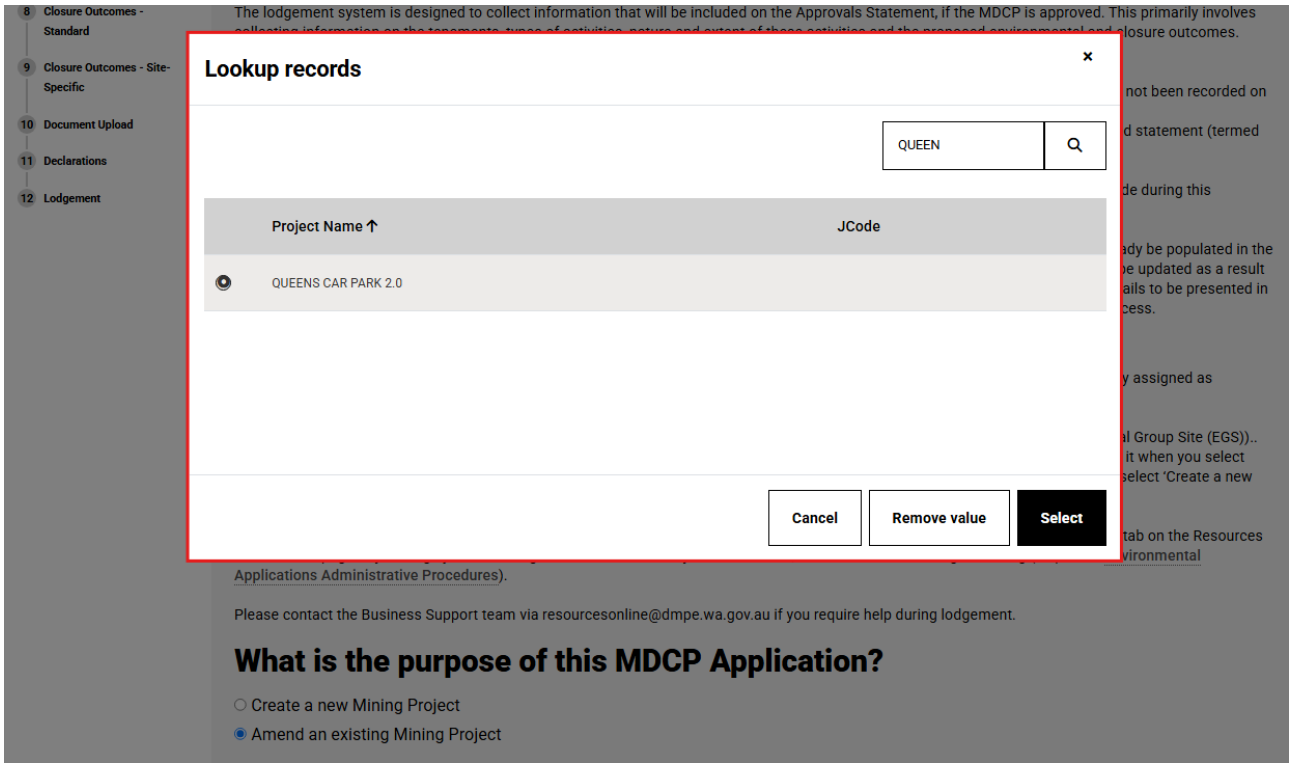


Amend an existing Mining Project

To select an existing Mining Project to amend:

1. Select **Amend an existing Mining Project**.
2. Select the **Search** icon next to the **Project Name** field.
3. In the **Lookup records** window, search your project name or a key word and select the radio button next to the appropriate project record.
4. Select the project associated with the **MDCP** application.





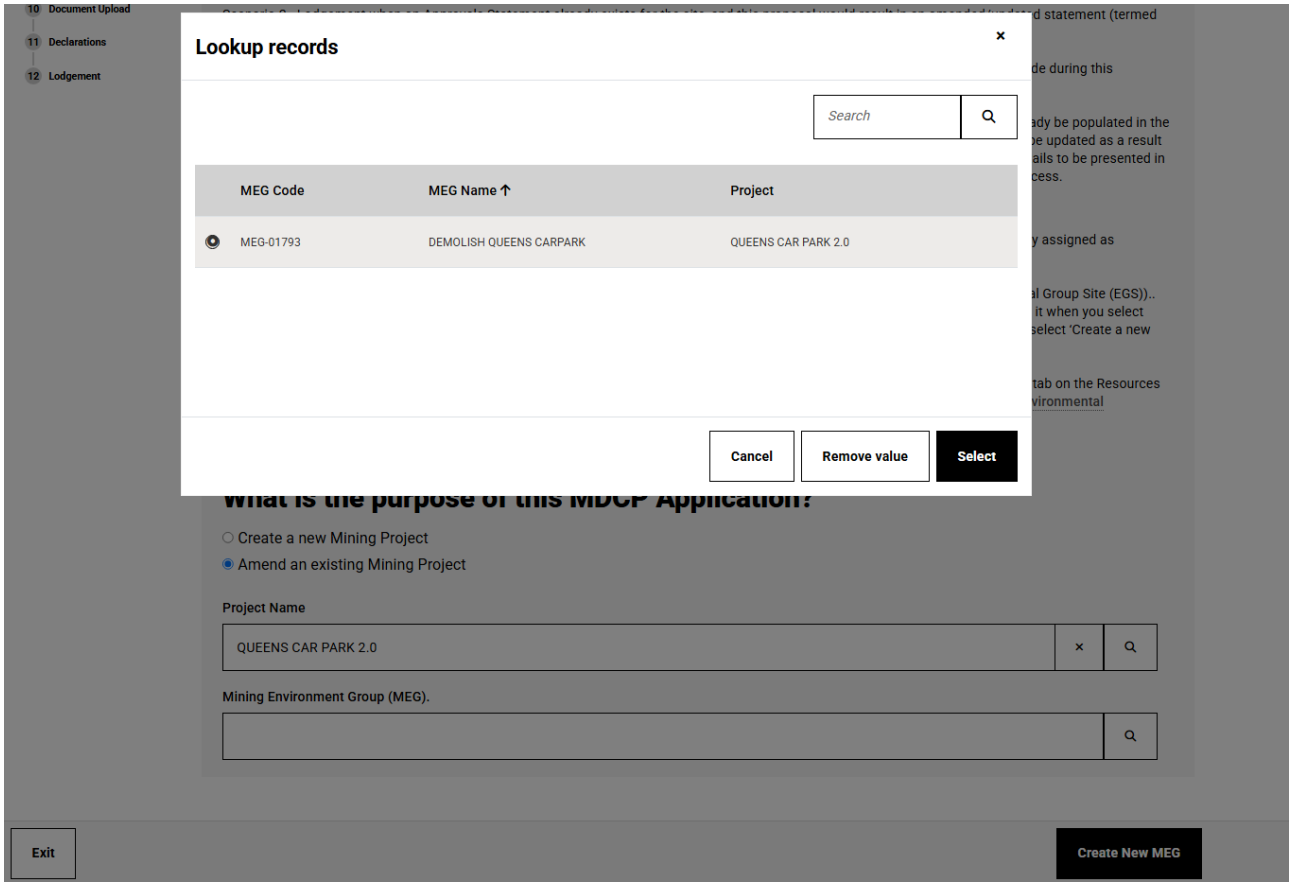
Finding the MEG

To select the **Mining Environment Group (MEG)** associated with your project:

1. Select the **Search** icon next to the **Mining Environment Group (MEG)** field.
2. In the **Lookup records** window, locate the required **MEG**. Use the search box if necessary.
3. Select the **radio button** next to the appropriate MEG record.
4. Select the associated MEG with the MDCP application.

A Mining Project or MEG will only be available for selection if the following conditions are met:

1. Your account is authorised to represent the entity assigned as the Mining Project and MEG Operator.
   - Use **Public Search** to check whether your MEG already exists in the DMPE system and to identify the assigned **Operator (Entity)**.
   - Refer to the **Accessing Resources Online** section of this guide, or WA Relationship Authorisation Manager User Guide for more information on authorisation.
2. There is no other MDCP application underway against that MEG.
   - Only one MDCP application can be in progress for a MEG at any time, including draft or submitted applications.
   - Before starting a new application, check **Mining** > **Overview** for any draft or submitted applications associated with the MEG.



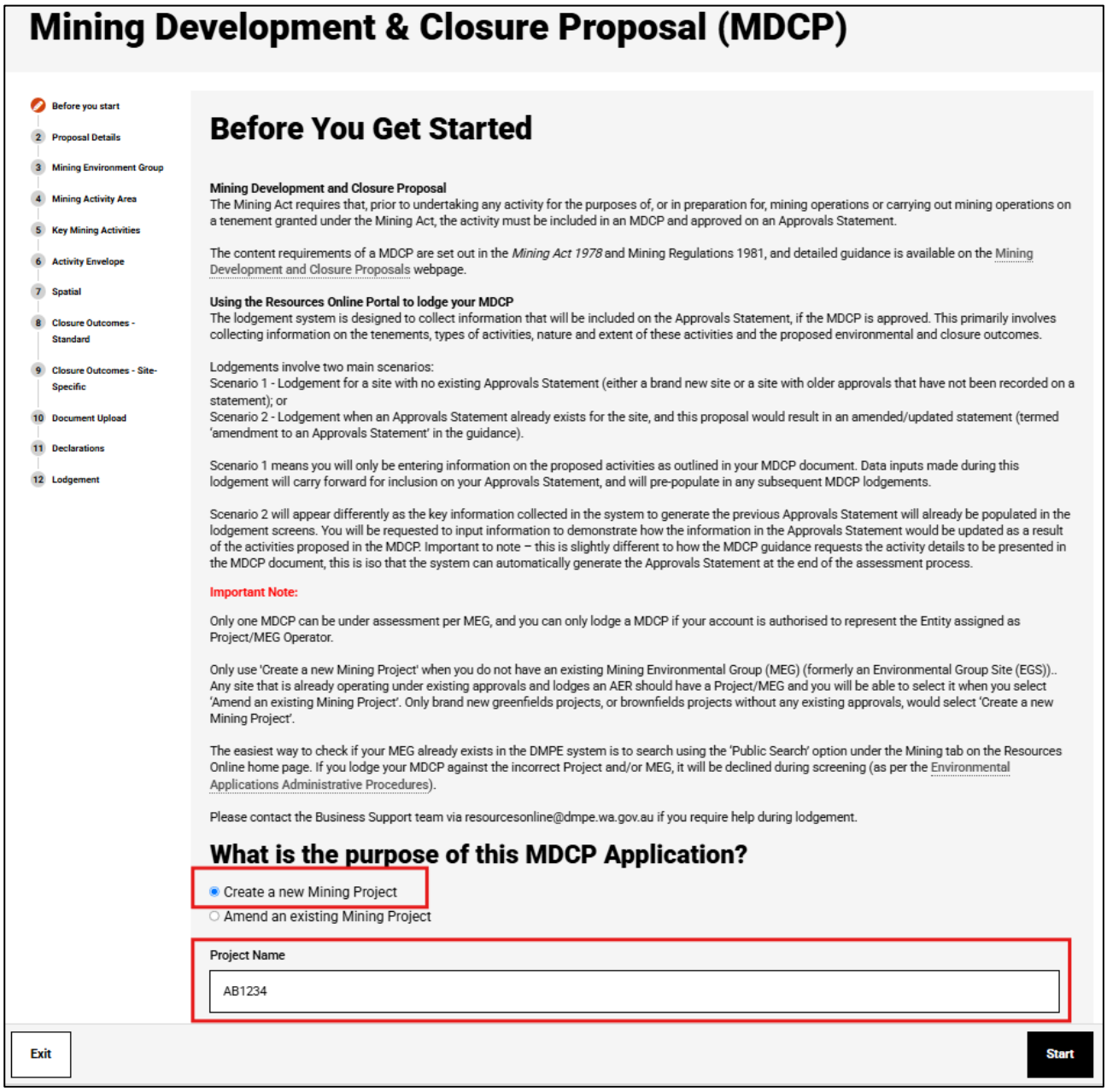
Create a new Mining Project

Do not create a new Mining Project and/or MEG if one has already been assigned to the relevant tenement or group of tenements. This will result in DMPE declining your application. Amend the existing Mining Project and/or MEG instead.

To create a new Mining Project:

1. Select **Create a new Mining Project**.
2. Enter the **Project Name**.
3. Select **Start** to create the project and begin the MDCP application.

For assistance, contact EARSManager@dmpe.wa.gov.au and include a screenshot and brief description of the issue.



Proposed Details

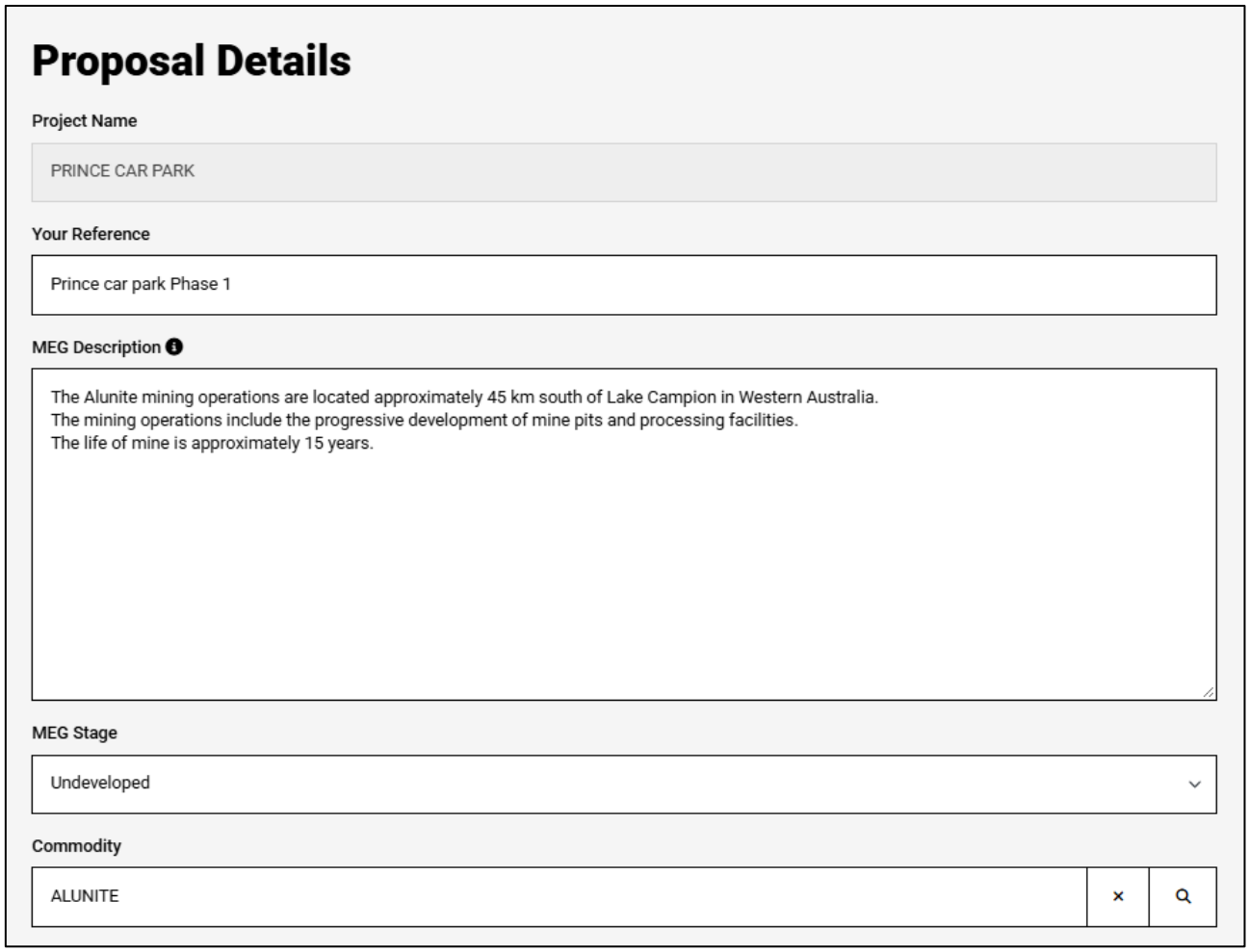
The **Proposed Details** section is used to capture information about the MEG and the proposed mining activities. This information may be reflected on the Approval Statement.

To complete the **Proposed Details** section:

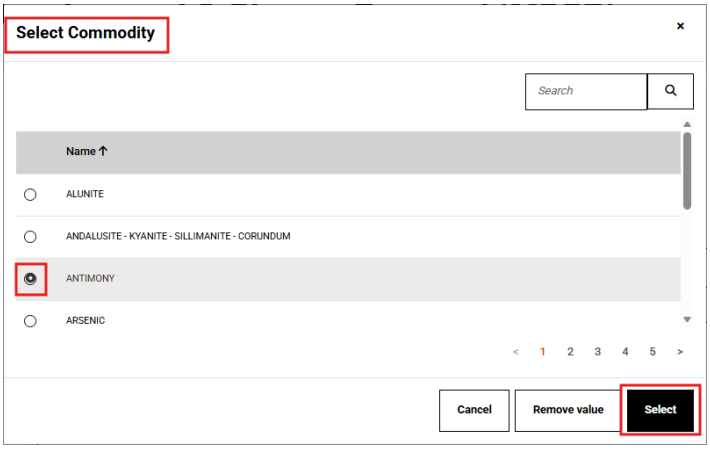
1. Enter **Your Reference** for the MDCP application.
2. Enter a **MEG Description**. Provide a concise overview of the mining activities associated with the MEG. This description will appear on the Approval Statement. Note that Approval Statements are available to the public.

   Consider this example:

   The [commodity] mining operations are located approximately XX km [south/ east/ west/ north] of [nearest town] in Western Australia. The mining operations include the progressive development of (enter key mine details here e.g. mine pits, processing facilities, groundwater bores and water management infrastructure, waste rock dumps, solar drying ponds, and associated infrastructure). The life of the mine is approximately XX years.



3. Select the appropriate **MEG Stage** from the drop-down list.
4. Select the **Search** icon next to the **Commodity** field.
5. In the **Commodity** window, search for and select the applicable **commodity**, then click **Select** to move forward with the process.

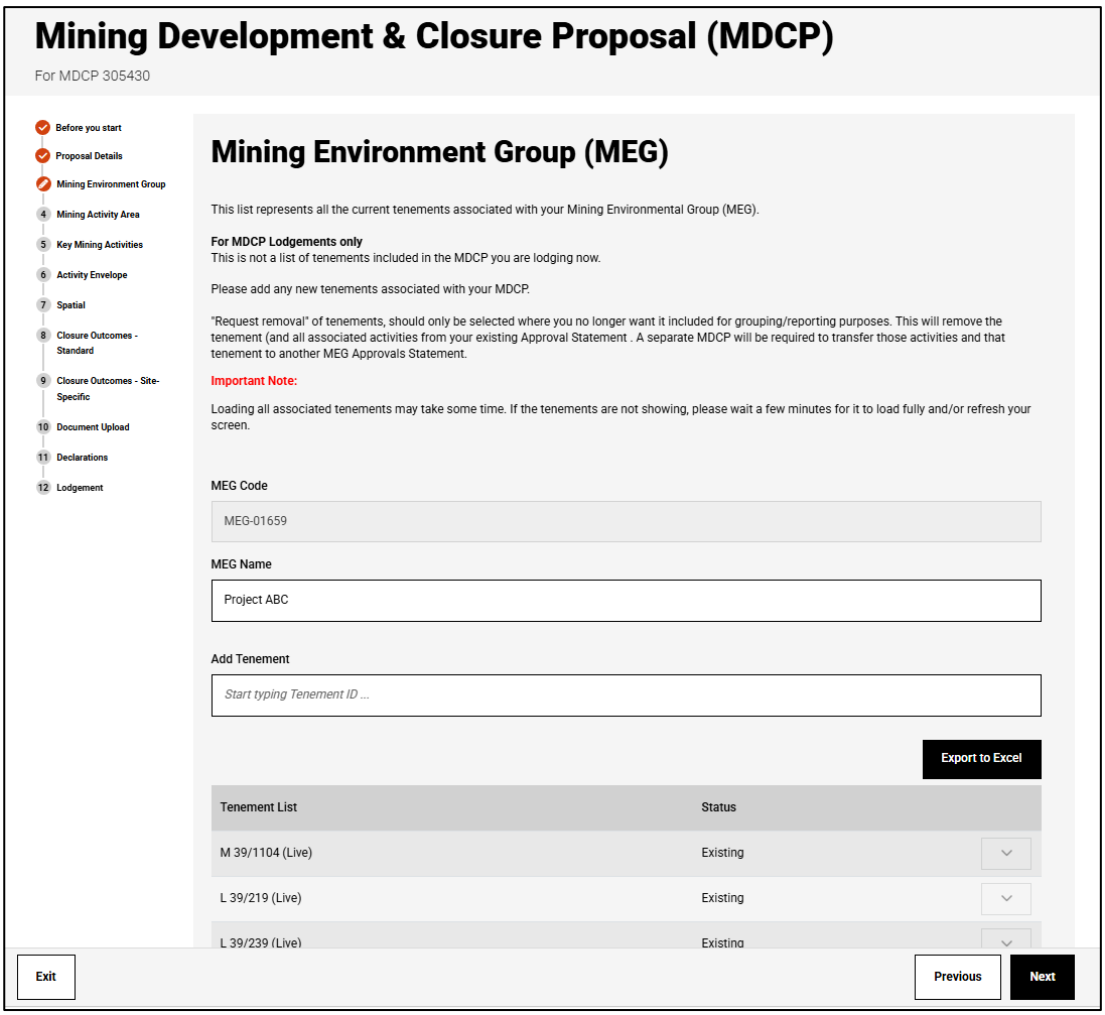


6. Confirm the operator, submitter and primary contact. The operator is populated from the entity selected at sign in, and your user account is selected by default as the submitter and primary contact.
7. If required, select another authorised user as the primary contact. Requests for Information (RFIs) are sent to the primary contact.
8. Select **Next** to proceed to the Mining Environment Group (MEG) section.

Mining Environment Group (MEG)

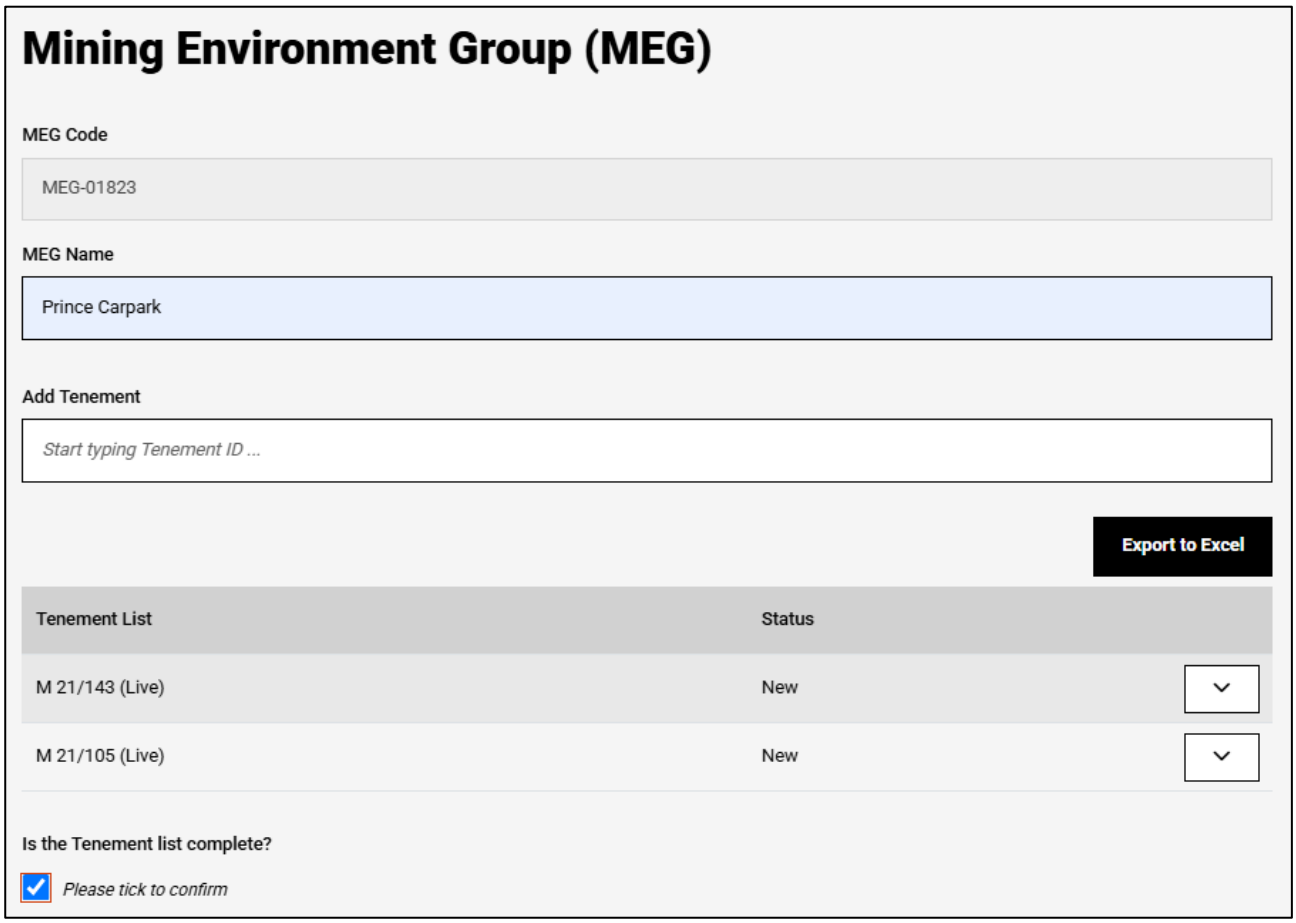
For an Existing Mining Project:

1. Review the details for the selected MEG:
    - **MEG Code** - not an editable field
    - **MEG Name** – can be updated
    - **Tenement List** – displays all tenements currently associated with the MEG
2. The tenement list displays all tenements currently associated with the MEG. It is not a list of tenements associated with the current MDCP; it is all the tenements for reporting purposes. To update tenements:
    - To add a tenement, enter the tenement identifier in the **Add Tenement** field and select the required tenement.
    - To remove a tenement from the MEG, use the available tenement actions to request its removal.
3. Review the **Tenement List** and confirm it is complete.
4. Select **Next** to proceed to the **Mining Activity Area** section.



For New Mining Project:

1. Enter a **MEG Name**.
2. Add all tenements that will be associated with the MEG.
3. Review the **Tenement List** and confirm it is complete.
4. Select **Next** to proceed to the **Mining Activity Area** section.



Mining Activity Area

The **Mining Activity Area** section is used to record the categories of mining activities, the total area for all activities per tenement, and total clearing per tenement.

To complete the **Mining Activity Area** section:

1. For each tenement listed, select the **drop-down arrow** and select **Edit**.
2. Enter or review the following information:
   - **Total Activity Area (ha)**
   - **Total Area of Native Vegetation to be Cleared (ha)**
   - **Key Mining Activity Categories**
   - **Supporting Mining Activity Categories**
3. Repeat this process for each tenement in the list.
4. Select **Next** to proceed to the **Key Mining Activities** section.

> **Note: Key Mining Activity** categories and **Supporting Mining Activity** categories available for selection are from Appendix 3 of the MDCP Guidelines.

The information entered in the **Mining Activity Area** section forms the basis of the activities recorded on the Approval Statement. Ensure the information provided for each tenement accurately reflects the activities proposed in the MDCP.

For existing MEGs: Where an existing Approval Statement is associated with the MEG, the **Mining Activity Area** table will be pre-populated with approved activity information. Review and update the details as required to reflect the proposed changes in the MDCP, including any revised activity areas, clearing areas and activity categories.

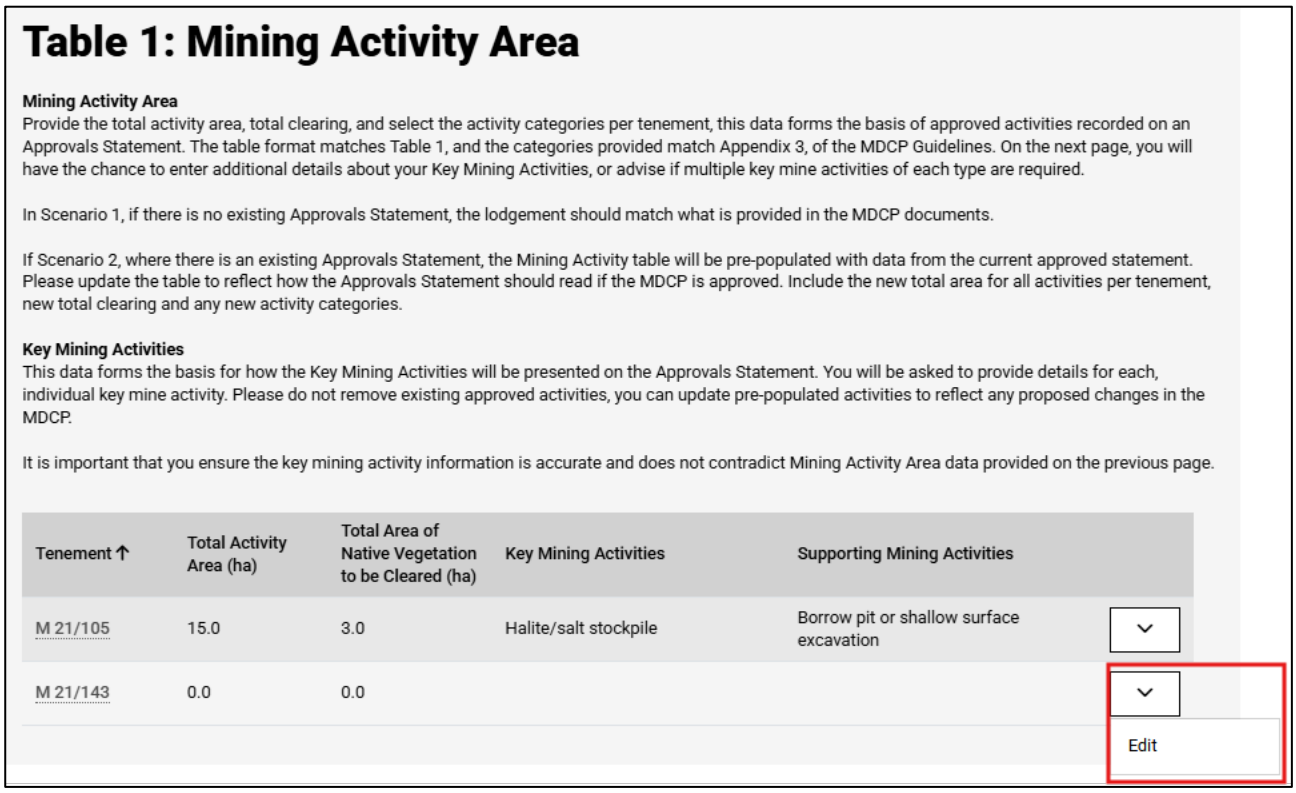


Table 1: Mining Activity Area

Mining Activity Area
Provide the total activity area, total clearing, and select the activity categories per tenement, this data forms the basis of approved activities recorded on an Approvals Statement. The table format matches Table 1, and the categories provided match Appendix 3, of the MDCP Guidelines. On the next page, you will have the chance to enter additional details about your Key Mining Activities, or advise if multiple key mine activities of each type are required.

In Scenario 1, if there is no existing Approvals Statement, the lodgement should match what is provided in the MDCP documents.

If Scenario 2, where there is an existing Approvals Statement, the Mining Activity table will be pre-populated with data from the current approved statement. Please update the table to reflect how the Approvals Statement should read if the MDCP is approved. Include the new total area for all activities per tenement, new total clearing and any new activity categories.

Key Mining Activities
This data forms the basis for how the Key Mining Activities will be presented on the Approvals Statement. You will be asked to provide details for each, individual key mine activity. Please do not remove existing approved activities, you can update pre-populated activities to reflect any proposed changes in the MDCP.

It is important that you ensure the key mining activity information is accurate and does not contradict Mining Activity Area data provided on the previous page.

Tenement ↑	Total Activity Area (ha)	Total Area of Native Vegetation to be Cleared (ha)	Key Mining Activities	Supporting Mining Activities	
M 21/105	15.0	3.0	Halite/salt stockpile	Borrow pit or shallow surface excavation	⌄
M 21/143	0.0	0.0			⌄

Edit

Key Mining Activities

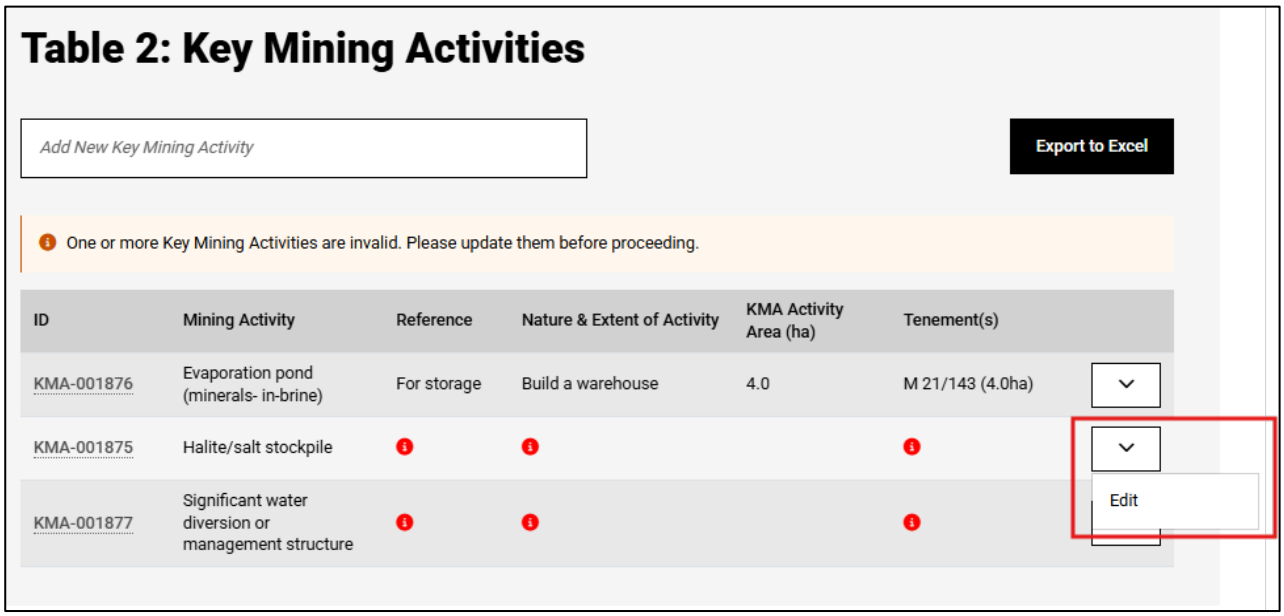
The **Key Mining Activities** section is used to record the per tenement disturbance area, total activity disturbance area and nature and extent details of key mining activities.

To complete the **Key Mining Activities** section:

1. For each **Key Mining Activity** listed, select the **drop-down arrow** and select **Edit**.
2. Add or update the activity details as required.
3. Enter or review the following information for each **Key Mining Activity**:
   - **Reference**
   - Total **KMA Activity Area (ha)**
   - **Nature and Extent Description**
   - **Tenement(s)** and associated Activity Area (ha)
   -
4. To add additional features to a **Key Mining Activity**, select **Add New Key Mining Activity** and provide the required information.
5. Repeat this process for each **Key Mining Activity** in the list.
6. Select **Next** to proceed to the **Activity Envelope** section.

For existing Mining Environment Groups (MEGs): Where approved **Key Mining Activity** information is pre-populated, review and update the activity details as required to reflect how the Approval Statement should read if the proposed changes in the MDCP are approved.

Do not remove existing approved activities.



Activity Envelope

The Activity Envelope identifies the spatial extent within which the activities proposed in the MDCP will occur.

To complete the **Activity Envelope** section:

1. Review the Activity Envelope requirements.
2. If a new or updated Activity Envelope is required, select **Yes**.
3. If no changes are proposed and the existing approved Activity Envelope remains applicable, select **No**.
4. Select **Next** to continue.

If a new or updated Activity Envelope is required

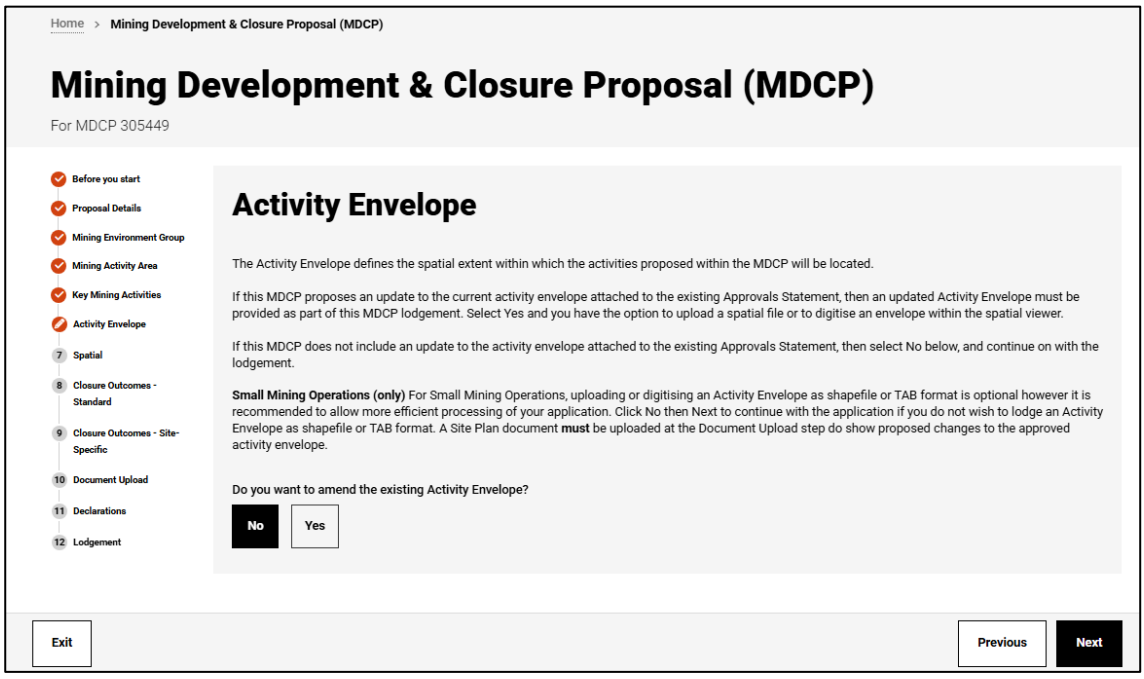
To provide a new or updated Activity Envelope:

1. Select **Yes**.
2. Select **Next** to open the spatial upload system.
3. Complete the **Spatial** section by uploading a spatial file or drawing a new Activity Envelope polygon.

If the existing Activity Envelope remains applicable

To retain the existing approved Activity Envelope:

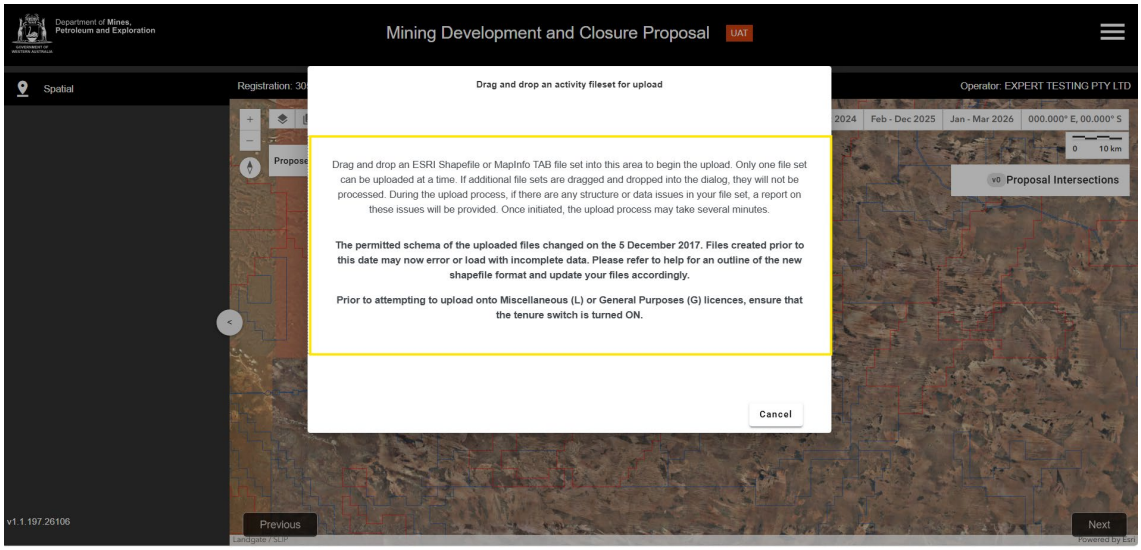
1. Select **No**.
2. Select **Next**.
3. The application will proceed directly to the **Closure Outcomes – Standard** section.

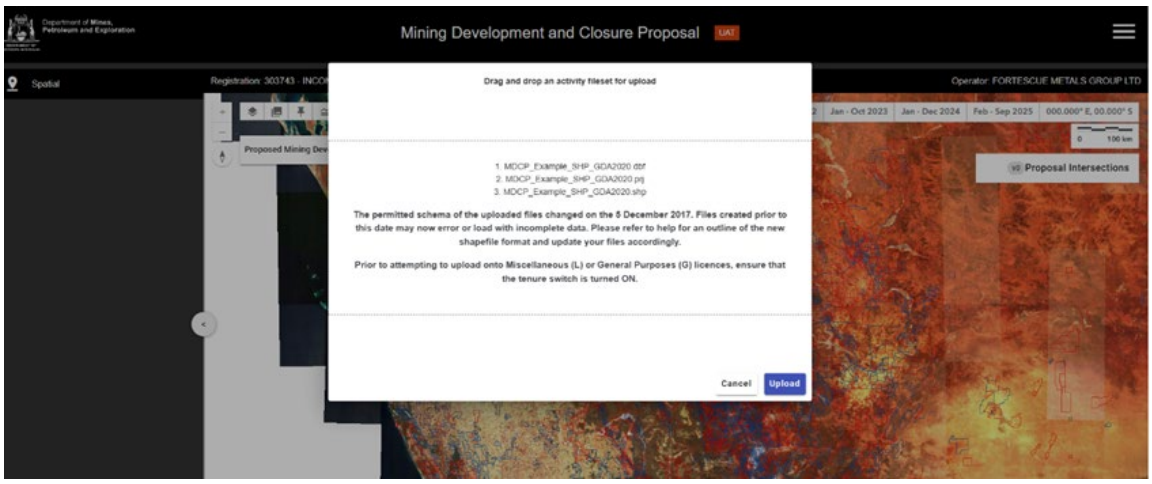


Spatial

The **Spatial** section allows you to provide the Activity Envelope by either uploading your spatial files or by drawing the polygon in Resources Online.

Upload Spatial Files





To provide the Activity Envelope using spatial files:

1. Drag and drop the required .shp, .dbf, and .prj into the yellow highlighted upload area. You cannot drag and drop .zip files.
2. Once all three required elements have been added, select **Upload**.
3. Review the uploaded Activity Envelope to ensure it accurately represents the proposed spatial extent of activities.

Draw the Polygon

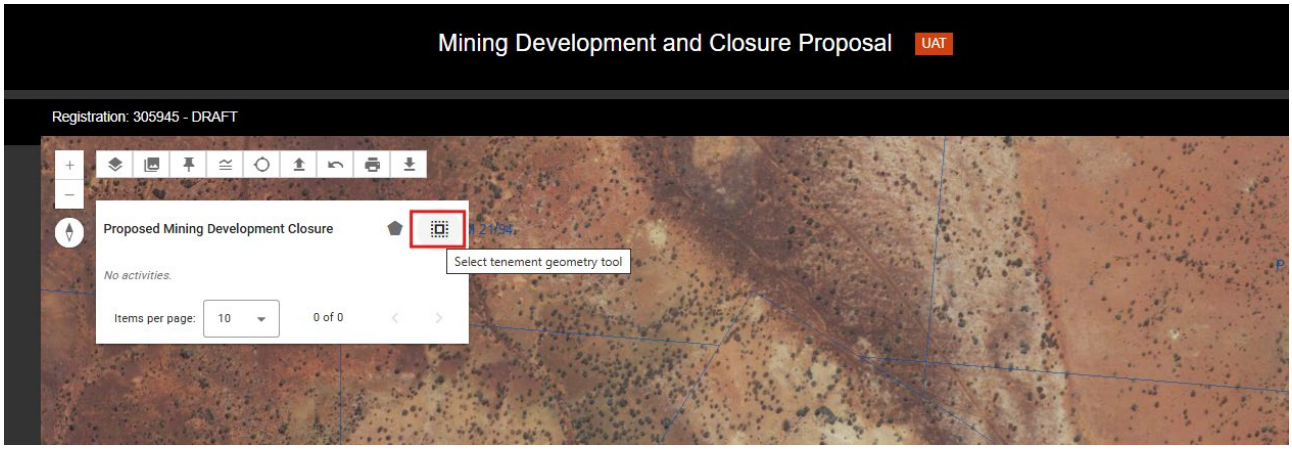
The Activity Envelope should represent the maximum spatial extent within which the activities proposed in the MDCP may occur.

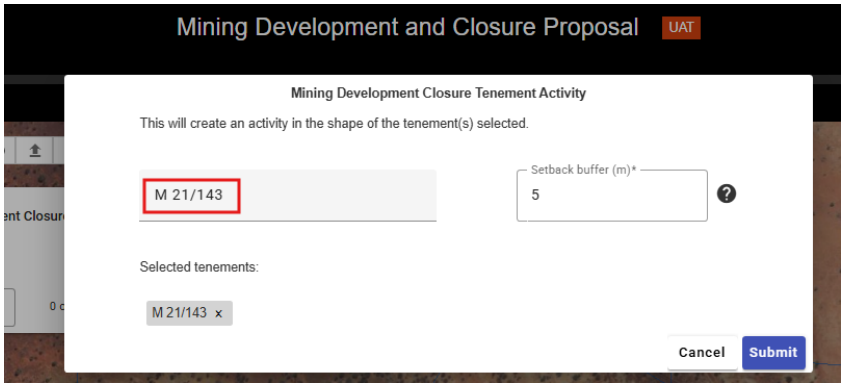
1. To draw the polygon for the Activity Envelope in Resources Online, use one of the following methods:
   a. Select **Add Mining Development Closure Polygon** to draw the Activity Envelope freehand on the map
   b. Select **Select tenement geometry tool** to create a shapefile of the nominated tenement/s.
2. Review the polygon to ensure it accurately represents the proposed spatial extent of activities.
3. Save the polygon and select **Next** to continue.

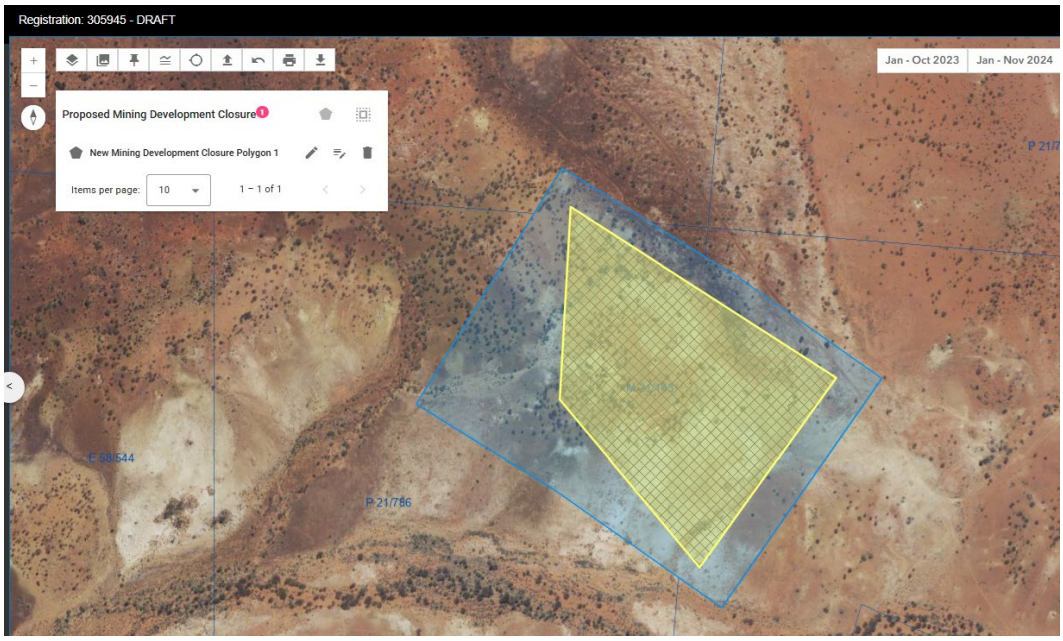
a. Add Mining Development Closure Polygon



b. Select tenement geometry tool




Mining Development and Closure Proposal
UAT
Mining Development Closure Tenement Activity
This will create an activity in the shape of the tenement(s) selected.
M 21/143
Setback buffer (m)*
5
Selected tenements:
M 21/143 x
Cancel
Submit

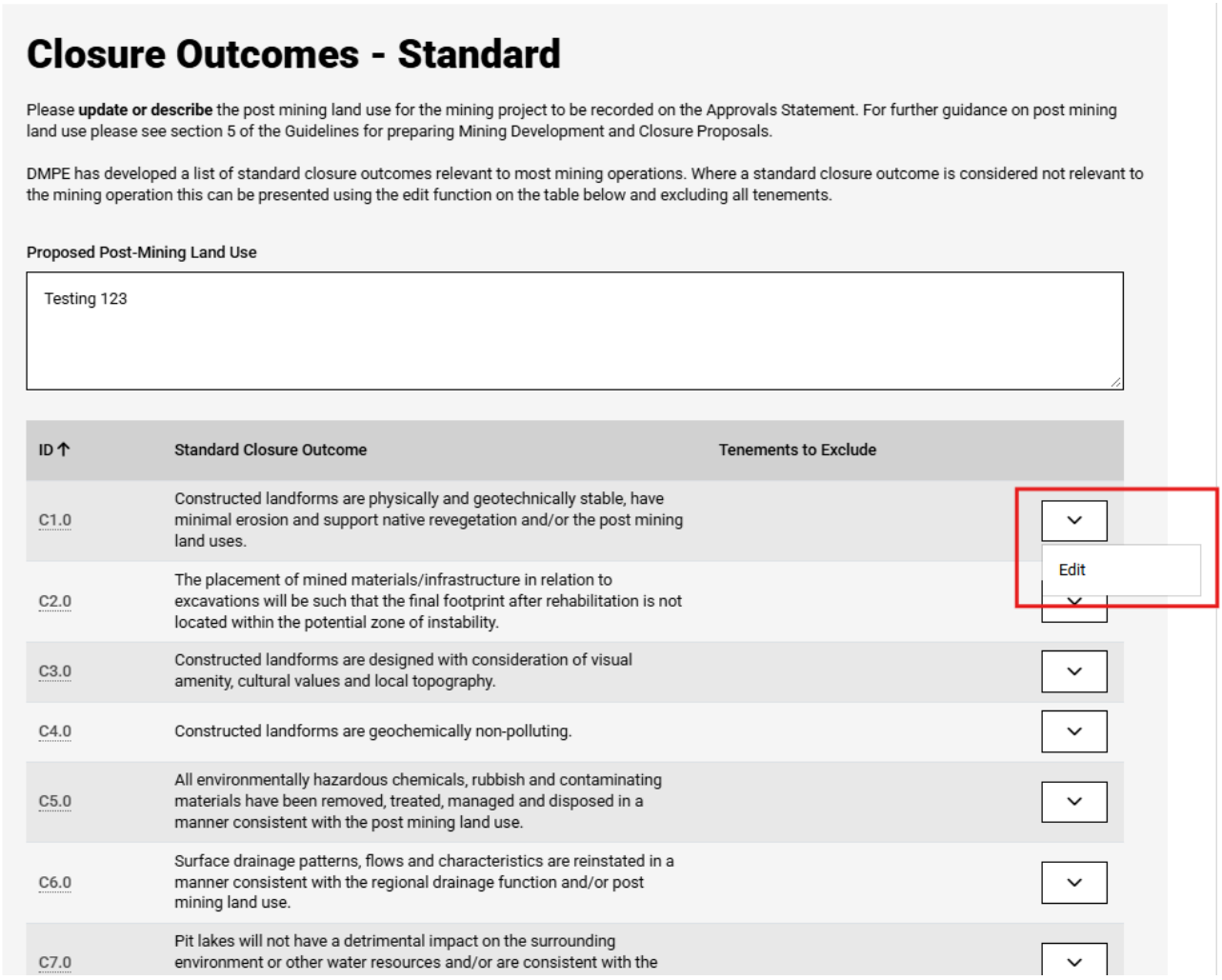

Registration: 305945 - DRAFT
Jan - Oct 2023
Jan - Nov 2024
Proposed Mining Development Closure
New Mining Development Closure Polygon 1
Items per page:
10
1 – 1 of 1
P 21/786

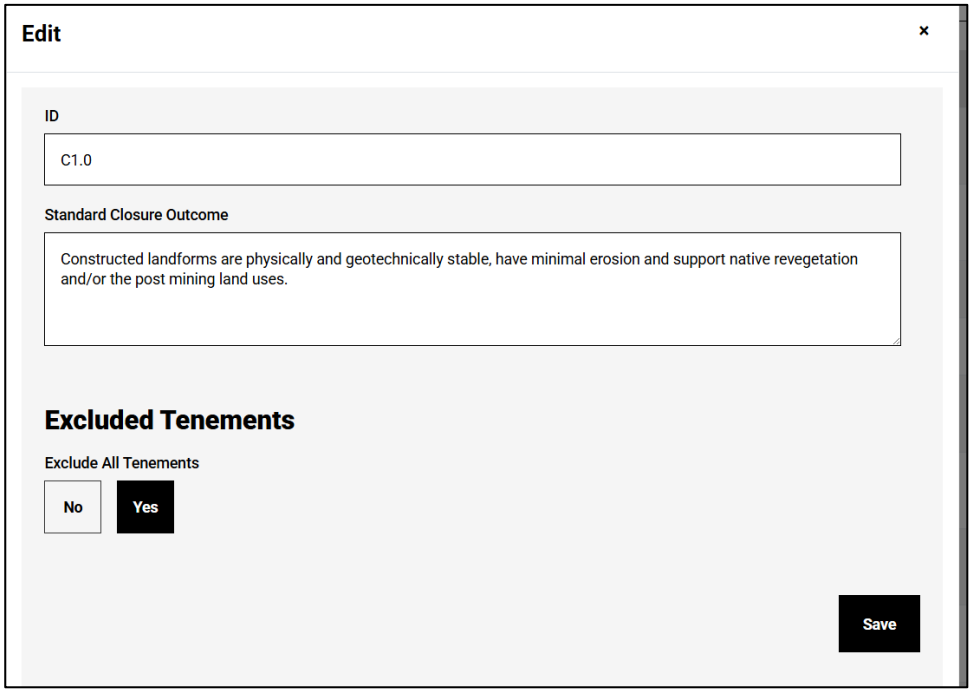
Closure Outcomes – Standard

The **Closure Outcomes – Standard** section allows you to record the post-mining land use (this will appear on the Approval Statement) and nominate the Standard Closure Outcomes.

To complete the **Closure Outcomes – Standard** section:

1. Enter the proposed Post-Mining Land Use.
2. Review the list of Standard Closure Outcomes.
3. Where a **Standard Closure Outcome** applies, no further action is required.
4. Where you consider a Standard Closure Outcome does not apply, select **Edit** for the relevant outcome and select **Yes** to exclude all tenements.
5. Repeat this process for each **Standard Closure Outcome**, as required.
6. Select **Next** to proceed to the next section.



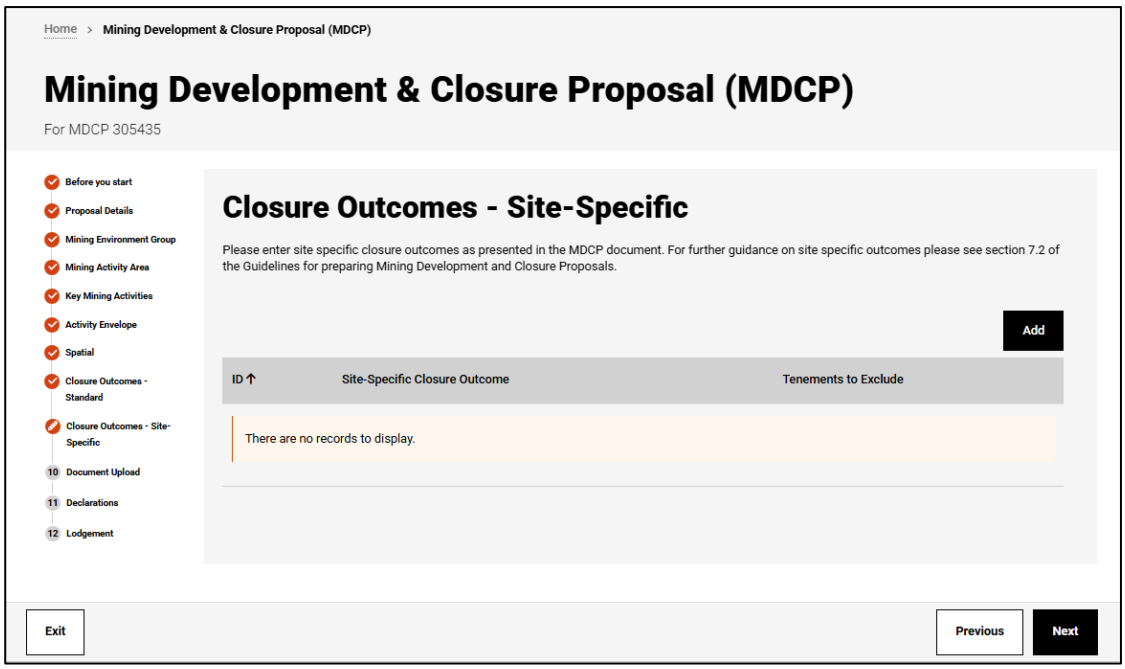

Edit
ID
C1.0
Standard Closure Outcome
Constructed landforms are physically and geotechnically stable, have minimal erosion and support native revegetation and/or the post mining land uses.
Excluded Tenements
Exclude All Tenements
No
Yes
Save

Closure Outcomes - Site-Specific

The **Closure Outcomes – Site-Specific** section is used to record any site-specific closure outcomes.

To complete this section:

1. Review whether any site-specific closure outcomes already exist or are required for the MDCP.
2. If required, select **Add**.
3. Enter the details of the **Site-Specific Closure Outcome**.
4. Repeat this process for each additional site-specific closure outcome, as required.
5. Select **Next** to proceed to the next section.

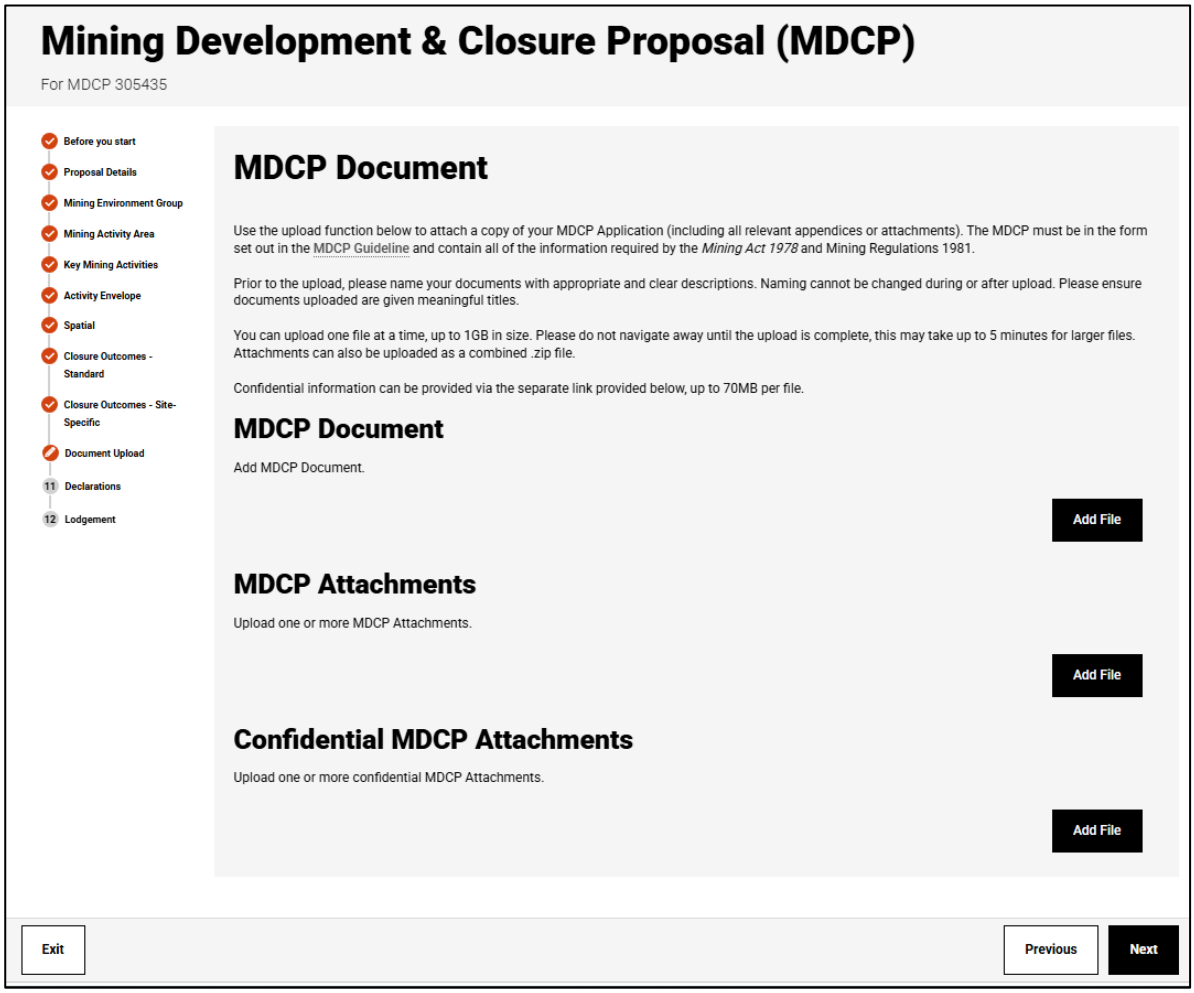


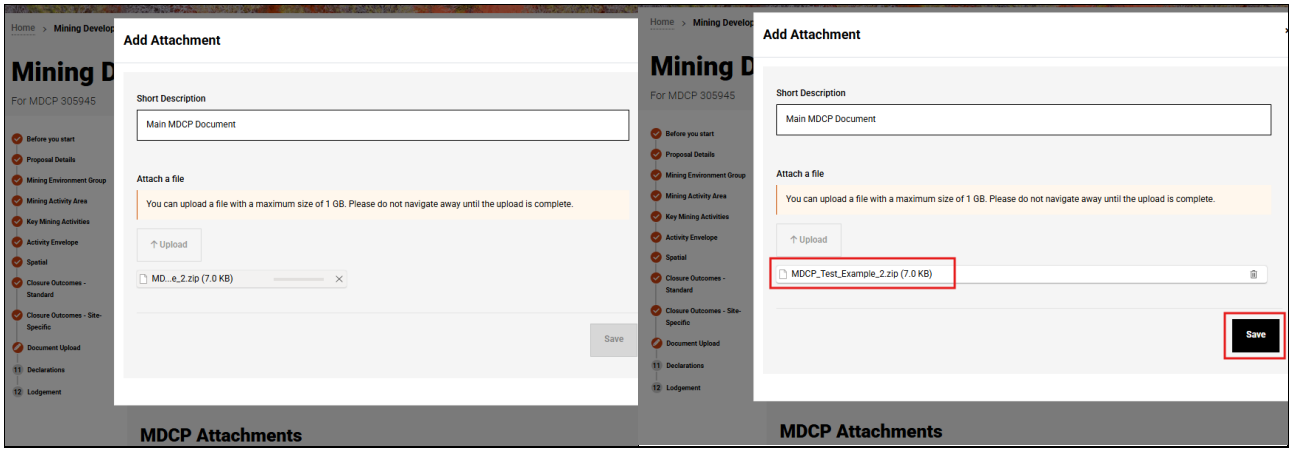
Document upload

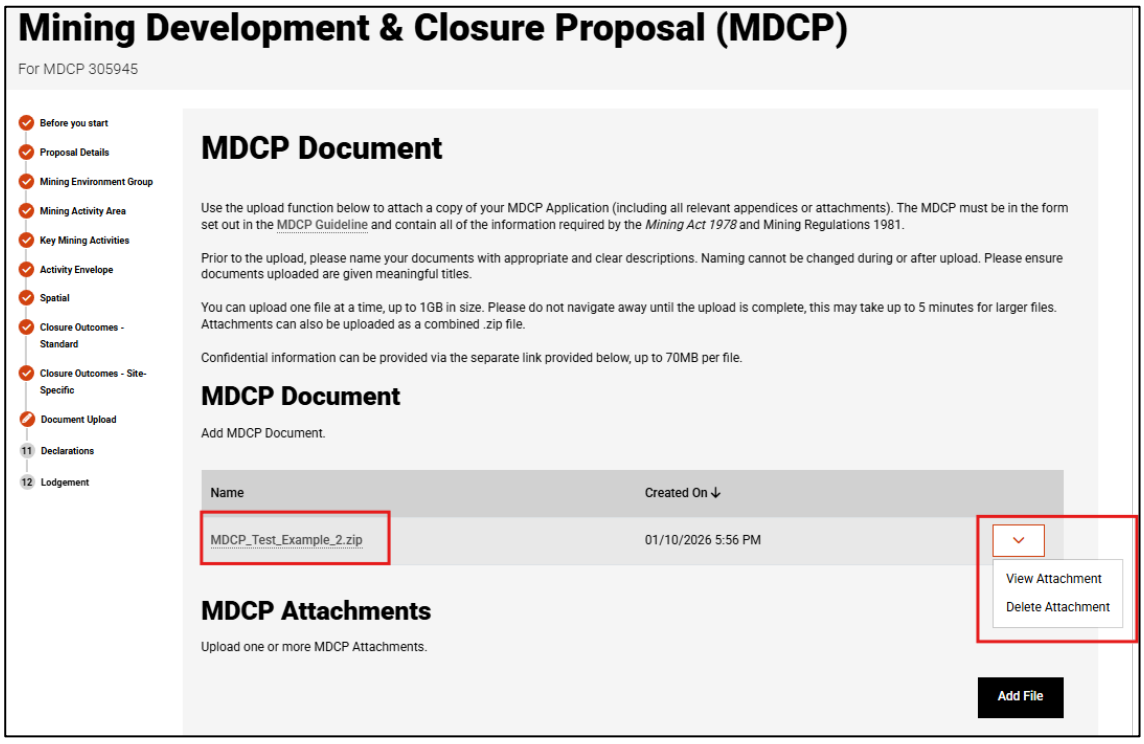
The document upload section is used to upload the MDCP and any supporting documentation required for assessment.

Select **Add File** to upload the MDCP and supporting documents:

1. Upload the MDCP document. Use the short description ‘Main MDCP Document’.
2. Upload any supporting MDCP attachments, where applicable. Multiple attachments may be combined into a single .zip file.
3. Upload any confidential MDCP attachments, where applicable.
4. Wait for each document to finish uploading before selecting **Save**.
5. Confirm the upload status indicates that the document has uploaded successfully.
6. Repeat this process until all required documents have been uploaded. Use the **drop-down arrow** next to the document to view or delete attachments, if required.
7. Select **Next** to proceed to the **Declarations** section.




Add Attachment
Short Description
Main MDCP Document
Attach a file
You can upload a file with a maximum size of 1 GB. Please do not navigate away until the upload is complete.
Upload
MD...e_2.zip (7.0 KB)
Save
MDCP Attachments
Add Attachment
Short Description
Main MDCP Document
Attach a file
You can upload a file with a maximum size of 1 GB. Please do not navigate away until the upload is complete.
Upload
MDCP_Test_Example_2.zip (7.0 KB)
Save
MDCP Attachments

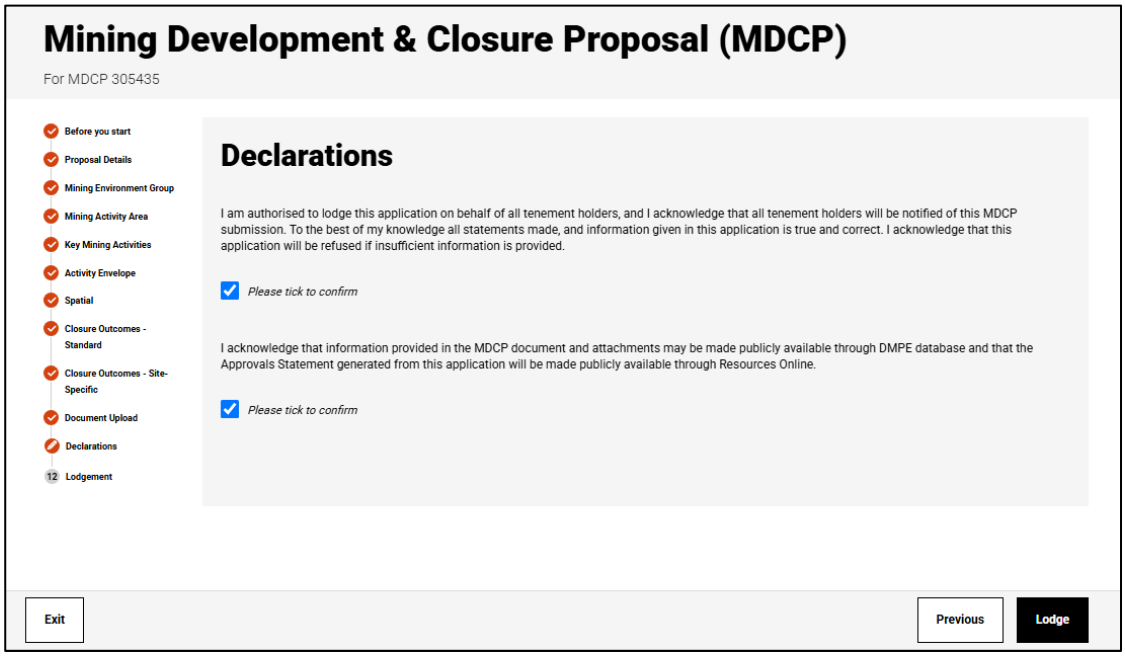

Mining Development & Closure Proposal (MDCP)
For MDCP 305945
Before you start
Proposal Details
Mining Environment Group
Mining Activity Area
Key Mining Activities
Activity Envelope
Spatial
Closure Outcomes - Standard
Closure Outcomes - Site-Specific
Document Upload
11 Declarations
12 Lodgement
MDCP Document
Use the upload function below to attach a copy of your MDCP Application (including all relevant appendices or attachments). The MDCP must be in the form set out in the MDCP Guideline and contain all of the information required by the Mining Act 1978 and Mining Regulations 1981.
Prior to the upload, please name your documents with appropriate and clear descriptions. Naming cannot be changed during or after upload. Please ensure documents uploaded are given meaningful titles.
You can upload one file at a time, up to 1GB in size. Please do not navigate away until the upload is complete, this may take up to 5 minutes for larger files. Attachments can also be uploaded as a combined .zip file.
Confidential information can be provided via the separate link provided below, up to 70MB per file.
MDCP Document
Add MDCP Document.
Name
Created On
MDCP_Test_Example_2.zip
01/10/2026 5:56 PM
View Attachment
Delete Attachment
MDCP Attachments
Upload one or more MDCP Attachments.
Add File

Declarations

To complete the **Declarations** section:

1. Review and select each mandatory declaration.
2. Select **Lodge**.

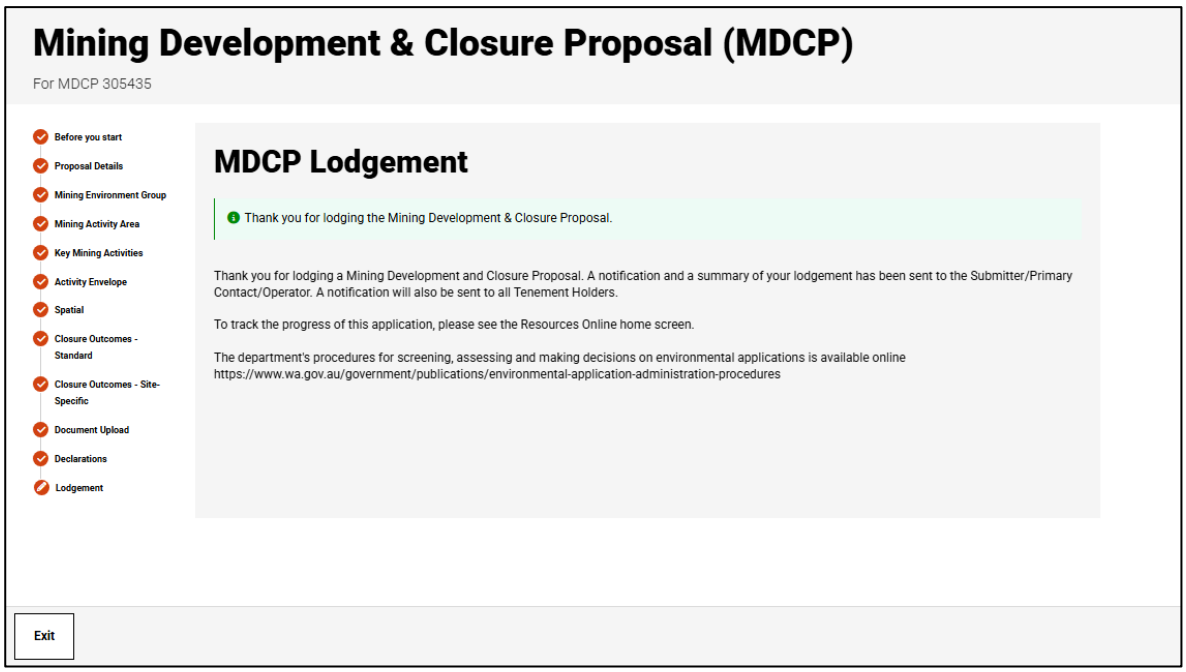
Note: The lodgement may take some time to complete. Do not navigate away from the page while the application is being lodged.



Lodgement

Once the MDCP has been successfully lodged, a lodgement confirmation will be displayed in Resources Online, and the application will be submitted to the department for screening.

A notification and lodgement summary will be sent to the nominated contacts associated with the application.



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